



# Interview Guide



Center for Career Development  
**SUNY BROOME**

**Student:**

**Date:**

**Interviewing For:**

1. Tell me about yourself
  
2. Tell me about something you accomplished recently?
  
3. Share two of your strengths and one thing you want to improve
  
4. What does good customer service look like for you?
  
5. Tell me about a time when you went above and beyond what was expected of you- at home, at school, at work, or in the community
  
6. How do you know when someone is listening to you attentively?
  
7. Have you ever had a disagreement with someone? A friend, classmate, or coworker? How did you resolve the disagreement?
  
8. How do you see this position fitting in with your future goals?
  
9. How do you manage your time and stay organized?
  
10. What do you hope to gain from this job?
  
11. Do you have any questions for me?

**Notes:**