

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
March 20, 2025@5:00 p.m.
Wales Building, Conference Room 203B**

College Vision: Transforming futures, creating opportunity: Be Your Best at Broome.

SUNY Broome Mission: As the community's college, we create an environment of inclusive excellence that aligns with each learner's educational, career, and personal goals, serving as a catalyst for local and global economic advancement.

Institutional Values: COMMUNITY, EQUITY, INTEGRITY, LEARNING

Board Members Present:	Chair Barbara Fiala, Vice Chair James Testani, Sasha Asinovsky, Margaret Coffey, Kathy Connerton, Tina Fernandez,
Board Members Excused:	Jason Andrews, Jim Orband, Anthony Paniccia
SUNY Broome Admin Present:	Dr. Tony Hawkins, Laura Hodel, Dr. Penny Kelly, Barb Munger, Michael Sullivan, Jesse Wells
Other Attendees:	Dr. Jeff Anderson, Nick Brey, Evan Bigam, Colleen Cashman, Dave Ligeikis, Dr. Scott Kane, Dr. Stephanie Malmberg, Dr. Christine Martey-Ochola, Erin Marulli, Dr. Kim McLain, Dr. Courtney O'Hagen, Kristin Oliver, Howard Streby, Venessa Rodriguez, Joshua Terrell, Esq., Cathy Williams

Chair Barbara Fiala called the meeting to order at 5:06 p.m.

A presentation of the College's Fiscal Year 2023/2024 audited financial statements and required communications was given by Joseph Hereous, who is a partner with Bonadio & Co., LLP. Mr. Hereoux stated the College will receive an unmodified opinion and no findings.

1.0 INFORMATION ITEMS

1.1 President's Report – Dr. Tony D. Hawkins

Dr. Hawkins began by welcoming the new Student Trustee, Sasha Asinovsky, and announcing that the Commencement Ceremony will be held at 6:30 p.m. on Thursday, May 22, at the Visions Veterans Memorial Arena. Dr. Hawkins reported that the College continues to monitor and participate in discussions regarding recent federal executive orders, including the most recent directive concerning the dismantling of the U.S. Department of Education. He assured the Board that the College is prepared for this change and has received a "Dear Colleague" letter outlining that essential functions will be redistributed within the federal government. Many areas of the services that support higher education are expected to remain intact, including no anticipated loss of financial aid. Dr. Hawkins also noted that challenges previously reported in February are still ongoing. An update was provided on the New York State budget process. Both the Senate and Assembly have released their versions of the One-House Bill, each maintaining funding at 100% of the current year's allocation. The Governor's budget proposal includes \$28.2 million to support free community college tuition for adult students, which was supported by the Senate. However, the Assembly did not support this initiative and instead proposed a \$99.8 million allocation to community colleges for operational costs. Negotiations between the Legislature and the Governor are ongoing, with hopes for a finalized budget in April. As part of the College's employee satisfaction initiatives, a book discussion was launched on "Getting to Yes", facilitated by Professor Kathleen McKenna and Racquel Smith. The pilot program, open to 35 faculty and staff, quickly filled and generated a waitlist—indicating strong interest in conflict resolution and improving campus climate. Dr. Hawkins proudly announced that two SUNY Broome students, Wilbur Granados and Hiba Khan, received the SUNY Chancellor's Award for Student Excellence and will be recognized at a ceremony in Albany. He also shared that SUNY Broome and Baruch College have signed a historic 2+2 Business Administration articulation agreement—the first between a SUNY and a CUNY institution. Dr. Hawkins informed the Board that negotiations with the SUNY Broome Faculty Association will soon begin. Recent notable campus visitors included the New York Secretary of State and the Lieutenant Governor. Dr. Hawkins also shared his participation in a Community Foundation webinar on white nationalism, which offered

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valuable insight into local community dynamics and strategies for countering such ideologies and support students. Lastly, Dr. Hawkins announced that Spring Break will take place next week.

1.2 College Senate Report- Erin Marulli

Ms. Marulli reported that the College Senate has established a Reservation System Committee to research and develop recommendations for a reservation platform for the College. She also noted that Shared Governance has hired a new Secretary. At the Fall Your Voice Matters event, discussion topics included the BuzzBundle, parental leave, and the role of artificial intelligence in higher education. In response to these discussions, the Administration was invited to participate in the Spring Your Voice Matters event to address any follow-up questions. However, no questions were raised during the spring event. Ms. Marulli further reported that the College Senate has endorsed several policies and procedures this spring, submitted a recommendation for the Chancellor's Award for Professional Services, and amended its bylaws to allow a non-voting member with relevant experience to run for the Chair-elect position.

1.3 Academic Affairs Report – Dr. Penny Kelly

Dr. Kelly prepared the Academic Affairs report, which is included in the meeting packet. Guest presenters, Dr. Courtney O'Hagen and Kristen Oliver, provided an overview of the Chemical Dependency Associate in Applied Science (A.A.S.) and Certificate programs. The primary goal of these programs is to prepare graduates to become CASAC (Credentialed Alcoholism and Substance Abuse Counselor) credentialed professionals—a recognized and growing need within the community. SUNY Broome had the opportunity to apply for Opioid Settlement Funds, which have been used to provide scholarships for financial support for students enrolled in the program. Two separate funding allocations were received. The first funding allocation covered mandatory fees and educational expenses for students, with additional support allocated to program marketing. The second funding allocation provided stipends to support students during their internship placements, helping to offset transportation costs and lost income due to unpaid internships. This grant funding has helped recruit new students while also supporting continuing students in the program. Due to increased interest and enrollment stemming from marketing efforts, the program is currently seeking additional funding to sustain and expand this growth.

