



HOW TO RESPOND WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY

FOR FURTHER DETAILS AND OTHER
**CAMPUS EMERGENCY
RESPONSE
INFORMATION**
PLEASE VISIT

[WWW.SUNYBROOME.EDU/
PUBLICSAFETY](http://WWW.SUNYBROOME.EDU/PUBLICSAFETY)

A PRINT ON DEMAND VERSION
OF THIS CARD IS AVAILABLE AT
THE ABOVE WEB ADDRESS

1. EVACUATE

- HAVE AN ESCAPE ROUTE AND PLAN IN MIND
- LEAVE YOUR BELONGINGS BEHIND
- KEEP YOUR HANDS VISIBLE

2. HIDE OUT

- HIDE IN AN AREA OUT OF THE SHOOTER'S VIEW
- BLOCK ENTRY TO YOUR HIDING PLACE AND LOCK THE DOORS
- SILENCE YOUR CELL PHONE AND/OR PAGER

3. TAKE ACTION

- AS A LAST RESORT AND ONLY WHEN YOUR LIFE IS IN IMMINENT DANGER
- ATTEMPT TO INCAPACITATE THE SHOOTER
- ACT WITH PHYSICAL AGGRESSION AND THROW ITEMS AT THE ACTIVE SHOOTER

HOW TO RESPOND

WHEN LAW ENFORCEMENT ARRIVES

REMAIN CALM AND FOLLOW INSTRUCTIONS

- **PUT DOWN ANY ITEMS IN YOUR HANDS (I.E., BAGS, JACKETS)**
- **RAISE HANDS AND SPREAD FINGERS**
- **KEEP HANDS VISIBLE AT ALL TIMES**
- **AVOID QUICK MOVEMENTS TOWARD OFFICERS SUCH AS HOLDING ON TO THEM FOR SAFETY**
- **AVOID POINTING, SCREAMING OR YELLING**
- **AVOID EXCESSIVE DISTRACTION OF RESPONDING OFFICERS WHEN EVACUATING**

**CALL 911
WHEN IT IS
SAFE TO DO SO**

INFORMATION

**YOU SHOULD PROVIDE TO LAW
ENFORCEMENT OR 911 OPERATOR**

- **LOCATION OF THE ACTIVE SHOOTER NUMBER OF SHOOTERS**
- **PHYSICAL DESCRIPTION OF SHOOTERS**
- **NUMBER AND TYPE OF WEAPONS HELD BY SHOOTERS**
- **NUMBER OF POTENTIAL VICTIMS AT THE LOCATION**