

SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
October 24, 2024@5:00 p.m.
Decker Libous Conference Room 117

College Vision: Transforming futures, creating opportunity: Be Your Best at Broome.

SUNY Broome Mission: As the community's college, we create an environment of inclusive excellence that aligns with each learner's educational, career, and personal goals, serving as a catalyst for local and global economic advancement.

Institutional Values: COMMUNITY, EQUITY, INTEGRITY, LEARNING

Board Members Present:	Chair Barbara Fiala, Vice Chair James Testani, Anthony Paniccia, Tina Fernandez, Hiba Khan, Jason Andrews, Jim Orband, Kathy Connerton
Board Members Excused:	Marc Newman, Margaret Coffey
SUNY Broome Admin Present:	Dr. Tony Hawkins, Dr. Penny Kelly, Michael Sullivan, Dr. Carol Ross-Scott, Jesse Wells
Other Attendees:	Cathy Williams, Nick Brey, Evan Bigam, Dave Ligeikis, Dr. Kim McLain, Colleen Cashman, Dr. Scott Kane, Joshua Terrell, Esq., Barb Munger, Dr. Stephanie Malmberg, Erin Marulli, Dr. Christine Martey-Ochola, Michele McKay

Chair Barbara Fiala called the meeting to order at 5:01 p.m. She thanked immediate past chair Kathy Connerton for her leadership and presented her with a cake and flowers.

1.0 INFORMATION ITEMS

1.1 President's Report – Dr. Tony D. Hawkins

Dr. Hawkins thanked past Chair Connerton for her leadership. This is Domestic Violence Awareness Month. Dr. Hawkins acknowledged the new Assistant Vice President and Dean of Students Dr. Scott Kane. Dr. Hawkins introduced his new Executive Assistant Maureen Breck and thanked Diana Lenzo for covering the Board meetings until his new assistant was found. Dr. Hawkins thanked the trustees for attending his Inauguration, there were close to 300 attendees. He thanked Trustee Fiala, Connerton, Andrews, and Khan for speaking. Dr. Hawkins attended the NYCCT Conference with Trustee Khan. The main conversation at the conference was about the SUNY system and its role in hiring and evaluating community college presidents. A big topic was Trustee advocacy and the state budget. The college is working on improving the campus climate based on the feedback from the employee satisfaction survey. Consistent with the feedback, the focus will be on rules and policies, change in management, and kindness and civility. October 10 was World Mental Health Day. Dr. Hawkins attended the CASE conference with Cathy Williams. October 13 is the College Open House, and October 23 is the Presidential Honors Scholarship. The college will be recognized at the upcoming Continuing Education conference with awards for the Lineman program and Health Sciences. Danielle Britton will be honored with the Experienced Educator Program Award.

1.2 College Senate – Erin Marulli

Ms. Marulli reported on the highlights in her report. A copy was included in the packet. The new Shared Governance structure and constitution have been approved and the college website updated. The new college Civility Statement was reviewed and edited. Shared Governance held a kick-off event to bring awareness of the group to the college community. SUNY Online was presented at the College Senate. Nominations for the Chancellor Awards are now being accepted.

1.3 Student Affairs – Dr. Carol Ross-Scott

Dr. Ross-Scott reported on the highlights in her report. She reported that the Student Assembly has a full complement for the fall with 3 EOP students. The Old Sciences Building is full of activity with new Student Assembly offices on the 1st floor. The Student Village housing

October 24, 2024

refinancing project is completed. She thanked VP Sullivan and the Finance team for their hard work on the project. Dr. Ross-Scott introduced Housing Director Evan Bigham, who presented at the Student Village.

1.4 **Student Assembly Update – Hiba Khan**

Trustee Khan announced that the Student Assembly is full this year and committees are being established. The Assembly now has new office space. Trustee Khan volunteers with local election campaigns and enjoys getting involved in the community and voter registration.

1.5 **BCC Foundation Report – Cathy Williams**

Ms. Williams reported on the highlights in her report. A copy was included in the packet. Fundraising appeals have started. This will be the 10th anniversary of Giving Day. The latest edition of the Broome Magazine has been distributed. The spring 2024 edition had a record number of engagements online. She thanked MARCOM for their work. There were 16 new recipients of the Presidential Honors Scholarships. There was some confusion from an announcement of the Foundation's Annual Meeting and voting rights for the trustees. Ms. Williams explained that the Trustees and VPs are considered ex officio members of the BCC Foundation and will continue to receive notices of the annual meeting.

