

**SUNY BROOME COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
February 16, 2023 minutes**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: **SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

**Board Members Present:** Chair Kathy Connerton, Vice-Chair Barbara Fiala, Anthony Paniccia, Margaret Coffey, Tina Fernandez, Jason Andrews, Elle Yatsuk Jim Testani (zoom)

**Board Members Excused:** Marc Newman, Jim Orband

**SUNY Broome Admin Present:** Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Kelly, Michael Sullivan, Jesse Wells

**Other Attendees:** Dave Ligeikis, Cathy Williams, Michael Stamets, Jeff Anderson, Nick Brey, Dr. Kim McLain, Dr. Christine Martey-Ochola, Michele McKay, Erin Marulli, Alejandro Gonzalez (Student Assembly), Diana Lenzo, Cheryl Sullivan, Esq.

**CALL TO ORDER**

**1.0 APPROVAL OF MINUTES**

- 1.1 **January 26, 2023 Board of Trustees Meeting**  
Trustee Yatsuk moved to approve the January 26, 2023, Board of Trustees meeting minutes. Trustee Fiala seconded. The motion was unanimously approved.

**2.0 FINANCE & FACILITIES COMMITTEE MEETING MINUTES**

- 2.1 **February 14, 2023 Finance & Facilities Committee Meeting**  
Finance and Facilities Chair Fiala reported that all items from the February 14, 2023 Committee meeting were recommended for the Board of Trustees' approval.

**3.0 PREFERRED AGENDA ACTION ITEMS**

- 3.1 **Recommend Approval to Upgrade Internet Access and Renew Service Contract with FirstLight Fiber Inc.**
- 3.2 **Recommend Approval of Bid 2023-03 for a Mobile Enrollment Vehicle to Technology International Inc.**
- 3.3 **Recommend Approval of Resolution Recommending Candidates for Continuing Appointment**
- 3.4 **Recommend Approval of a Professional Services Contract Extension for STEM Division Interim Dean for the Period June 1, 2023 – May 31, 2024**

Trustee Paniccia moved to approve preferred agenda action items 3.1, 3.2, 3.3, and 3.4. Trustee Andrews seconded. The motion was unanimously approved.

#### 4.0 ACTION ITEMS

##### 4.1 **Recommend Approval of SUNY Broome's 6-year Proposed Capital Improvement Plan 2024-2029**

**Trustee Coffey moved to approve SUNY Broome's 6-year Proposed Capital Improvement Plan 2024-2029. Trustee Fiala seconded. The motion was unanimously approved.**

Mr. Sullivan and Dr. Kelly gave a brief explanation of the request for the projects which totals \$13.5 million of which \$11.3 is Academic Projects, 50% or \$6.8 million qualifies for SUNY or State reimbursement, and the \$4.8 million is what the college is asking the county to support. The remaining \$1.5 million would be private (foundation(s), Perkins funding)

##### 4.2 **Recommend Approval of Revised AA4008 Admissions Policy**

**Trustee Coffey moved to approve the Revised AA4008 Admission Policy. Trustee Paniccia seconded. The motion was unanimously approved.**

#### 5.0 INFORMATION ITEMS

##### 5.1 **President's Report – Dr. Kevin Drumm**

Dr. Drumm was honored to introduce the NYS Commissioner of Transportation Dominquez who spoke on the Governor's State of the State presentation today at the CEC. Dr. Drumm attended the Town of Dickinson Town Hall meeting on Monday to answer any neighborhood concerns over the proposed Boland land purchase next to the campus. Last week was the SUNY Broome Express event at Binghamton High School where the entire senior class was admitted into Broome. The Governor's proposed Executive Budget calls for flat funding for Community Colleges but with a 20% holdback for SUNY in that funding. She is proposing a \$75M Innovation Fund. Dr. Drumm and Trustee Yatsuk attended the National Legislative Summit in Washington DC. Dr. Drumm expressed his concerns with Senator Schumer's office about PELL funds being taxed, 67% of community college students receive PELL funds and are typically ineligible for tax credits.

##### 5.2 **College Assembly – Erin Marulli**

Ms. Marulli reported that College Assembly held a Fall Your Voice Matters. Shared Governance has approved the new governance structure with 3 units – College Senate, Academic Senate, and Student Assembly; and expects to have recommendations on the constituent makeup of the groups by mid-April. The Convocation committee is collaborating with Student Assembly for future Convocation Events. The submission issue of AI (Artificial Intelligence) has been forwarded to CAI for further recommendations and action.

##### 5.3 **Academic Affairs – Dr. Penny Kelly**

Dr. Kelly commented that 350 seniors from Binghamton High School participated with the Broome Express. There has been a lot of outreach within the community and Academic Affairs has been presenting at the weekly Binghamton Rotary meetings. Dr. Kelly distributed the Strategic Enrollment Plan to the trustees and reviewed the new initiatives and goals that align with the multi-year sustainability plan. This report will be updated every year with past data along with achieved goals as they are met. Chair Connerton asked about the Enrollment Van. The new van will allow the admissions team to go to many rural communities and have prospective students have one-stop admissions come to them. The van will also show what online classes or other format is available if the student doesn't have access to transportation to the college. Discussion followed about internet and computer access and satellite campuses in rural areas that are not served by community colleges.

