

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
February 15, 2024@5:00 p.m.
Decker Libous Conference Room 117**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: **SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Board Members Present: Chair Kathy Connerton (Zoom), Vice-Chair Barbara Fiala, Anthony Paniccia, James Testani, Margaret Coffey, Tina Fernandez, Marc Newman

Board Members Excused: Jim Orband, Jason Andrews, Alejandro Chavarria Gonzalez

SUNY Broome Admin Present: Dr. Tony Hawkins, Dr. Carol Ross-Scott, Dr. Penny Kelly, Michael Sullivan, Laura Hodel, Jesse Wells, Diana Lenzo

Other Attendees: Evan Bigam, Scott Kane, Colleen Cashman, Vanessa Rodriguez (zoom) Hiba Khan, Lorie Brewer, Davie Ligeikis, Michael Stamets, Cathy Williams, Dr. Kim McLain, Nick Brey, Dr. Christine Martey-Ochola, Thomas Dellapenna.

Acting Chairperson Fiala called the meeting to order at 5:00 p.m.

1.0 INFORMATION ITEMS

1.1 President's Report – Dr. Tony D. Hawkins

Dr. Hawkins thanked the trustees for visiting the College Food Pantry and Broome Closet. SUNY Broome was picked the #2 Best Community College in the State of New York by EdSmart. Enrollment has increased for the 2nd week in a row. FTEs are still down. The increase in enrollment was due to Fast Forward registrations. Dr. Hawkins has attended several Black History Month events, continuing the legacy and contributions of the Black Community in our area. On February 4, he held a Supervisors Forum to meet the directors and supervisors on campus. This was an open meeting to discuss operational issues. The first Strategic Plan meeting was held this week, co-chaired by Trustee Testani and Dr. Kim McLain. SUNY recently awarded the college a \$197,966 grant for internship programs in Hospitality, Engineering Technologies, and Computer Sciences.

1.2 Student Affairs – Dr. Carol Ross-Scott

A copy of Dr. Ross-Scott's report is in the packet. Dr. Ross-Scott introduced Lorie Brewer, Supplemental Support Services Coordinator in the office of the Dean of Students. Ms. Brewer presented a report to the trustees featuring the newly renovated Hornet Hope Center (Food Pantry) and Broome Closet which was funded by a grant from the Avangrid Foundation.

1.3 Student Assembly Update

Trustee Gonzalez was unable to attend. Student Assembly Vice President for Student Affairs Hiba Khan stated there was no activity to report on.

1.4 BCC Foundation Report – Cathy Williams

Ms. Williams's report is in the packet. There are currently 86 Alumni signed up for the Alumni Black Bear hockey game event. The magazine is in the design phase. Spring scholarship applications are now open and the Foundation has received 209 applications to date. A

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formal ribbon cutting for the Food Pantry/Clothing Closet will be set in March. The spring alumni direct mail appeal will be sent out in March 2024.

1.5 Facilities Update – Dave Ligeikis

Mr. Ligeikis' report is in the packet and for information purposes. Building permits are pending from Broome County. The mini-master plan user group met on January 23. Decker renovation costs are being reviewed, the team will now develop a construction strategy and timeline. Facilities have built a shed roof off the CEC to prevent any ice or weather damage to the building compressors.

1.6 Budget and Finance Update – Michael Sullivan

1.6.1 FY 2023-24 Budget Forecast

Mr. Sullivan's report is in the packet. The budget forecast is the same as last month. He anticipates the forecast will be updated for next month after the spring enrollment numbers are final. There is a revised Investment Policy on the agenda for approval. The Investment Report included in the packet reflects a return of approximately \$200,000 for this month on investments. External Auditor Bonadio will present their audit findings for FY 2022-23 at the March board meeting. The 2025 Capital project requests will also be presented at the March board meeting. The Housing refinancing project has 3 major investment groups interested.

1.6.2 Human Resources

This report reflects standard activity for January 2024. This report is for information purposes and was included in the packet.

1.6.3 Grants Approvals

This report reflects standard activity for January 2024. This report is for information purposes and was included in the packet.

1.6.4 Investment Report

This report reflects standard activity for January 2024. This report is for information purposes and was included in the packet.

1.6.5 Student Village Housing Report

This report reflects standard activity for January 2024. This report is for information purposes and was included in the packet.

1.7 Faculty Eligible for Term Appt

This report is for information purposes and was included in the packet.

1.8 Media Report – Jesse Wells

This report reflects standard activity for January 2024. This report is for information purposes and was included in the packet.

2.0 APPROVAL OF MINUTES

2.1 January 18, 2024, Board of Trustees Meeting

Trustee Newman motioned to approve the January 18, 2024 Board of Trustee meeting minutes. Trustee Paniccia seconded the motion and it was unanimously approved.

3.0 FINANCE & FACILITIES COMMITTEE MEETING RECAP

On February 13, 2024, the Finance & Facility Committee met. All items on the agenda were vetted and approved to move forward for Board of Trustee approval.

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4.0 PREFERRED AGENDA ACTION ITEMS

- 4.1 Recommend Approval of SUNY Multi-Campus Transfer Partnership Grant Award
- 4.2 Recommend Approval of SUNY Broome Internship Programs in Hospitality, Engineering Technologies, and Computer Sciences Grant Award
- 4.3 Recommend Approval of Adobe ETLA License Agreement
- 4.4 Recommend Approval of Resolution Recommending Candidates for Continuing Appointment

Trustee Testani moved to approve preferred agenda action items 4.1, 4.2, 4.3, and 4.4. Trustee Fernandez seconded the motion and it was unanimously approved.

5.0 ACTION ITEMS

- 5.1 Recommend Approval of Revised Policy FI6006 Investment Policy
Trustee Newman moved to approve the revised Policy FI6006 Investment Policy. Trustee Coffey seconded the motion and it was unanimously approved.
- 5.2 Recommend Approval of Legal Studies A.S. Program
Trustee Coffey moved to approve the new Legal Studies A.S. Program. Trustee Fernandez seconded the motion and it was unanimously approved.
- 5.3 Recommend Approval of Accounting A.S. Program
Trustee Newman moved to approve the new Accounting A.C. Program. Trustee Fernandez seconded the motion and it was unanimously approved.

6.0 PROPOSED EXECUTIVE SESSION, UPON APPROVAL BY THE BOARD OF TRUSTEES

Trustee Coffey moved to enter into Executive Session for confidential and personnel issues. Trustee Newman seconded the motion at 5:32 p.m.

Trustee Paniccia moved to adjourn the Executive Session. Trustee Testani seconded the motion to adjourn at 5:50 p.m.

The next Board of Trustees Meeting is scheduled for 5:00 p.m. Thursday, March 21, 2024, in Libous Conference Room 117, Decker Health Sciences Building.

Trustee Coffey moved to adjourn the meeting. Trustee Newman seconded the motion. The meeting was adjourned at 5:51 p.m.

Approved: March 21, 2024

If you need accommodations to participate in this event, please contact the Accessibility Resources Office at aro@sunybroome.edu or 607-778-5150 to discuss your needs ASAP.