

**SUNY BROOME COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
January 26, 2023 minutes**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: **SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

**Board Members Present:** Kathy Connerton-Chair, Marc Newman, Anthony Paniccia, Jim Testani, Elle Yatsuk, Jason Andrews, Margaret Coffey  
**Board Members Excused:** Barbara Fiala – Vice Chair, Jim Orband, Tina Fernandez  
**SUNY Broome Admin Present:** Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Kelly, Michael Sullivan, Laura Hodel, Jesse Wells  
**Other Attendees:** Cheryl Sullivan, Esq., Dave Ligeikis, Marquis Bennett, Cathy Williams, Andrew Haggerty, Dr. Kim McLain, Michael Stamets, Student Assembly member Alexandro Gonzalez, Michele McKay, Nick Brey

**Chair Kathy Connerton called the meeting to order at 5:00 p.m. A quorum was established with Trustees Connerton, Newman, Paniccia, Testani, Yatsuk, and Andrews.**

**1.0 APPROVAL OF MINUTES**

1.1 December 21, 2022, Board of Trustees Meeting

**Trustee Newman moved to approve the December 21, 2022, Board of Trustee meeting minutes. Seconded by Trustee Yatsuk. The motion was unanimously approved.**

**2.0 FINANCE & FACILITIES COMMITTEE MEETING MINUTES**

2.1 December 13, 2022, Finance & Facilities Committee Meeting

**Trustee Testani moved to approve the December 13, 2022, Finance and Facilities Committee Meeting minutes. Seconded by Trustee Paniccia. The motion was unanimously approved.**

**3.0 PREFERRED AGENDA ACTION ITEMS**

No Items for approval

**4.0 ACTION ITEMS**

4.1 Recommend Approval of Payroll Certification

**Trustee Andrews moved to approve Payroll Certification. Seconded by Trustee Newman. The motion was unanimously approved.**

4.2 Recommend Approval of Release-of-Retainage for C&S Engineers, Inc. Work on Campus-Wide 2021 Paving Projects

**Trustee Newman moved to approve the Release-of-Retainage for C&S Engineers, Inc. Work on Campus-Wide 2021 Paving Projects. Seconded by Trustee Andrews. The motion was unanimously approved.**

4.3 Recommend Approval of a Resolution for the Extension of Tuition Benefits for Students

from Puerto Rico and the U.S. Virgin Islands Displaced by Hurricanes Maria and Irma  
**Trustee Testani moved to approve a Resolution for the Extension of Tuition Benefits for Students from Puerto Rico and the U.S. Virgin Islands Displaced by Hurricanes Maria and Irma. Seconded by Trustee Paniccia. The motion was unanimously approved.**

4.4 Recommend Approval of Establishment of Tuition Benefits for Students from Temporary Protected Status Countries

**Trustee Andrews moved to approve a resolution establishing Tuition Benefits for Students from Temporary Protected Status Countries. Seconded by Trustee Testani. The motion was unanimously approved.**

4.5 Recommend Approval of Resolution for the Approval of Safe Schools Hardware Project  
**Trustee Newman moved to approve a Resolution for the Approval of the Safe Schools Hardware Project. Seconded by Trustee Paniccia. The motion was unanimously approved.**

## **INFORMATION ITEMS**

### **4.6 President's Report – Dr. Kevin Drumm**

Dr. Drumm welcomed the trustees. Enrollment numbers are almost flat with better numbers for the Spring semester versus the fall. Dr. Drumm attended breakfast with the new Chancellor and BU President Stenger. He is excited about building partnerships with BU. He is building an Innovation team with BU/SUNY Broome being the first project/initiative to explore. The traditional BU BAP program will be increasing in number with 2 additional options being developed. On Sunday, the Foundation and college honored Mr. Vallese as an honorary basketball team member. January 18 was the SPARK event on campus with approximately 2000 high school students attending.

Trustee Andrews remarked that at a BU Forum event, it was mentioned that students transferring from Broome to BU have the highest graduation rate at BU from any other institution and BAP students have the highest graduation rate of any student graduating from BU.

Dr. Kelly updated the trustees that BU is partnering with Broome for the Nursing program going into the high schools with Broome to show the pathways and opportunities available. Trustee Connerton remarked on the very positive community feedback from the SPARK program.

