

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
December 21, 2022 @ 3:00 p.m. - rescheduled
Decker Libous Conference Room 117**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: **SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Board Members Present: Kathy Connerton-Chair, Barbara Fiala-Vice Chair, Jim Testani, Jason Andrews, Elle Yatsuk, Margaret Coffey, Jim Orband(zoom), Tina Fernandez(zoom), Anthony Paniccia(zoom)

Members Absent: Marc Newman

SUNY Broome Admin Present: Dr. Kevin Drumm, Michael Sullivan, Dr. Penny Kelly, Cathy Williams, Dave Ligeikis, Larry Allen, Dr. Christina Martey-Ochola, Laura Hodel, Dr. Kim McLain, Conal Larkin, Michael Stamets, Jeff Anderson

Acting Chair Anthony Paniccia called the meeting to order at 3:09 p.m. An in-person quorum was not available at that time. The meeting proceeded with agenda item # 5 Information items.

1.0 APPROVAL OF MINUTES

1.1 October 13, 2022 Board of Trustees Meeting

Trustee Testani moved to approve the October 13, 2022 Board of Trustee meeting minutes. Seconded by Trustee Andrews. The motion was unanimously approved.

2.0 FINANCE & FACILITIES COMMITTEE MEETING MINUTES

2.1 December 13, 2022 Finance & Facilities Committee Meeting

Trustee Coffey moved to approve the December 13, 2022 Finance & Facilities Committee Meeting minutes. Seconded by Trustee Testani. The motion was unanimously approved.

3.0 PREFERRED AGENDA ACTION ITEMS

- 3.1 Recommend Approval of Economic Development Large Business Customer COVID-19 Relief Program Grant Award**
- 3.2 Recommend Acceptance of 2022-2023 SUNY Child Care Appropriation**
- 3.3 Recommend Approval of Resolution to Submit an Amendment to the Broome County 2022 Capital Improvement Program to Create a New Capital Project for SUNY Broome for the Boland Land Acquisition in an Amount Not-to-Exceed \$425,000.00**
- 3.4 Recommend Approval of Release-of-Retainage for Broome Bituminous Work on Campus-wide Side Walk and Paving Project, Alternate #2**
- 3.5 Recommend Approval of BID 2023-02 SUNY Broome Removal and Replacement of Cooling Tower and Chiller Plants at the Library and Business Buildings – Mechanical Construction**
- 3.6 Recommend Approval of BID 2023-02 SUNY Broome Removal and replacement of Cooling Tower and Chiller Plants at the Library and Business Buildings – Electrical Construction**
- 3.7 Recommend Approval of Exagrid System to Replace Existing Network Backup Solution**
- 3.8 Recommend Approval of PowerStore Network Area Storage (NAS)**
- 3.9 Recommend Approval of VxRail (Production Server) Replacement**
- 3.10 Recommend Approval of Dell Computers under NYS Contract PM20820**
- 3.11 Recommend Approval of Vandis Wireless Upgrade under NYS Contract PM20850**
- 3.12 Recommend Approval of Network Switches**

- 3.13 **Recommend Approval of Resolution for Candidates for Promotion**
 - 3.14 **Recommend Approval of Resolution Increasing Hourly Rates for Tutors A, B, C, and Supplemental Instructors**
- Trustee Coffey moved to approve Preferred Action items 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9, 3.10, 3.11, 3.12, 3.13, and 3.14. Trustee Orband seconded and the motion was approved.**

4.0 ACTION ITEMS

- 4.1 **Recommend Approval of the Resolution of the Tentative Educational Support Personnel Association (ESPA) Labor Agreement for the Period of September 1, 2021 through August 31, 2026**
Trustee Coffey moved to approve the Tentative Educational Support Personnel Association (ESPA) Labor Agreement for the Period of September 1, 2021 through August 31, 2026. Seconded by Trustee Paniccia. The motion was unanimously approved.
- 4.2 **Recommend Approval of Resolution for the Compensation and Benefits for Non-Represented Management Confidential Employees and for Non-Represented Administration Employees for the Period September 1, 2021 through August 31, 2026**
Trustee Orband moved to approve the Compensation and Benefits for Non-Represented Management Confidential Employees and for Non-Represented Administration Employees for the Period September 1, 2021 through August 31, 2026. Seconded by Trustee Andrews. The motion was unanimously approved.

The meeting started with Information Items because there was no quorum for the action items.

