

## 2021 - 2022 Dependent Special Consideration Application

### **STOP !!! DOCUMENTATION REQUIRED**

In order to facilitate the processing of your **Special Consideration**, documentation to support or detail the event or reason for the application, and documentation of all income listed on your parent's section of the application must be submitted. **Without documentation, your application will be rejected.**

The following examples of required documentation may help your parent's determine what type should be submitted:

In cases of loss of income due to lay off, company closure/reorganization, disability, change from full- to part-time employment, etc., your parent's must submit a supporting letter from their employer detailing the event, and a copy of their most recent and/or all final pay stubs (if more than one job worked during the current year) showing year-to-date gross earnings for the current year—to include all sick and vacation pay, as well as bonus or severance pay. Note - if your Special Consideration application is being submitted after December, 1st of the academic year, you must wait to submit your parent's new federal income tax return as documentation. If self-employed, the next years' federal income tax return is required before processing a Special Consideration.

If your parent's are receiving unemployment compensation benefits (UCB), your parent's must submit documentation listing the start date, amount received per week, and the total number of weeks they are eligible including extensions, if applicable.

If your parent's are receiving worker's compensation benefits, they must submit documentation listing the start date, amount received per week, and the amount of weeks they will receive this benefit. If lump sums are received, documentation listing dates and amounts received must be submitted.

If your parent's receive child support, they must submit documentation of child support received including start date and amount received per month/week, with official up-to-date documentation from the Child Support Collection Unit, if court ordered.

If your parent's pay child support, they must submit documentation of child support paid. A copy of the court order with amount per week/month to be paid, and the effective date is acceptable. A pay stub copy showing deduction from wages is also acceptable.

For all other types of untaxed or taxed income, they must submit documentation listing the source, amount received, and effective date clearly stated.

**For consideration the Financial Aid Office must receive all Special Consideration applications and applicable documentation no later than April 15<sup>th</sup> for the academic year you are applying.**

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**DEPENDENT STATUS**

**2021 - 2022 SPECIAL CONSIDERATION APPLICATION**

Student's Name \_\_\_\_\_ Broome ID# B \_\_\_\_\_

1. Explain in detail the circumstances which have led to your request for Special Consideration. In your explanation, you must include what has occurred, exact dates to what has occurred, and what your family situation is currently. You may attach additional pages as necessary. Be sure to complete both sides of this application, answer ALL questions, and attach documentation as necessary. (See "REQUIRED" statement on back).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What will be your parent(s) income earned from work for 2021?

Father's \$ \_\_\_\_\_ Mother's \$ \_\_\_\_\_

3. Did or will your parent(s) receive unemployment compensation in 2021?

Yes  No

If Yes, total amount your father received \$ \_\_\_\_\_

If Yes, total amount your mother received \$ \_\_\_\_\_

4. Did or will your parent(s) receive public assistance in 2021?

Yes  No

5. Did or will your parent(s) receive any social security benefits in 2021? (Include amounts for all family members including payment(s) that are received by the parent for any of their children).

Yes  No

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6. Did or will your parent(s) receive any child support in 2021?  
(Include amounts for all family members).

Yes  No

If Yes, amount per month \$ \_\_\_\_\_ Date Began \_\_\_\_\_

7. Did or will your parent(s) pay child support in 2021?

Yes  No

If Yes, amount per month \$ \_\_\_\_\_ Date Began \_\_\_\_\_

8. Did or will your parent(s) receive other untaxed income in 2021?

Yes  No

If Yes, amount per month \$ \_\_\_\_\_ Date Began \_\_\_\_\_

9. Did or will your parent(s) receive other taxable income in 2021?

Yes  No

If Yes, amount per month \$ \_\_\_\_\_ Type of Benefit: \_\_\_\_\_

**REQUIRED: YOU MUST ATTACH DOCUMENTATION TO SUPPORT STATEMENTS 2 THROUGH 9. FURTHER PROCESSING OF YOUR REQUEST FOR SPECIAL CONSIDERATION WILL NOT TAKE PLACE UNTIL ALL DOCUMENTATION IS RECEIVED.**

**PLEASE SIGN:**

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Mother/Stepmother Date

\_\_\_\_\_  
Father/Stepfather Date