

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
March 17, 2022 minutes**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: **SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Chair Anthony Paniccia, Vice Chair Kathy Connerton, Jim Orband, Margaret Coffey, Jason Andrews, Tina Fernandez, Elle Yatsuk, Barbara Fiala, Marc Newman

Trustees Excused: Nick Serafini

Administration Present: Dr. Kevin Drum, Dr. Penny Haynes, Michael Sullivan, Lynn Fedorchak, Jesse Wells, Dave Ligeikis, Dr. Kim McLain, Cathy Williams, Jeanette Tillotson, Dr. Michele Snyder, Dr. Jeffrey Anderson, Diana Lenzo

Administration Excused: Dr. Carol Ross-Scott

Others Present: Brittney Richardson, Carla Michalak, Dr. Nick Wagner, Michael Stamets, Julie Lakin, Colleen Cashman, Larry Allen, Cheryl Sullivan, Esq., Joe Heroux (Bonadio, CPA),

Chair Paniccia called the meeting to order at 4:30 p.m. The Bonadio representative Joe Heroux was not present at the beginning of the zoom meeting. Chair Paniccia will have him present within the agenda when he is on the zoom meeting.

1.0 APPROVAL OF MINUTES

1.1 February 10, 2022 Board of Trustee Minutes

Trustee Connerton made a motion to approve the February 10, 2022 Board of Trustee meeting minutes. Seconded by Trustee Fiala. The motion was unanimously approved.

2.0 COMMITTEE REPORTS

2.1 March 15, 2022 Finance & Facilities Meeting

Trustee Connerton made a motion to approve the March 15, 2022 Finance and Facilities Committee meeting minutes. Trustee Newman seconded and the motion was unanimously approved.

3.0 PREFERRED AGENDA ACTION ITEMS

3.1 Recommend Approval of SUNY High Needs Nursing Emergency Training Funds

The Finance & Facilities Committee on behalf of the Board of Trustees approves acceptance of the SUNY High Needs Nursing Emergency Training Funds to support SUNY Broome's Nursing program to: (1) Provide train-the-trainer opportunities at BU's Decker College of Nursing IPSC facility for new faculty members, to be led by SUNY Broome faculty mentors in collaboration with Decker College faculty members. (2) Expand concept-based simulation activities in 3 core nursing program courses, (3) Replace outdated simulator technology in SUNY Broome's nursing laboratories with advanced

technology simulators, (4) Provide students with supplemental high-fidelity simulation activities at BU's Decker College IPSC facility.

3.2 Recommend Approval of SUNY Broome's 5-year Proposed Capital Improvement Plan 2023-2027

The Finance & Facilities Committee recommends the Board of Trustees approves the resolution for SUNY Broome's Capital Improvement Program for 2023-2027 for a total amount of \$20,518,000.

Trustee Connerton moved to approve Preferred Agenda Action Items 3.1 and 3.2. Trustee Orband seconded the motion and was unanimously approved.

4.0 ACTION ITEMS

4.1 Recommend Approval of Resolution for President's Evaluation and Compensation

Chair Paniccia ask that Action Item 4.1 be moved to Executive Council at the end of the Board meeting.

4.2 Recommend Approval of SUNY Broome FY 2022-23 Proposed Operating Budget

The Finance and Facilities Committee voted to approve the recommendation on March 15, 2022 and recommend that the Board of Trustees approves the resolution to submit SUNY Broome's Proposed 2022-2023 Operating Budget to the County Executive and the Broome County Legislature.

Trustee Newman moved to submit SUNY Broome's FY 2022-2023 Proposed Operating Budget to the County Executive and the Broome County Legislature. Trustee Connerton second and was unanimously approved.

The Bonadio Auditor representative Joe Heroux presented the SUNY Broome Draft Audit. Mr. Heroux stated that the Bonadio Group will be issuing an unmodified opinion on the financial statement with no internal control findings. This is the highest level of assurance a college can receive.

5.0 INFORMATION ITEMS

5.1 President's Report – Dr. Kevin Drumm

Dr. Drumm thanked the trustees for their time. The CEC held a fundraiser for the student who will be heading to Los Vegas to represent the college at the Chef of the year competition in July. Enrollment is ahead of several % for the spring and also ahead for the fall. The Nursing task force and is making great progress. SUNY awarded a High Needs Nursing Emergency Training Funds Grant of \$150,000. Dr. Drumm and Binghamton University President Harvey Stenger had a photo op celebrating both institution's 75th Anniversary. They are discussing ways to grow partnerships with SUNY Broome and BU.

5.2 Council on Operational Issues – Brittany Richardson

5.3 Civic Engagement – Carla Michalak

5.4 Student Affairs – Dr. Carol Ross—Scott – introduce Dr. Nick Wagner

5.5 Academic Affairs – Dr. Penny Haynes – Academic Master Plan

Board of Trustees

March 17, 2022

Due to the possible lack of a quorum, Chair Paniccia asked for a motion to go into Executive Session at this time instead of at the end of the meeting.

Trustee Fiala motioned to go into Executive Session at 5:27 p.m. for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Trustee Orband seconded the motion and was unanimously approved.

Trustee Newman motioned to come out of the Executive Session at 5:47 p.m. Trustee Connerton seconded the motion and was unanimously approved.

4.1 Recommend Approval of Resolution for President's Evaluation and Compensation

Trustee Orband made the motion to approve the resolution for the President's Evaluation and Compensation. Trustee Newman seconded. The motion was unanimously approved.

The meeting continued with Information Item 5.6 Student Assembly Update.

5.6 Student Assembly Update – Elle Yatsuk

5.7 BCC Foundation – Cathy Williams

5.8 Facilities Update – Dave Ligeikis

5.9 Human Resources Update – Lynn Fedorchak

5.10 Budget and Finance

5.10.1 Budget Forecast

5.10.2 Budget Transfers – Michael Sullivan

This report is routine and for informational purposes. A copy of the report was included in the Board Packet. There were no budget transfers for February.

5.10.3 Grants Approvals – Michael Sullivan

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

5.10.4 Investment Report – Michael Sullivan

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

5.10.5 Student Village Housing Report – Michael Sullivan

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

5.10.6 SUNY Annual Financial Report 2020-2021

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

5.11 Faculty Eligible for Term Appointment

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

5.12 Media Report – Jesse Wells

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

Trustee Fiala made a motion to adjourn the meeting. Trustee Andrews seconded the motion, and it was unanimously approved. The meeting was adjourned at 6:02 p.m.

The next Board of Trustees Meeting is scheduled for 5:00 p.m. Thursday April 14, 2022,

Approved: April 14, 2022