

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
April 22, 2021 minutes**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: **SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Trustees Present:	Chair Anthony Paniccia, Vice-Chair Kathy Connerton, Sharon Ball, Margaret Coffey, Barbara Fiala, Michael Woodward, Nick Serafini, Marc Newman
Trustees Excused:	James Orband, Jason Andrews
College Administration Present:	Dr. Kevin Drumm, Michael Sullivan, Dr. Carol Ross-Scott, Dr. Penny Haynes, Jesse Wells, Lynn Fedorchak, Dave Ligeikis, Andrea Roma, Dean Michael Kinney, Dean Michele Snyder, Cathy Williams, Dr. Kim McLain, Diana Lenzo,
Others Present:	Robert Behnke, Esq., Scott and Bill Semple, Donna Rehak, Sandy Alter-Ballard, Charles Petrolawicz, Shelley Lewis-Stanley, Christophe Origer, Karen Pitcher

Chair Paniccia called the meeting to order at 5:00 p.m.

1.0 Approval of Minutes

Trustee Connerton made a motion to approve the March 25, 2021 Board of Trustees meeting minutes. Seconded by Trustee Newman. The motion was unanimously approved.

2.0 COMMITTEE REPORTS

The minutes of the Finance and Facilities Committee were submitted for the April 20, 2021 meeting. Acting Chair Paniccia called the meeting to order at 9:00 and was adjourned at 9:25 a.m. Chair Paniccia reported that all action items were approved for recommendation to the Board of Trustees.

3.0 PREFERRED AGENDA ACTION ITEMS

3.1 Recommend Approval of CRRSAA Grant Awards

The Finance and Facilities Committee on behalf of the Board of Trustees approves the acceptance of the Coronavirus Aid, Relief and Economic Security Act, Education Stabilization Fund for both student's cost of attendance and the institution's loss of revenue and operational costs due to the coronavirus.

3.2 Recommend Approval of The American Rescue Plan Act of 2021 Grant Awards

The Finance and Facilities Committee on behalf of the Board of Trustees approves the acceptance of the American Rescue Plan Act of 2021 Grant awards funds for student's costs of attendance and for emergency costs as well as institutional funds to defray costs associated with the coronavirus.

- 3.3 Recommend Approval of Resolution to submit SUNY Broome's Proposed 2021-2022 Operating Budget to the County Executive and Broome County Legislature**
The Finance and Facilities Committee recommends that the Board of Trustees approves the resolution to submit SUNY Broome's proposed 2021-22 operating budget to the County Executive and the Broome County Legislature.
- 3.4 Recommend Approval of a Resolution for Capital Improvement Program request to Broome County for 2022-2026**
The Finance and Facilities Committee recommends that the Board of Trustees approves the resolution for SUNY Broome's Capital Improvement Program for 2022-2026 for a total amount of \$26,500,000.
- 3.5 Recommend Approval of Resolution for the Revised Position Description for the Associate Dean for Hospitality and the Culinary and Events Center (CEC)**
The Finance and Facilities Committee recommends that the Board of Trustees approves the resolution for the new position description of Associate Dean for Hospitality and the Culinary and Events Center (CEC).
- 3.6 Recommend Approval of Resolution for the Revised Position Description for the Assistant to Director for Custodial Services**
The Finance and Facilities Committee recommends that the Board of Trustees approves the resolution for the revised position description for Assistant to the Director for Custodial Services.
- 3.7 Recommend Approval of Resolution for the Revised Position Description for the Director for Campus Operations/Ice Center**
The Finance and Facilities Committee recommends that the Board of Trustees approves the resolution for the revised position description for Director for Campus Operations/Ice Center.
- 3.8 Recommend Approval of Professional Services Contract to Assist in the Negotiations of Labor Contracts**
The Finance and Facilities Committee recommends the Board of Trustees approve to continue to retain the firm of Bond, Schoeneck & King, PLLC, to provide professional legal services in the preparation, negotiation, and collective bargaining of an agreement between the College and each of three bargaining units, and to provide labor counsel for specific issues and matters identified by successor labor agreements.

Trustee Fiala moved to approve Preferred Agenda Action Items 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, and 3.8. Trustee Ball seconded. The motion passed unanimously.

4.0 ACTION ITEMS

- 4.1 Recommend Approval of Resolutions Granting Emeritus Status**
The Finance and Facilities Committee recommends that the Board of Trustees approves the resolution granting emeritus status to Sandra Alter-Ballard, Thomas Crandell, John Bunnell, Richard Firenze, Shelley Lewis-Stanley, Gerald Loy, Christopher Origer, Charles Petrolawicz, Karen Pitcher, Donna Rehak, Mildred Semple, and Robert Woods.
Trustee Connerton moved to approve the resolutions granting emeritus status. Trustee Serafini seconded. The motion was unanimously approved.

(The Resolutions for each emeritus were read into the minutes at this point in the meeting.)

