ARTICULATION AGREEMENT

Between
SUNY Broome Community College
Hospitality Programs
PO Box 1017, Binghamton, New York 13902

&
The NYS Restaurant Association Educational Foundation, NYS and Vermont ProStart
409 New Karner Road, Ste. 202; Albany, NY 12205

- Articulation agreement intent is to facilitate the progress of students by recognizing the common curriculum elements among the Career and Technical Education partners.
- Articulation agreements developed between high school and college faculty for each specific curriculum area. Each agreement will be separate, designated to meet the needs of students as they progress through high school/college degree requirements.
- Once the agreement is final, the Chair of Outreach at SUNY Broome Community College will obtain the appropriate college signatures, and send the secondary-institution the articulation agreement to obtain signatures. Once complete, please return one signed original to the Chair of Outreach.
- This agreement is effective January 1, 2022 through December 31, 2026 unless a written modification or cancelation request by either SUNY Broome Community College or ProStart New York State Restaurant Association.
- Copies of the Articulation agreement are available with The NYS Restaurant Association Educational Foundation, NYS and Vermont ProStart, SUNY Broome Community College Outreach Department and the SUNY Broome Hospitality Department, within the Business and Professional Studies Division.

SUNY Broome Community College Course(s) Articulated:

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
<th>SUNY Broome Credits</th>
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<tbody>
<tr>
<td>BHIM 110</td>
<td>Sanitation and Safety</td>
<td>3 credits</td>
</tr>
<tr>
<td>BHIM 216</td>
<td>Professional Cooking</td>
<td>3 credits</td>
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SUNY Broome Community College agrees to:

1. Set up procedures at SUNY Broome Community College to accommodate students from the participated secondary schools who earn articulated credit.
2. Establish opportunities for students who are enrolled in the articulated course(s) to meet program faculty and advisors prior to their first semester at SUNY Broome Community College.
3. Maintain follow-up files and closely monitor the academic progress of students articulated programs.
4. Set up procedures to ensure that the articulated credit is posted on the student’s college record at the appropriate time with the SUNY Broome Community College course number and name, the credits earned, and the notation “Proficiency credit granted”
5. Notify participated secondary school of any curriculum changes to articulated course that will affect the agreement.

ProStart; New York State Restaurant Association agrees to:

1. Communicate the details of articulation agreements to high school principals, teaching staff, guidance personnel, students and parents.
2. Develop methods for publicizing the articulation agreement in order to encourage students to take advantage of this opportunity.
3. Notify SUNY Broome Community College of any curriculum changes to the certified course that will affect the agreement.
4. Notify students they are responsible for contacting SUNY Broome Hospitality Department Chair, after their official high school transcripts denoting ProStart courses have been received, to request a transfer credit evaluation.

Guideline for awarding articulated credit for BHM 110

1. The student must have passed the ServSafe Manager exam.
2. The student must currently be certified in CPR
3. The student must attend an equipment training to be given by a SUNY Broome employee at the SUNY Broome Culinary and Event Center.
4. The student must complete the ServSafe Allergy training course.

Guidelines for awarding articulated credit for BHM 216:

1. The student must have completed the course(s) specified by this agreement with a grade “B” or better, or 80% or better.
2. The student must pass the practical exam provided by SUNY Broome and pass with a minimum of 75. This exam is to be proctored by 3 SUNY Broome employees approved by the Associate Dean of Hospitality and the CEC.
3. The student must have been awarded BHM 110 as well to receive these credits.
SUNY Broome Community College:

Maria Montemagno, Chairperson, Hospitality Programs Date 1/20/22

Michael Stamets, Associate Dean of Hospitality and the CEC Date 1/20/2022

Dr. Penny A. Haynes, Vice President for Academic Affairs Date 1/20/22

Dr. Kevin Drumm, President Date 1/20/22

The NYS Restaurant Association Educational Foundation, NYS and Vermont ProStart:

Elizabeth Fordley, Training & Educational Director Date 2/7/2022

Melissa Autilio Fleischut, President & CEO Date 2/7/2022