

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES
January 19, 2017
Official**

TRUSTEES PRESENT Marc Newman, James Orband, Anthony Paniccia, Angelo Mastrangelo, George Akel, Nicholas Serafini, Orion Barber

TRUSTEES ABSENT: Margaret Coffey, Naima Kradjian

ALSO PRESENT: Dr. Kevin E. Drumm, Debbie Morello, Michael Sullivan, Jesse Wells, Lynn Fedorchak, Cheryl Sullivan, Esq., Patricia O'Day

Vice Chairperson Newman called the meeting to order at 5:08 p.m.

1.0 APPROVAL OF MINUTES

Trustee Serafini made a motion to approve the minutes of the December 15, 2016 meeting of the Board of Trustees. The motion was seconded by Trustee Akel and the motion was unanimously approved.

2.0 PREFERRED AGENDA ACTION ITEMS

2.1 Recommend Approval of Release-of-Retainage to LCP Group, Inc. for the 901 Front Street Demolition Project

LCP Group, Inc. has requested a release-of-retainage payment for their work on the on the 901 Front Street Demolition Project. It was recommended that the Board of Trustees approves a release-of-retainage payment to LCP Group, Inc. for the 901 Front Street Demolition Project in the amount of \$14,750.

2.2 Recommend Approval of a Resolution to New York State Electric and Gas for Easements for a Pad Mounted Transformer to Provide Electrical Service for The Agency Building

New York State Electric and Gas (NYSEG) has requested easements to install, maintain and repair a pad-mounted transformer for electrical service for The Agency building. The easements are in proper form to sign once the Board of Trustees approves the easements as per Robert Behnke, County Attorney. It was recommended that the Board of Trustees approves the resolution granting to New York State Electric and Gas easements for the installation of a pad transformer for The Agency building. NYSEG will also guarantee perpetual care and maintenance of the pad transformer contingent upon NYSEG meeting County, College, and any regulatory agency and required State University of New York approval.

Trustee Paniccia disclosed that he is involved with the easements and it is not a conflict of interest for him to vote for this easement.

2.0 PREFERRED AGENDA ACTION ITEMS CONTINUED

Trustee Akel made a motion to approve Action Items 2.1 and 2.2 on the Preferred Agenda. The motion was seconded by Trustee Mastrangelo. The motion was unanimously approved.

3.0 ACTION ITEMS

3.1 No Action Items were presented to the Board of Trustees for approval.

4.0 INFORMATION ITEMS

4.1 President's Report

Dr. Drumm presented his January President's Report to the Board.

Enrollment is strong for the spring.

The search committee for the Vice President for Student Development and Chief Diversity Officer met today. They have seven impressive candidates.

Dr. Drumm participated in a conference call with SUNY concerning the budget. We have to hold tuition at 16-17 levels and if a full-time (15 credits) student doesn't make satisfactory progress, they're out and there is no provision for them to get back in. If you're not in the Excelsior Scholarship Program, you'll be on the regular track for your tuition; and if you are in the Excelsior Scholarship Program, your tuition is frozen at this year's level. It is hard to tell how free tuition will play in our market, we don't know. If free tuition does happen we will eventually be a much more remedial institution. If it happens, virtually every community college in the state will be somewhat of a different institution five years from now. If this passes on April 1st and we submit a budget to the county on June 1st, we will have very little time to react and change how we do business. Dr. Drumm guesses that if this happens, as the state ops fill up then the community colleges will fill up. He will keep the Board members posted on this issue.

4.2 Council for Academic Issues Update – Denise Abrams

Denise Abrams presented the Council for Academic Issues update to the Board. A copy of this report was included in the Board packets.

4.3 Civic Engagement Update – Lisa Strahley

Lisa Strahley presented the Civic Engagement Update to the Board. A copy of the update was included in the Board packets.

4.0 INFORMATION ITEMS CONTINUED

4.4 Academic Affairs Update – Dr. Michael Kinney

Dr. Michael Kinney presented the Academic Affairs update to the Board. A copy of this report was included in the Board packets.

4.5 Student Assembly Update – Orion Barber

Mr. Barber presented the January 2017 Student Assembly update to the Board. A copy of this report was included in the Board packets.

4.6 Broome Community College Foundation Report – Cathy Williams

Ms. Williams presented the January Foundation Report to the Board. A copy of this report was included in the Board packets.

Ms. Williams asked that Board members provide a prioritized list of projects for the comprehensive campaign.

4.7 SUNY Broome Facilities Update

This report is routine and for information purposes. A copy of this report was included in the Board package.

Mr. Sullivan reported that both the Mechanical Building Design and the Carnegie Building Design are both targeted to be completed by the end of the first quarter of this year.

Carnegie has three parallel paths for this project:

- 1) The design phase - We are expecting to be out to bid by the first of March.
- 2) Approval of historic designation - Final determination should be by the end of February.
- 3) Financing – Have been in discussions with investment bankers and the community development enterprises relative to new market tax credits as well as historic tax credits. There is a reasonable likelihood that we will be eligible for some level of new market tax credit as well as a reasonable shot at historic tax credits, all pending approval at the national level. We may need to have a special Board meeting just relative to the timing of everything in the March timeframe.

Vice Chairperson Newman: for the new market tax credits, every year there's this pot of money, is that money still in place.

Dr. Drumm: yes

4.0 INFORMATION ITEMS CONTINUED

4.7 SUNY Broome Facilities Update Continued

Mr. Sullivan: last year the Feds deferred a year and bundled two years together. My understanding is the Feds allocated that amount in the middle of December. Empire State received \$55 million and we weren't in the mix but Kevin McLaughlin was a key facilitator in opening the door for us to have a discussion with them. The project was ready and they were willing to take a look at it. We've been given positive feedback from Empire State in terms of the information we provided to them. So we're cautiously optimistic that we at least get a piece of it. Based on the allocation, we would be eligible for about \$2.6 million and they're looking at about half of that, so about \$1.3 million. We are also looking to see if there is another community development enterprise that might be willing to take a look at the other half.

4.8 Budget Transfers

Budget Transfers for December 2016 were included in the Board package.

4.9 Grant Approvals

This report is routine and for informational purposes. Grant approvals for January 2017 were included in the Board package.

4.10 Investment Report

This report is routine and for informational purposes.

4.11 Human Resource Update

This report is routine and for informational purposes. A copy of this report was included in the Board package.

4.12 Budget and Finance Update

This report is routine and for informational purposes. A copy of this report was included in the Board package.

Mr. Sullivan reported that in this month's forecast is consistent with the first quarter forecast from last month. We are predicting a balanced budget without the use of \$380,000 of fund balance.

4.0 INFORMATION ITEMS CONTINUED

4.13 Press Clippings

This report is routine and for informational purposes. A copy of the press clipping was included in the Board package.

5.0 COMMITTEE REPORT

5.1 Finance and Facilities Committee Meeting Minutes

Marc Newman, Chairperson of the Finance and Facilities Committee submitted and reviewed the minutes for the January 17, 2017 meeting. The meeting was called to order at 8:00 a.m. and adjourned at 8:20 a.m.

Vice Chairperson Newman called for a motion to adjourn.

Trustee Akel made a motion to adjourn. The motion was seconded by Trustee Barber. The motion passed unanimously.

The meeting adjourned at 5:48 p.m.

**THE NEXT FULL BOARD OF TRUSTEES MEETING IS SCHEDULED FOR
5:00 P.M. ON THURSDAY, FEBRUARY 23, 2017
TO BE HELD IN THE LIBOUS ROOM, D117 OF THE DECKER HEALTH SCIENCE
CENTER BUILDING**