

# **BROOME COMMUNITY COLLEGE**

## **Board of Trustees Finance and Facilities Committee**

**April 17, 2012**

### **MINUTES**

**TRUSTEES PRESENT:** Chairperson James Orband, George Akel, Joyce Majewski

**ALSO PRESENT:** Dr. Drumm, Regina Losinger, Debra Morello, Julie Peacock, Jeanette Tillotson, Elizabeth A. Wood

**Chairperson Orband called the meeting to order at 7:32 a.m.**

#### **1. ACTION ITEMS**

##### **1.1 RECOMMEND APPROVAL OF PAYROLL CERTIFICATION**

G. Akel moved that the Finance and Facilities Committee approves the filing of the College payroll for the month of March 2012. J. Majewski seconded the motion, and it was unanimously approved.

##### **1.2 RECOMMEND APPROVAL OF A RESOLUTION FOR SABBATICAL LEAVES**

J. Majewski moved that the Finance and Facilities Committee recommends that the Board of Trustees approves the resolution and applications for sabbatical leaves. G. Akel seconded the motion, and it was unanimously approved.

#### **2. INFORMATION ITEMS**

##### **2.1 President's Report**

Dr. Drumm discussed the Natural Science Center groundbreaking ceremony that took place Monday, April 16<sup>th</sup> which went extremely well. There was discussion regarding the start of the construction for the building as well.

He let the committee know about a presentation that KOR did for Executive Council for our rebranding. They will be doing a presentation at a future Board of Trustee meeting. The rest of his report will be given at Thursday's Board meeting.

##### **2.2 BCC Budget and Financial Developments**

Regina Losinger discussed the proposed 2012-13 budget that needs to be to the County Executive by May 1<sup>st</sup>. Dr. Drumm and Regina will be meeting with the County Executive on Wednesday, April 25<sup>th</sup> regarding the budget 2012-13. This report was submitted to the committee for information.

**2.3 Reports for Board Information**

**2.3.1 BCC Facilities Update**

**2.3.2 Personnel Report**

**2.3.3 Budget Transfers**

**2.3.4 Grant Approvals**

**2.3.5 Investment Report**

These reports were submitted to the committee for information.

**G. Akel made a motion to adjourn the meeting and J. Majewski seconded the motion, and it was unanimously approved. The meeting was adjourned at 7:43 a.m.**

***The next Finance and Facilities Committee Meeting is scheduled for  
May 15, 2012 at 7:30 a.m. in W107 Conference Room***

*Approved April 19, 2012 by the Board of Trustees*