

DELAWARE COUNTY TREASURER
P.O. BOX 431, 111 MAIN STREET
DELHI, NEW YORK 13753
(607)-832-5070

BEVERLY J. SHIELDS, COUNTY TREASURER

DELAWARE COUNTY CERTIFICATE OF RESIDENCY

A certificate of residency issued by the Delaware County Treasurer will eliminate the non-residency tuition charge. FAILURE to comply with the following will result in your being charged the non-refundable, non-resident tuition charge.

INSTRUCTIONS

You may send the following to our office by mail or bring in person:

1. A completed **notarized** application. Blank forms are available at the community college and at this office.
2. Proof of residency. Refer to reverse side.
3. A note stating when the course begins.
4. A daytime telephone number where you may be reached.

SUBMISSION

Submission must be between **TWO MONTHS BEFORE** and **ONE MONTH AFTER**. (i.e. if a course starts September 1, submission period is July through September 30.)

QUALIFICATIONS

You must be a resident of New York State for at least one year prior to the date of the affidavit and you must be a resident of Delaware County for 6 months prior to the date of affidavit.

PROOF OF RESIDENCY

Satisfactory proof of residency consists of the original or copy of one of the following:

1. Valid New York State driver's license.
2. New York State Motor Vehicle ID.
3. Diploma from a Delaware County School District received within the last year.

ATTENTION

**BE SURE TO APPLY WITHIN THE PROPER TIME SPAN
APPLICATIONS NOT FILED WITH THE COLLEGE WITHIN 30 DAYS AFTER THE COURSE
BEGINS WILL NOT BE HONORED (NO TUITION PAID)**