1.6 **Facilities Update – Dave Ligeikis**

Mr. Ligeikis reported on the highlights in his report. A copy was included in the packet. The transition of the Old Science Building to a Student Union continues with new offices for the Student Assembly on the first floor. The Executive Council met with architects to discuss the library becoming a one-stop shop and to start the RFPs for design. Mr. Ligeikis's report provided the savings from the HVAC upgrades. The resolutions for the Decker Nursing project bid results are on the agenda for approval. Anticipated completion is August 2025. Phase 1 of the Campus-wide signage project is going out to bid. The county is constructing a safety crosswalk from the campus to the softball fields. Parking will be allowed on the campus for softball games.

1.7 **Budget and Finance Update – Michael Sullivan**

1.7.1 **FY 2024-2025 Budget Forecast**

This report reflects standard activity for October 2024. It is for information purposes and was included in the packet.

1.7.2 **Human Resources**

This report reflects standard activity for September 2024. It is for information purposes and was included in the packet.

1.7.3 **Grants Approvals**

This report reflects standard activity for September 2024. It is for information purposes and was included in the packet.

1.7.4 **Investment Report**

This report reflects standard activity for September 2024. It is for information purposes and was included in the packet.

1.8 **Media Report – Jesse Wells**

This report reflects standard activity for September 2024. This report is for information purposes and was included in the packet. The college had great coverage of the President's Inauguration. There will be several upcoming TV campaigns for the manufacturing and engineering and chemical dependency programs. There are 6 upcoming College Express events with over 600 students being automatically admitted.

2.0 **APPROVAL OF MINUTES**

2.1 September 19, 2024, Board of Trustees Meeting

Trustee Connerton motioned to approve the September 19, 2024, Board of Trustees meeting minutes. Trustee Orband seconded the motion and it was unanimously approved.

October 24, 2024

3.0 FINANCE & FACILITIES COMMITTEE MEETING RECAP

- 3.1 October 22, 2024 Finance & Facilities Committee Meeting
Finance & Facilities Chair Testani reported that all items on the October 22, 2024 agenda were discussed and approved to move forward to the Board of Trustees for approval.

4.0 PREFERRED AGENDA ACTION ITEMS

- 4.1 Recommend Approval of Amendment to 2024-2025 Tuition and Fee Schedule
- 4.2 Recommend Approval of Broome County Department of Social Services Training Contract
- 4.3 Recommend Approval of Resolution for the Change in Title for the Position Description from Assistant to Director of Campus Operations for Custodial Services to Assistant Director of Facilities Management (Custodial Services)
- 4.4 Recommend Approval of Resolution for the New Position Description – Assistant Director of Facilities Management (Ice Center)
- 4.5 Recommend Approval of the Resolution for the New Position Description Assistant Director of Facilities Management (Maintenance/Capital Projects)
- 4.6 Recommend Approval of Write-Offs of Student Account Receivables
- 4.7 Recommend Approval of BID 2025-01 SUNY Broome Decker Hall School of Nursing Renovation Project – Electrical Construction to Panko Electrical & Maintenance, Inc.
- 4.8 Recommend Approval of BID 2025-01 SUNY Broome Decker Hall School of Nursing Renovation Project – General Contractor to Upstate Companies
- 4.9 Recommend Approval of BID 2025-01 SUNY Broome Decker Hall School of Nursing Renovation Project – Mechanical Construction to Slavik & Company, Inc.
- 4.10 Recommend Approval of BID 2025-01 SUNY Broome Decker Hall School of Nursing Renovation Project – Plumbing Construction to Slavik & Company, Inc.

Trustee Paniccia moved to approve Preferred Agenda items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, 4.10. Trustee Connerton seconded the motion. Trustee Orband abstained from voting on items 4.7, 4.8, 4.9, and 4.10. The motion was approved.

5.0 ACTION ITEMS

- 5.1 Recommend Approval of Nominating Committee for 2025-2026
Trustee Connerton moved to approve the Nominating Committee for 2025-2026. Trustee Khan seconded the motion and it was unanimously approved.
- 5.2 Recommend Approval of Policy SA5003 Freedom of Expression and Assembly Student Policy
Trustee Connerton approved Policy SA5003 Freedom of Expression and Assembly Student Policy. Trustee Testani seconded the motion and it was unanimously approved.

6.0 PROPOSED EXECUTIVE SESSION, UPON APPROVAL BY THE BOARD OF TRUSTEES

No Executive Session was proposed.

Trustee Connerton moved to adjourn the meeting. Trustee Andrews seconded the motion and it was unanimously approved.

The meeting was adjourned at 5:52 p.m.

Approved:

The next Board of Trustees Meeting is scheduled for 5:00 p.m. Thursday, December 12, 2024, in Wales Building, Conference Room 203B.

If you need accommodations to participate in this event, please contact the Accessibility Resources Office at aro@sunybroome.edu or 607-778-5150 to discuss your needs ASAP.