

**BROOME COMMUNITY COLLEGE
FINANCE & FACILITIES COMMITTEE
January 19, 2010**

MINUTES

TRUSTEES PRESENT: Chairperson Tim Grippen, George Akel, Joyce Majewski, Angelo Mastrangelo, Zachariah Riley

ALSO PRESENT: Martin Guzzi, Grant F. Newton, Richard Armstrong, Regina Losinger

Chair Grippen called the meeting to order at 7:30 a.m.

1. ACTION ITEMS

1.1 RECOMMEND APPROVAL OF PAYROLL CERTIFICATION

G. Akel moved that the Finance and Facilities Committee approves the filing of the College payroll for the month of December 2009. Z. Riley seconded the motion, and it was unanimously approved.

1.2 RECOMMEND APPROVAL OF PETTY CASH EXPENDITURES

J. Majewski moved that the Finance and Facilities Committee approves expenditures from petty cash accounts for the month of December 2009 and reimburse the funds in the amounts designated. G. Akel seconded the motion, and it was unanimously approved.

1.3 RECOMMEND APPROVAL TO PURCHASE BLEACHERS FOR THE WEST GYM FROM NICKERSON CORPORATION

J. Majewski moved that the Finance and Facilities Committee approves the purchase of bleachers from Nickerson Corporation in the amount of \$53,252. G. Akel seconded the motion, and it was unanimously approved.

2. INFORMATION ITEMS

2.1 President's Report

In Dr. Deans absence, Grant F. Newton informed the committee about the conference call with the Chancellor last Friday. The Chancellor's office and the Governor had come to an agreement regarding The Public Higher Education Empowerment and Innovation Act. They highly recommended that we all approve

it, and go to our state legislators for political support as the bill still needs to be passed by the legislature. The Governor will be announcing later in the day the budget for SUNY which most likely will still have cuts. We have been anticipating cuts but given our increase in enrollment and our tuition revenues we will be able to get through this fiscal year very well. Grant will work with Rich David to get encouragement out to the local politicians.

At the Faculty-Staff Assembly last Thursday, Dr. Drumm was linked up to talk to the assembly. It went very well and was well received by everyone.

We are in the process of negotiating with Roberson for leasing or renting the top two floors of the Carriage House. Currently, we pay per course to have one section of the building, and this would provide us both floors with as many classes as we want. This would increase our presence in Binghamton, help us by taking some of the art classes out of the old Annex building and also be beneficial to Roberson.

Trustee Mastrangelo informed the committee that Dr. Drumm was in contact with him about a Shared Governance Conference in Arizona in March for the Board members. He let Dr. Drumm know it might be better to have a similar program administered here where more Board members could be involved and benefit from it.

There was discussion with the committee regarding the consultant to the Science/Technology building professional services.

2.2 BCC Budget Update

Regina Losinger updated the committee on the budget and discussion followed.

Trustee Majewski asked how the audit was going with the State Controller's Office. The auditor had discussed with Grant our Payroll and Purchasing departments and doing a best practices from it because it came out so well. The auditor will be here through February.

2.3 Reports for Board Information

2.3.1 Update on BCC Campus Operations Activity/ Capital Project Change Orders

Rick Armstrong updated the committee on the Alms House. There are issues which may cause a delay in the demolition. There was discussion about the Pressure House also.

2.3.2 Personnel Report

2.3.3 Budget Transfers

2.3.4 Grant Approvals

2.3.5 Investment Report

These reports were submitted to the committee for information.

2.4 Banner Overload Compensation

Grant Newton prepared documentation for the Banner Overload Compensation for the fall 2009 semester as this is the proposed payment for that semester. This is a different set of employees in different positions, and it is recognition that they are participating in this project. This is budgeted within the Banner budget.

2.5 Consultant to the Science/Tech Building Professional Services

This was discussed during the President's report.

2.6 Faculty-Student Association Annual Report for Fiscal Year Ending 2008-2009

This report was submitted to the committee for information. There was discussion regarding childcare.

Grant informed the committee that at the January 28th Board meeting, Piaker & Lyons will do their presentation on the audit for fiscal year ending August 31, 2009.

G. Akel motioned to go into Executive Session to discuss personnel matters. Z. Riley seconded the motion, and it was unanimously approved. At 8:48 a.m. the Committee went into Executive Session.

G. Akel motioned to come out of Executive Session. Z. Riley seconded the motion, and it was unanimously approved. At 8:55 a.m. the Committee came out of Executive Session.

G. Akel made a motion to adjourn the meeting. Z. Riley seconded the motion, and it was unanimously approved. The meeting was adjourned at 8:56 a.m.

The next Finance and Facilities Committee Meeting is scheduled for February 16, 2010 at 7:30 a.m. in W107 Conference Room