

Articulation & Enrollment Agreement
Between

ROCHESTER INSTITUTE OF TECHNOLOGY
Saunders College of Business

AND

SUNY Broome Community College

I. PURPOSE

The intention of this articulation agreement is to set forth the principles of mutual understanding that is necessary to form, maintain and communicate transfer articulation information between RIT's Saunders College of Business and SUNY Broome Community College Hospitality Programs Department. This information will allow students to make informed course selections which facilitate transfer mobility and baccalaureate degree completion. The established course equivalencies recognize the inherent quality of education at both institutions and provide students with the opportunity to efficiently and effectively complete baccalaureate degree requirements. The goal of this agreement is to meet the educational needs of transfer students, and to facilitate access for all qualified students.

A review of SUNY Broome's Community College's current catalog (2023-2024) has been conducted to determine the transferability of academic courses. This agreement establishes procedures to ensure admission of qualified transfer students from SUNY Broome Community College's Associate's degree in Hospitality Management and RIT's Baccalaureate degree Hospitality and Tourism Management.

II. OBJECTIVES

1. To enable SUNY Broome Community College students who meet admissions requirements a prescribed sequence of courses to transfer to **RIT**.
2. To ensure transferability of credit for comparable coursework and credit equivalent learning applicable to the Hospitality Management program at **RIT**.
3. To encourage academic coordination and administrative interactions, including curricular and administrative collaboration.
4. To provide for the exchange of information on success and failures of this transfer program in order to improve this agreement.

III. TERMS OF AGREEMENT

1. Admissions. Students are expected to follow the application procedures for transfer students as outlined in RIT's current undergraduate catalog. Students who do not meet the minimum admissions requirements will be reviewed on an individual basis.
2. Transfer Credit. All courses accepted for transfer as specified in the transfer credit equivalency table will be applied to baccalaureate degree requirements as specified in this agreement at the point of transfer. Transfer credit can only be granted for courses completed with a grade of "C" or better. Completed courses below this level may affect the year standing of the applicant as described on the transfer credit equivalency tables.
3. Year Level. Providing all course equivalencies have been met as outlined in the attached materials, students will be granted third year status.
4. Program and Course Changes. Each institution shall communicate to the other any changes affecting this agreement and mutually manage any resultant change in articulation documents to facilitate its continuation.
5. Time Limits. This agreement will expire three years from the date of signing. Curriculum changes can be made as necessary (upon agreement of both parties) when each party is informed in writing. No additional signatures are necessary.
6. Maintenance. Appointed liaison officials will explore as appropriate the possibility to forming additional articulation programs that are mutually agreeable and in keeping with the basic components of this articulation agreement.
7. Communication. When specifically referring to this agreement and/or the corresponding institution by name in publications, electronic or print advertising, the initiating institution will secure in advance the prior written approval of the other.

8. Policy. Should the precepts of this agreement come in conflict with established policy at either institution, the established policy will take precedent and the agreement will be reviewed for possible modification as appropriate and mutually agreeable.
9. Termination. This agreement may be terminated by either institution with six months prior written notice or sooner by mutual consent. Students in progress (enrolled) at Rochester Institute of Technology under the terms of this agreement at the point of its termination would be permitted to continue under the terms set forth.
10. This agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral.
11. Both institutions agree to abide by all State of New York laws, and the laws of the United States of America.
12. Both institutions agree to adhere to FERPA regulations.

V. APPROVAL

This agreement is executed by the authorized representatives of SUNY Broome Community College and Rochester Institute of Technology.

Rochester Institute of Technology

Marian Nicoletti

Marian Nicoletti (Aug 15, 2024 12:01 EDT)

Marian Nicoletti Date
Assistant Vice President Dean
of Admissions

Jacqueline Mozrall

Jacqueline R. Mozrall Date
Dean, Saunders College of Business

Edwin N. Torres

Edwin N. Torres (Aug 15, 2024 19:57 EDT)

Edwin Torres Areizaga Date
Chair, International Hospitality
and Service Innovation

SUNY Broome Community College

Tony Hawkins 8/8/24

Dr. Tony Hawkins Date
President

Penny Kelly

8/5/24

Dr. Penny Kelly Date
Vice President for Academic Affairs

J. M. Anderson

6 AUG 2024

Dr. Jeffrey Anderson Date
Associate Vice President and Dean of
Liberal Arts and Business & Professional
Studies

Maria K. Montemagno

8/5/2024

Maria K. Montemagno Date
Professor, Chair of Hospitality
Programs

Approved as to form
By: CD
BROOME COUNTY
ATTORNEY'S OFFICE

Suggested Transfer Course Equivalencies
 SUNY Broome Community College & RIT Saunders College of Business
 A.A.S. Hospitality Management

| SUNY Broome A.A.S. Hospitality Management | | RIT B.S. Hospitality & Tourism Management | | Notes |
|--|---|--|---|---|
| BHM 101/BIO 121 Basic Nutrition | 4 | NUTR 215 Foundations of Nutrition | 3 | |
| BHM 125 Hospitality Law | 3 | HSPT 336 Risk Management & HTM Law | 3 | |
| BHM 127/CHM 127 Kitchen Chemistry | 4 | GERP 100 Natural Science Inquiry | 4 | |
| BHM 201 Hotel/Restaurant Internship I | 3 | Open Elective | 3 | |
| BHM 230 Front Office Operations Mgmt | 3 | HSPT 315 Lodging Operating Analytics & Mgmt | 3 | |
| BHM 235 Hotel & Restaurant Cost Control | 4 | HSPT 215 Principles of Food Production & Services | 3 | |
| BIT 206 IT for Service Industries | 3 | HSPT 381 Technology in Service Systems | 3 | |
| BUS 108 Accounting for a Service Bus. | 4 | ACCT 110 Financial Accounting | 3 | |
| CUL 205 Menu Merchandising & Mktg | 2 | HSPT 335 Food & Beverage Management | 3 | |
| ENG 110 College Writing I | 3 | UWRT 150 FYW: Writing Seminar | 3 | |
| EVE 101 Fund. of Event Management | 3 | HSPT 244 Meeting & Event Management | 3 | |
| HOS 101 Intro for the Hospitality Freshman | 3 | HSPT 225 Hospitality & Tourism Fund. | 3 | |
| HOS 115 Hospitality Mktg & Promotion | 3 | Course Sub for MKTG 230 Principles of Marketing ** | 3 | HOS 115 can only count for MKTG 230 as a Hospitality Major. |
| HOS 242 Hospitality Human Resources | 3 | HRDE 386 Human Resources Development | 3 | |
| SOC 186 Food in History & Society | 3 | ANTH 270 Cuisine, Culture & Power | 3 | |

| | | | | |
|-----------------------|----|--|----|---|
| English Elective | 3 | Artistic Perspective | 3 | Utilize transfer credit resources on RJT website to ensure transfer of elective |
| Liberal Arts Elective | 3 | Social or Scientific Principles Perspective | 3 | |
| TOTAL CREDITS | 60 | TOTAL CREDITS | 52 | |

Students must earn a "C" or higher in order for classes to transfer into RIT