

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
January 18, 2024@5:00 p.m.
Decker Libous Conference Room 117**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: **SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Board Members Present: Chair Kathy Connerton, Vice-Chair Barbara Fiala, Anthony Paniccia, James Testani, Margaret Coffey, Tina Fernandez (Zoom), Alejandro Chavarria Gonzalez, James Orband

Board Members Excused: Marc Newman, Jason Andrews,

SUNY Broome Admin Present: Dr. Tony Hawkins, Dr. Carol Ross-Scott (Zoom), Dr. Penny Kelly, Michael Sullivan, Laura Hodel, Jesse Wells,

Other Attendees: Dr. Kim McLain, Nick Brey, Libin Babu Cathy Williams, Michael Stamets, Larry Allen, Michelle McKay, Dr. Christine Martey-Ochola, Joshua Terrell, Esq.

Chair Connerton called the meeting to order at 5:00 p.m.

1.0 INFORMATION ITEMS

1.1 President's Report – Dr. Tony D. Hawkins

Dr. Hawkins asked for a moment of silence to honor the recent passing of Nursing Student Aleen Ameen who was killed in a tragic car accident on January 16th. There will be a Welcome Back Faculty Staff Assembly on January 25 continuing the theme of "Who we are, who I am". SUNY released a Long-Term Enrollment and Financial Sustainability Report and Broome was recognized for the "Cross the Finish" and 7-week programs. Dr. Hawkins released his 100-day listening tour report on January 2nd. The board held a retreat on December 15 and established goals for Dr. Hawkins: execute the Strategic Enrollment Plan (SEM), develop the three-year SUNY Broome Strategic Plan, undertake an employee satisfaction/climate study, initiate the creation of a facilities master plan.

1.2 Academic Affairs – Dr. Penny Haynes

Dr. Kelly's report was included in the board packet. Dr. Kim McLain presented a PowerPoint detailing the college's annual Fast FAQs, Data Book, the Strategic Enrollment Management Plan, and the current STEM and Nursing enrollment trends. The board asked for a disaggregate of the transfer rate of 30%, where are these students going.

1.3 Student Assembly Update – Alejandro Chavarria Gonzalez

Trustee Gonzalez is excited to start the Spring semester. He recently had a meeting with BU's President Stenger regarding the discontinuation of the BAP program. He is encouraged by the meeting and they plan to meet again in the near future.

- 1.4 **BCC Foundation Report – Cathy Williams**

Ms. Williams' report was included in the board packet. The student giving campaign should be able to provide 4 peer scholarships this year. February 24 is an Alumni event with a Blackbear Hockey game. The next issue of the Broome Magazine is in the planning stages. Thank you to Matt Ebbers and Elisabeth Costanzo-Stewart. The Foundation received an \$100,000 grant from the Avangrid Foundation (a parent company of NYSEG) for the Broome Closet and Food Pantry. Spring scholarships are now open for applications.
- 1.5 **Facilities Update – Libin Babu for Dave Ligeikis**

Mr. Ligeikis' report was included in the board packet. The Old Science/Student Services restrooms are nearing completion. Building Permits from Broome County are pending for several campus projects. Design work and cost estimates for the Decker Nursing renovation project have been completed and reviewed by the project team. A contract for upgrades of the campus wide security cameras has been finalized. Campus wide lock upgrades have been completed except for Wales, Student Services and Old Science. A mini-master plan is underway for the best possible uses of Student Services, Library, Old Science and Wales buildings.
- 1.6 **Budget and Finance Update – Michael Sullivan**
 - 1.6.1 **FY 2023-24 Budget Forecast**

Mr. Sullivan reported the budget forecast is the same as the last several months. An updated forecast will be available after the final spring enrollment numbers. The annual SUNY Broome report to SUNY is included in the packet. Mr. Sullivan anticipates the annual audit by Bonadio to be presented in February or March. NYS Governor Hochul is proposing a continuation of the funding floor in her 2024-25 budget with is approximately \$13 million. The submitted college projects were in her proposed budget for approval. Finance is currently preparing a list of proposed 2025 capital projects which should come to the board in February or March. The Housing Corp refinance project is waiting on a rating from Moody's. The refinance needs to be concluded by November 1.
 - 1.6.2 **SUNY Broome 2023 Annual Report to SUNY**
 - 1.6.3 **Human Resources**

This report reflects standard activity for December 2023. This report is for information purposes and was included in the packet.
 - 1.6.4 **Grants Approvals**

This report reflects standard activity for December 2023. This report is for information purposes and was included in the packet.
 - 1.6.5 **Investment Report**

This report reflects standard activity for December 2023. This report is for information purposes and was included in the packet.

1.6.6 Student Village Housing Report

This report reflects standard activity for December 2023. This report is for information purposes and was included in the packet.

1.7 Media Report – Jesse Wells

This report reflects standard activity for December 2023. This report is for information purposes and was included in the packet.

2.0 APPROVAL OF MINUTES

2.1 December 14, 2023 Board of Trustees Meeting

Trustee Fiala moved to approve the December 14, 2023 Board of Trustee Meeting minutes. Trustee Orband seconded the motion and was unanimously approved.

3.0 FINANCE & FACILITIES COMMITTEE MEETING MINUTES

2.1 There was no meeting of the Finance and Facilities Committee

4.0 PREFERRED AGENDA ACTION ITEMS

4.1 There were no Preferred Agenda Action Items

5.0 ACTION ITEMS

5.1 Recommend Approval of Payroll Certification

Trustee Testani moved to approve the Payroll Certification. Trustee Coffey seconded the motion and was unanimously approved.

5.2 Recommend Approval of Avangrid Foundation Campus Food Pantry and Clothing Closet Grant Award

Trustee Paniccia moved to approve the Avangrid Foundation Campus Food Pantry and Clothing Closet Grant Award. Trustee Orband seconded the motion and was unanimously approved.

6.0 PROPOSED EXECUTIVE SESSION, UPON APPROVAL BY THE BOARD OF TRUSTEES

There was not proposed Executive Session.

The next Board of Trustees Meeting is scheduled for 5:00 p.m. Thursday, February 15, 2024 in Libous Conference Room 117, Decker Health Sciences Building.

Trustee Orband moved to adjourn the meeting. Trustee Paniccia seconded the motion and was unanimously approved. The meeting was adjourned at 5:43 p.m.

Approved: February 15, 2024

If you need accommodations to participate in this event, please contact the Accessibility Resources Office at aro@sunybroome.edu or 607-778-5150 to discuss your needs ASAP.