4.2 Recommend Approval of Beat Production and Recording Certificate Program

The Board of Trustees approves the Resolution for the College Program proposal for a Certificate in Beat Production and Recording.

Trustee Coffey moved to approve the Beat Production and Recording Certificate Program. Trustee Connerton seconded. The motion was unanimously approved.

4.3 Recommend Approval of Resolution Endorsing Institutional Learning Outcome #7 – Racial Justice/Equity

It is proposed that the new Institutional Learning Outcome #7 – Racial Justice/Equity, be endorsed by the Board of Trustees.

Trustee Coffey moved to approve the Institutional Learning Outcome #7 – Racial Justice/Equity. Trustee Fiala seconded. The motion was unanimously approved.

4.4 Recommend Approval of Revised FI6007 Surplus Property Policy

The Board of Trustees approves the revised Surplus Property Policy to be included in the SUNY Broome Community College Policy Manual under reference number FI6007.

Trustee Connerton moved to approve the revised FI6007 Surplus Property Policy. Trustee Newman seconded. The motion was unanimously approved.

5.0 INFORMATION ITEMS

5.1 President's Report

Dr. Drumm congratulated the Emeritus Award faculty. This is Trustee Ball's last Board meeting and Dr. Drumm thanked her for her service, especially being the Middle States Liaison. Dr. Drumm thanked the staff and campus community for a successful Middle States visit, to the Steering Committee and all the people involved on the 7 standard teams. The Finance Department has just completed 4 audits this winter. Congratulations on a job well done. The transfer agreement with BU's School of Management was signed. This has been a 4-year undertaking that will provide our students with another transfer opportunity. The Department of Defense recognized the college as a Reserve Employee Supporter. Trustee Ball thanked everyone and especially Dr. Drumm for his leadership, especially during the COVID Pandemic.

5.2 Council on Academic Issues

Chair Roma reported on the highlights in her report. She reported that the Shared Governance leadership met frequently with the Middle States Visiting team. CAI is reviewing the Academic Grievance Procedure. Shared Governance elections are next week. CAI is proud to endorse the new ILO#7 Racial Justice/Equity.

5.3 Academic Affairs Update

Dr. Haynes reported on the highlights in her report. Congratulations to Chair Gian Roma for making this new BU Business transfer articulation come to fruition. The Convocation committee did a very good job at the April 20th Convocation Day. The focus of this month was diversity, inclusion, and equity, with the new ILO#7 being approved. Preliminary results from the Middle States site team are favorable, and a

big thank you goes out to Drs. McLain and Haggerty, and a thank you to Trustee Ball for being on the Steering Committee. The Site team has some collegial recommendations. The Academic Leadership retreat will be in June. Trustee Connerton added thank you to Trustee Ball for a job well done on the Middle States preparation.

5.4 Student Assembly Update

Trustee Woodward reported on the highlights in his report. Student Assembly is working on an initiative for a Homeless Awareness event. The Policy Committee is working with a BU Intern for Student Assembly policies. The Engineering club is working on their Battle Bot. The entire Student Assembly leadership will be vacant for the fall due to the graduation of the current team.

5.5 BCC Foundation Report

Ms. Williams reported on the highlights in her report. She is pleased to announce the Jumpstart Scholarship program. A new trust will be established that will be funding critical needs and student aid. The Foundation staff are working on a virtual alumni reunion with 1 event each week during May. The magazine is being finalized and will be ready to be mailed.

5.6 Facilities Update

Mr. Ligeikis reported on the highlights in his report. Two bi-polar ionization units have been installed in the Student Center Fitness lab which has now been approved to reopen. The Student Village will be evaluated for these units in the Village's fitness center. Tents have been erected near the Student Center to encourage outdoor activities. Mr. Ligeikis reported that the college will be working with a local architect and developing appropriate outdoor signage at the CEC.

5.7 Budget Transfers

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

5.8 Grants Approvals

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

5.9 Investment Report

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

5.10 Human Resource Update

This report is routine with standard activity for March 2021, and for informational purposes. A copy of the report was included in the Board Packet.

5.11 Budget and Finance Update

Mr. Sullivan reported that the approved proposed budget and CIP will be submitted to Broome County. Budget and Finance departments are still forecasting a balanced budget for the current year.

5.12 Candidates for Professional Recognition Increment

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

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5.13 Candidates for Continuing Appointment

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

5.14 Student Village Housing Report

This report is standard with Housing bond payments and is for informational purposes. A copy of the report was included in the Board Packet.

5.15 Media Report

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

Trustee Connerton made a motion to adjourn the meeting. Trustee Coffey seconded the motion, and it was unanimously approved.

The meeting was adjourned at 6:27 p.m.

The next Board of Trustees meeting is scheduled for **4:00 p.m.** Thursday May 13, 2021 to be held virtual via Zoom conferencing.

Approved: May 13, 2021