1.4 Student Assembly Update – Sasha Asinovsky

Mr. Asinovsky introduced himself and shared his priorities, which include the promotion and enhancement of student services. He highlighted a recent event held in the Math Lab for Pi Day, which drew over 50 student participants. Mr. Asinovsky reflected positively on his orientation experience with Chairperson Fiala and President Hawkins. He also reported that the new Student Assembly leadership has been sworn in, and the Assembly is currently reviewing various committees to effectively address student needs.

1.5 BCC Foundation Report – Cathy Williams

Ms. Williams prepared the Finance and Development report, which was included in the meeting packet. As of the end of January 2025, the Foundation's total investment portfolio stood at \$45.2 million, with \$44.9 million designated as endowed funds. Total assets reached \$50.8 million, an increase from \$49.2 million reported at the end of June 2024. Key highlights include continued collaboration with the College to ensure timely awarding of scholarships. The Annual Scholarship Reception will be held on May 7, during which 350 scholarships will be awarded to students. Additionally, the most recent issue of Broome Magazine featured the Chemical Dependency Program and spotlighted four graduates who are now working in the field.

1.6 Facilities Update – Dave Ligeikis

Mr. Ligeikis prepared the Facilities report, which was included in the meeting packet. He reported that the Decker Health Science Building project is currently 35% complete. The Change Order Subcommittee, which ensures timely review of change order requests to maintain project momentum, recently approved a \$49,000 change order to address necessary pipe replacements and upgrades to the fire protection system. This change represents 0.7% of the total project budget. Mr. Ligeikis also provided updates on other key facilities projects, including renovations and office moves are underway in the Commons Building. Successful bids were awarded for the Business Building transformer and the Calice Advanced Manufacturing Center transfer switch. Construction of the hockey pro shop was completed internally and is now open to the public. The College is currently

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finalizing cost estimates for the Applied Technology Building lecture hall renovation. Lastly, the bid for the audio system upgrades in the Ice Center will be opening.

1.7 Budget and Finance Update – Michael Sullivan

Mr. Sullivan reported that all reports reflect standard activity for March 2025. He shared that the College is now six months into the fiscal year, and the financial forecast remains unchanged from last month. Projected expense reductions—primarily from payroll, fringe benefits, and contractual savings—are expected to result in the College not utilizing the \$956,000.00 of unrestricted fund balance budgeted this year.

1.8 Media Report – Jesse Wells

This report reflects standard activity for March 2025. Mr. Wells prepared the report, it is for information purposes and was included in the packet.

2.0 APPROVAL OF MINUTES

2.1 March 20, 2025, Board of Trustees Meeting

Trustee Connerton moved to approve the February 20, 2025 Board of Trustee meeting minutes.

Trustee Fernandez seconded the motion and it was unanimously approved.

3.0 FINANCE & FACILITIES COMMITTEE MEETING RECAP

3.1 March 18, 2025 F&F Committee

F&F Chair Testani reported that all items on the Finance & Facilities March 18, 2025 agenda were vetted and approved.

4.0 PREFERRED AGENDA ACTION ITEMS

4.1 Recommend Approval of Payroll Certification

4.2 Recommend Approval of Petty Cash

4.3 Recommended Approval of SUNY For ALL - Adult Learner Leadership Initiative Grant Award Funding in the Amount of \$50,000.00 from SUNY.

4.4 Recommend Approval to Purchase Computers and Monitors from the New York State Office of General Service Contract by the vendor Dell Marketing LP for the Replacement of Student Laboratory and Classroom Computers and Monitors in an Amount not to Exceed \$225,000.000.

4.5 Recommend Approval for the Purchase of Network Switch Upgrades from the New York State Office of Governmental Services Contract by the Vendor Vandis, Inc. in an Amount not to Exceed \$625,000.00.

4.6 Recommend Approval of the Renewal of the Master Agreement with AP Benefits Advisors LLC dba ENV Insurance Agency for Brokerage Services for the period of April 1, 2025 – March 31, 2026 for Cybersecurity Insurance in an Amount Not to Exceed \$90,000.00

4.7 Recommend Approval of Syracuse University- National Science Foundation Engines GROW Grant Subaward Funding in the Amount of \$101,731.00.

4.8 Recommend Approval for the Purchase of Network Core Switch Replacements from the New York State Office of Governmental Services Contract by the Vendor Vandis, Inc. in an Amount not to Exceed \$100,000.00

4.9 Recommend Approval for the Purchase of Network Wireless and Switch Replacements from the New York State Office of Governmental Services Contract by the Vendor Vandis, Inc. for the Decker Health Science Building an Amount not to Exceed \$100,000.00.

4.10 Recommend Approval for the Purchase of AV Equipment and Installation from New York State Contracts by the Vendor Presentation Concepts Corporation (PCC) for the Decker Health Science Building in an Amount not to Exceed \$700,000.00

Trustee Testani moved to approve items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, and 4.10. Trustee Coffey seconded the motion and it was unanimously approved.

5.0 ACTION ITEMS

5.1 Trustee Testani moved to change the start time of the April 17th board meeting from 5 p.m. to 4 p.m. Trustee Connerton seconded the motion, and it was unanimously approved.

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Trustee Testani moved to adjourn the meeting. Trustee Connerton seconded the motion, and it was unanimously approved.

The meeting was adjourned at 5:56 p.m.

Approved:

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