##### 5.4 **Student Assembly Update – Elle Yatsuk**

Trustee Yatsuk presented highlights of her report. Student Assembly has a new VP of Student Affairs and VP of Academic Affairs. Trustee Yatsuk attended the National Legislative Summit in Washington DC. Some of the Legislative Priorities she advocated for with other student trustees were: FAFSA eligibility, Workforce Development, and Programs, the DACA Act, Reform of

Student Aid such as Pell Grants and CCAMPIS, tax-free Pell Grant Acts, and SNAP accessibility. Ms. Yatsuk felt this was a positive and very informative experience from which the college's Student Assembly can also benefit.

**5.5 BCC Foundation Report – Cathy Williams**

Ms. Williams reported on the highlights in her report. She wanted to thank Dr. Kelly and her staff for presenting Academic Affairs Initiatives for the month of January and February at Binghamton Rotary. These presentations were very informative for community members. The magazine will be ready for mailing on April 1. The Alumni Event is April 28-30<sup>th</sup>. More than 200 continuing and incoming students have completed scholarship applications. The SUNY Broome Scholarship and Awards Recognition event are Tuesday, May 9<sup>th</sup>. The Student Assembly has raised enough funds to support 4 Peer Scholarships.

**5.6 Facilities Update – Dave Ligeikis**

Mr. Ligeikis reported on the highlights in his report. A kick-off meeting with the architect, construction manager, and oversight committee today for the Decker Nursing renovation project. A new baseball scoreboard has been installed with a planned dedication for April 29. RFP for the Old Science to a Student Union and Library space re-engineering projects are being developed. Architectural contracts to evaluate overall space in Wales and upgrades to the Little Theater are in development. Facilities is working closely with MARCOM to finalize a contract to upgrade signage across campus. Construction quotes are being obtained for HR office work in the Student Services Building. Our on-site energy manager continues with his development of a campus-wide Energy Management plan.

**5.7 Budget and Finance Update – Michael Sullivan**

Mr. Sullivan expects the external auditors, Bonadio, to present their findings for the 2021-22 Fiscal Year financial statements at the March BoT meeting. He expects no findings and a clear opinion.

**5.7.1 FY 2022-23 Budget Forecast**

The monthly forecast is the same as last month. The college expects to use \$3.8 million in HEERF Stimulus funds to balance the budget. Mr. Sullivan expects to have the 2023-2024 proposed budget to the board in April along with an updated multi-year sustainability plan.

**5.7.2 NYS Governor's Executive Budget Summary**

This represents SUNY's Finance Offices' review of the Governor's proposed Executive Budget. Her budget includes a proposed \$75M Transformation fund which the college anticipates submitting some projects. One will be for a major upgrade to the Little Theater to make it more of a multi-purpose community center and more flexibility on the academic side in coordination with the ongoing BU/BAP expansion initiatives, which will enhance the student amenities on campus. The other possible submission is a major upgrade to the athletic complex which includes some major upgrades to athletic fields, and turf track.

Mr. Sullivan anticipates presenting the proposed 2023-24 budget and an updated 5-year sustainability plan in April. Trustee Paniccia asked what was the college's current fund balance. Mr. Sullivan reported the fund balance is at 12% of the budget.

**5.7.3 Human Resource**

This report reflects standard activity for February 2023. This report is for information purposes and was included in the packet.

**5.7.4 Grants Approvals**

This report reflects standard activity for February 2023. This report is for information purposes and was included in the packet.

**5.7.5 Investment Report**

This report reflects standard activity for February 2023. This report is for information purposes and was included in the packet.

**5.7.6 Student Village Housing Report**

This report reflects standard activity for February 2023. This report is for information purposes and was included in the packet.

**5.8 Candidates for Term Appointment**

This report is for information purposes and was included in the packet

**5.9 Media Report – Jesse Wells**

This report is for information purposes and was included in the packet

Presidential Search facilitator Narcisa Polonio joined the meeting.

**6.0 PROPOSED EXECUTIVE SESSION, UPON APPROVAL BY THE BOARD OF TRUSTEES**

**Trustee Paniccia moved to go into Executive Session at 6:21 p.m. to discuss the Presidential Search. Trustee Fernandez seconded. The motion was unanimously approved.** Ms. Polonio was invited to the Executive Session.

**Trustee Coffey moved to come out of Executive Session at 7:27 p.m. Trustee Fiala seconded. The motion was unanimously approved.**

**Trustee Andrews moved to adjourn the meeting at 7:28 p.m. Trustee Yatsuk seconded. The motion was unanimously approved.**

The Board of Trustees Annual Meeting is scheduled for 5:00 p.m. Thursday, March 16, 2023, in Libous Conference Room 117, Decker Health Sciences Building.

Approved: March 16, 2023