

BROOME COMMUNITY COLLEGE

Board of Trustees Finance and Facilities Committee

April 19, 2011

MINUTES

TRUSTEES PRESENT: Chairperson Angelo Mastrangelo, George Akel, Joyce Majewski, Margaret Coffey

ALSO PRESENT: Dr. Drumm, Regina Losinger, Debra Morello, Julia E. Peacock, Richard Armstrong, Jeanette Tillotson, Elizabeth A. Wood

Chairperson Mastrangelo called the meeting to order at 7:40 a.m.

1. ACTION ITEMS

1.1 RECOMMEND APPROVAL OF PAYROLL CERTIFICATION

G. Akel moved that the Finance and Facilities Committee approves the filing of the College payroll for the month of March 2011. J. Majewski seconded the motion, and it was unanimously approved.

1.2 RECOMMEND APPROVAL OF PETTY CASH EXPENDITURES

M. Coffey moved that the Finance and Facilities Committee approves expenditures from petty cash accounts for the month of April 2011 and reimburse the funds in the amounts designated. J. Majewski seconded the motion, and it was unanimously approved.

1.3 RECOMMEND APPROVAL OF SCHOLARSHIPS FOR EDUCATION AND ECONOMIC DEVELOPMENT (SEED) GRANT

G. Akel moved that the Finance and Facilities Committee on behalf of the Board of Trustees approves acceptance of this grant in an amount up to \$604,800 for the period of May 1, 2011 to July 31, 2013 with a required match of 25% provided through in-kind BCC services. M. Coffey seconded the motion, and it was unanimously approved.

1.4 RECOMMENDED APPROVAL OF RESOLUTION FOR SABBATICAL LEAVES

G. Akel moved that the Finance and Facilities Committee recommends that the Board of Trustees approves the resolution and applications for sabbatical leaves submitted herewith. J. Majewski seconded the motion, and it was unanimously approved.

1.5 RECOMMEND APPROVAL OF RESOLUTION FOR SIX-YEAR CAPITAL IMPROVEMENT PROGRAM REQUEST FOR YEARS 2012-2017

M. Coffey moved that the Finance and Facilities Committee recommends that the Board of Trustees approves the resolution for the Six-Year Capital Improvement Program. G. Akel seconded the motion, and it was unanimously approved.

1.6 RECOMMENDED APPROVAL OF RESOLUTION TO GRANT TOWN OF DICKINSON AN EASEMENT

M. Coffey moved that the Finance and Facilities Committee recommends that the Board of Trustees approves the granting of an easement to the Town of Dickinson to allow the installation of a natural gas line from the curb to the pumping station and installation of a fence around a concrete pad contingent on the Town of Dickinson guaranteeing perpetual care and maintenance of the gas line, and any required State University of New York approval. G. Akel seconded the motion, and it was unanimously approved.

1.7 RECOMMEND APPROVAL OF RESOLUTIONS GRANTING EMERITUS STATUS

J. Majewski moved that the Finance and Facilities committee recommends that the Board of Trustees approves the resolutions granting emeritus status to John Gerty and Jane M. Rawoof. G. Akel seconded the motion, and it was unanimously approved.

1.8 RECOMMEND APPROVAL OF RESOLUTION OF PRESIDENT'S EVALUATION AND COMPENSATION

G. Akel moved that the Finance and Facilities committee recommends that the Board of Trustees approves the three percent (3%) salary increase for the President establishing a salary of \$206,875 with all other benefits stipulated in the employment agreement to continue as previously established. J. Majewski seconded the motion, and it was unanimously approved.

2. INFORMATION ITEMS

2.1 President's Report

Dr. Drumm informed the committee that we are part of the SUNY Alliance, which is 26 community colleges and 4 of our SUNY partner institutions. There is \$500 million available for community colleges over the next 3 to 5 years primarily for community colleges to do workforce development. The consortium was formed to go after New York's share of the \$500 million that is available from the federal government for workforce development.

BCC will be taking the lead oversight of the alliance in the area of the health sciences. The thrust of the BCC proposal is in the area of advanced manufacturing. Onondaga is taking the lead oversight for the advanced manufacturing. The initial ask by the Alliance is for \$20 million; and if approved for the \$20 million, the SUNY alliance can go for as much as \$20 to \$30 million more. Every school that participates will receive a portion of the grant. BCC's share will be approximately \$1.1 million. There was further discussion on this with the committee.

Chairperson Mastrangelo mentioned the article in the paper about our Binghamton Advantage joint relationship, thanks to Dr. Drumm, with Binghamton University. If these students are very committed to attending BU and do not initially get in, this is a great opportunity for them. This could also save them a lot of money over the years. Dr. Drumm reported that there was a report that student loan debt exceeds the national credit card debt for the first time in history.

2.2 BCC Budget and Financial Developments

Regina let the committee know that this is the last time to get a look at the 2011-2012 proposed budget before it is finalized. She went over the three (3) changes that were made to the budget since it was reviewed last month. The state aid cut was reduced from 10% to 6%. The bottom line on spending has been reduced by another \$240,000.

We have a budget that is nearly a percentage lower than the current budget proposed for next year, and incorporates the negotiated salary increases. The proposed tuition increase has been reduced. We had been looking at an 8.9% (\$308) increase, but we are now looking at a 6.6% (\$228) increase to \$3,692.

There is a fourth item that has been modified in recent months as there have been a very significant number of retirements and resignations. We had been looking at a pool of vacancy funds in the neighborhood of a half a million dollars for only the most critical replacements. That pool and the need have doubled, but we are being very, very conservative about what we replace because there are still too many unknowns in the future. First, what is happening with proposed cuts to Pell financial aid. Second, what is going to happen with our enrollment, particularly out-of-county enrollment.

This is what we are recommending for the budget at this point and looking to see if there is a comfort level going forward. Trustee Coffey asked if our out of county is dwindling. Regina responded that it appears that there have been some reductions this year, and we are starting to look into this.

Dr. Drumm discussed his concerns with the committee with what is going on at the federal level with Pell. He spoke to our congressional delegation when he was down to the community college legislative summit a few months ago. We will keep monitoring the situation and let the committee know.

Dr. Drumm also informed the committee that there is a meeting of the SUNY community college presidents today on tuition, because SUNY has some say over what the community colleges can charge. There was further discussion with the committee regarding tuition.

2.3 Reports for Board Information

2.3.1 BCC Facilities Update

Rick Armstrong pointed out the diagrams that were included in the facilities update for the Science/Technology Building. The architect has made some good progress with floor plans which were shared with the entire Board of Trustees. He updated the committee on the progress to date, and there was further discussion with the committee.

Regina commented that this has been her first opportunity to work with a team of faculty and staff that are envisioning what this building might be. It has been going phenomenally well. The faculty from Biology, the sciences and chemistry has worked so well together with Kelli Ligeikis and Rick Armstrong in the lead. The building is very attractive and will fit with the campus.

2.3.2 Personnel Report

2.3.3 Budget Transfers

2.3.4 Grant Approvals

2.3.5 Investment Report

These reports were submitted to the committee for information.

J. Majewski made a motion to adjourn the meeting. G. Akel seconded the motion, which was unanimously approved. The meeting was adjourned at 8:10 a.m.

***The next Finance and Facilities Committee Meeting is scheduled for
May 24, 2011 at 7:30 a.m. in W107 Conference Room***