5.0 INFORMATION ITEMS

- 5.1 **President's Report – Dr. Kevin Drumm**
Dr. Drumm thanked the Trustees for their time. The college held the Annual Campus Holiday party on December 8 at the CEC. The community is very impressed with the renovation. The Student Assembly hosted the annual Giving of the Toys that morning. Dr. Drumm attended semester year-end events with the Music and Engineering Programs. Dr. Drumm had a lengthy conversation with Senator-Elect Lea Web and the new Chancellor elect King who is reaching out to all the Presidents. Enrollment remains positive with the number of applications and inquiries increased from last year's spring semester. The Nursing Department is hosting its Pining Ceremony tonight. On January 18, the SPARK project will be held on campus for local area 8th-grade school students. Curtailment starts at the end of business December 23 – January 2nd with the college reopening on Tuesday, January 3, 2023.
- 5.2 **Council on Operational Issues – Brittany Richardson**
Ms. Richardson discussed the highlights of her report. A copy was included in the packet and is for informational purposes. COI supported the Civic Engagement position and resolved 2 issues submitted through Your Voice Matters. Shared Governance chairs are rotating and attend the Student Assembly meetings.
- 5.3 **Academic Affairs – Dr. Penny Kelly**
Dr. Kelly introduced Dr. Christina Martey-Ochola, Interim Dean of STEM. Dr. Kelly presented updates on the sustainability plan. The expanded BU BAP program expects to have 50 more BU students in the Fall of 2023. The BU Pharmacy School and Broome are working on collaborations and articulations. Workforce Development is developing collaborations like the Build Back Better initiative. Fast Forward is being reimaged. The Nursing Program is expanding its evening/weekend programs. The Decker Health Sciences Nursing Department will be renovated starting in July 2023 through Fall 2024.

A quorum was established and the meeting returned to Agenda Item #1 – Item #4. The meeting resumed Information Items after Agenda item 4.2 was voted on.

- 5.4 **Student Assembly Update – Elle Yatsuk**
Ms. Yatsuk reported on the highlights in her report. A copy of the report was included in the Board Packet. Student Assembly meetings will be held at 4 p.m. on Fridays in the Spring semester. All executive spots have been filled. There are many student activities planned for the spring semester.
- 5.5 **BCC Foundation Report – Cathy Williams**
Ms. Williams reported on the highlights in her report. A copy of the report was included in the Board Packet. November 29th was the 8th Annual 24 hours of giving with a record year of 398 donors, raising \$285,530. The Fall edition of the magazine has been sent out. The cover story features Peter Vallese '49. The baseball field will be dedicated to Edwin Daub in April at the Alumni Reunion, April 28-29, 2023.
- 5.6 **Facilities Update – Dave Ligeikis**
Mr. Ligeikis reported on the highlights in his report. A copy of the report was included in the Board Packet. The Library roofing project is complete. Bids have been received for the HVAC project for the Library and Business Buildings. Contracts are being reviewed for the Decker Nursing renovation project. New banners have been installed on the light poles in the parking lots and loop road. To enhance safety, new interior door locks will be installed in all classrooms, labs, common areas, and offices.
- 5.7 **Budget and Finance Update – Michael Sullivan**
- 5.7.1 **FY 2022-23 Budget Forecast**
Mr. Sullivan reported the monthly forecast is the same as the last several months. He should have an updated forecast with the fall semester numbers at the January BoT meeting. The SUNY annual FY 2021-2022 report was included in the packet. There has been good progress on the external audit with Bonadio auditors.
- 5.7.2 **FY 2021-22 Annual Report to SUNY**
This is routine and for informational purposes. A copy of the report was included in the Board Packet.
- 5.7.3 **Human Resource**
This report is routine and for informational purposes. A copy of the report was included in the Board Packet.
- 5.7.4 **Grants Approvals**
This report is routine and for informational purposes. A copy of the report was included in the Board Packet.
- 5.7.5 **Investment Report**
This report is routine and for informational purposes. A copy of the report was included in the Board Packet.
- 5.7.6 **Student Village Housing Report**
This report is routine and for informational purposes. A copy of the report was included in the Board Packet.
- 5.8 **Media Report – Jesse Wells**
This report is routine and for informational purposes. A copy of the report was included in the Board Packet.
- 6.0 **PROPOSED EXECUTIVE SESSION, UPON APPROVAL BY THE BOARD OF TRUSTEES**

Trustee Fiala moved to go into Executive Session to discuss a BU update. Trustee Coffey seconded the motion at 3:55 p.m.

Trustee Fiala moved to come out of Executive Session at 4:37 p.m. Trustee Paniccia seconded the motion.

Trustee Andrews moved to adjourn the meeting at 4:37 p.m. Trustee Fiala seconded and the meeting was adjourned.

The Board of Trustees Annual Meeting is scheduled for 5:00 p.m. Thursday, January 26, 2023 in Libous Conference Room 117, Decker Health Sciences Building.

Approved: January 26, 2023