### **4.7 Council on Academic Issues – Andrew Haggerty**

Mr. Haggerty reported on the highlights in his report. A copy was included in the board packet. The Council on Academic Issues (CAI) is working on refocusing the conversations to more on teaching and learning. Some major migrations are occurring like Starfish to Civitas, Blackboard to Brightspace, and the new Shared Governance structure. The Student Assembly has been actively engaged with many collaborations with the CAI. Mr. Haggerty also reported that the AI CHATBOT has brought about conversations about teaching and academic integrity.

### **4.8 Student Affairs – Dr. Carol Ross-Scott**

Dr. Ross-Scott reported that the intentional intervention among selected cohorts and increased engagement outside the classroom has improved GPAs and retention. This semester's focus is bringing the campus back to life. Dr. Ross-Scott introduced Dean of Students Marquis Bennett who provided a PowerPoint on the Department of student life and activities.

**4.9 Student Assembly Update – Elle Yatsuk**

Ms. Yatsuk reported that the Student Assembly has not met this semester due to the winter break. The first meeting of the semester is tomorrow. Student Assembly member Alejandro Gonzalez was introduced and is hoping to succeed Elle as the Student Trustee in the Fall of 2023.

**4.10 BCC Foundation Report – Cathy Williams**

Ms. Williams reported on the highlights in her report. A copy was included in the board packet. She reported the Student Philanthropy Team has raised enough money to provide 4 \$500 Student Peer Scholarships this year. Alejandro is a presidential honor scholar and will be one of the students featured in the upcoming Broome Magazine. The Foundation had a record number of single parents apply for 2<sup>nd</sup> chance scholarships thanks to the intervention initiatives of Dr. Ross-Scott and DOS Bennett. The Foundation awarded Peter Vallese as an honorary basketball team member this past Sunday. Mr. Vallese was featured article in the Fall Broome Magazine. The spring 2023 magazine is in production and expected to be distributed in April. Alumni reunion weekend will be April 28-29, 2023.

**4.11 Facilities Update – Dave Ligeikis**

Mr. Ligeikis reported on the highlights in his report. A copy was included in the board packet. The library project is complete. The construction manager has been approved by Broome County for the Decker renovation, but the architect's approval is pending. The facilities department completed renovating the scanning labs in the Dental Hygiene department. The EMT classrooms have been moved to the Business building as the Old Science building will be converted into a student union. A fitness court will be installed on the south side of the Student Center. Our on-site energy manager continues to focus on the identification and implementation of energy-saving projects.

**4.12 Budget and Finance Update – Michael Sullivan**

**4.12.1 FY 2022-23 Budget Forecast**

Mr. Sullivan reported the external auditors, Bonadio, are completing the audit of the FY 2021-22 and should be presenting at the March Board of Trustee meeting. The Finance department is in three different fiscal years right now. The state is supporting all of the county-approved capital projects. Mr. Sullivan anticipates presenting the college's proposed capital projects for the county's 2024 Fiscal year at the February Board of Trustees meeting. The monthly budget forecast anticipates using \$3.8 million of stimulus money to balance the budget. There will leave approximately \$2.9 million remaining of all the HEERF funds. Next year's proposed operating budgets are due from the departments in March. The draft FY 2023-2024 budget will be presented to the Board in April. With solid spring numbers in hand, Mr. Sullivan expects to come back to the Board in February or March with an updated financial 5-year sustainability plan.

Chair Connerton would like to have monthly updates on the 5-year sustainability plan.

Mr. Sullivan reported the college is heavily involved in the refinancing of the Student Village. Trustee Newman had some questions about the refinancing of the Student Village.

**4.12.2 Human Resource**

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

**4.12.3 Grants Approvals**

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

**4.12.4 Investment Report**

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

**4.12.5 Student Village Housing Report**

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

**4.13 Media Report – Jesse Wells**

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

**6.0 PROPOSED EXECUTIVE SESSION, UPON APPROVAL BY THE BOARD OF TRUSTEES**

**Trustee Paniccia moved to go into Executive Session to discuss the BU update. Trustee Newman seconded the motion at 5:59 p.m. and was unanimously approved.**

**Trustee Paniccia moved to come out of Executive Session at 6:36 p.m. Trustee Newman seconded the motion and was unanimously approved.**

**Motion to Adjourn**

**Trustee Testani moved to adjourn the meeting at 6:37 p.m. Trustee Yatsuk seconded and the meeting was adjourned.**

The Board of Trustees Annual Meeting is scheduled for 5:00 p.m. Thursday, February 16, 2023 in Libous Conference Room 117, Decker Health Sciences Building

**Approved: February 16, 2023**