

**SUNY BROOME COMMUNITY COLLEGE**  
**Board of Trustees**  
**Official Finance and Facilities Committee Minutes**  
**May 15, 2018**

**COMMITTEE MEMBERS PRESENT:**

Chairperson Anthony Paniccia, Orion Barber, Margaret Coffey, Nick Serafini

**SUNY BROOME ADMINISTRATION PRESENT:**

Dr. Drumm, Dr. Battisti, Dr. Ross, Michael Sullivan, Lynn Fedorchak, Jeanette Tillotson, David Ligeikis, Jesse Wells

**Chairperson Paniccia called the meeting to order at 9:00 a.m.**

**1. ACTION ITEMS**

**1.1 RECOMMEND APPROVAL OF PAYROLL CERTIFICATION**

Trustee Barber moved that the Finance and Facilities Committee approves the filing of the College payroll for April 2018. Trustee Serafini seconded the motion, and it was unanimously approved.

**1.2 RECOMMEND APPROVAL OF PETTY CASH**

Trustee Serafini moved that the Finance and Facilities Committee on behalf of the Board of Trustees approves the list of petty cash expenditures for April 2018 and direct reimbursement for the funds in the amounts designated. Trustee Barber seconded the motion, and it was unanimously approved.

**1.3 RECOMMEND APPROVAL OF FEDERAL PERKINS IV GRANT FUNDS – 2018-2019**

Trustee Coffey moved that the Finance and Facilities Committee on behalf of the Board of Trustees approves acceptance of the Federal Perkins IV Grant Funds – 2018-2019 for the period of July 1, 2018 to June 30, 2019 at a cost of \$511,044 with no match required. Trustee Barber seconded the motion, and it was unanimously approved.

#### **1.4 RECOMMEND APPROVAL OF RESOLUTION FOR CANDIDATES FOR PROMOTION**

Trustee Barber moved that the Finance and Facilities Committee recommends that the Board of Trustees approves the resolution for candidates for promotion effective September 1, 2018. Trustee Serafini seconded the motion, and it was unanimously approved.

## **2. INFORMATION ITEMS**

### **2.1 President's Report**

Dr. Drumm gave his report to the committee.

SUNY has announced a new Provost. He is coming from Abu Dhabi, and the Chancellor has worked with him in the past. He will not be starting until the Fall.

Our first meeting of the search committee for our new Chief Academic Officer is on Friday. This will be the only meeting of this academic year. Over the summer we will virtually work on any updates to the job description that may be necessary and the ad.

We are commencing an anti-bullying taskforce. People are concerned about bullying. The big question is what is bullying. It is one of those things that we will know it when we see it, but it is hard to define. That is one of the things that this taskforce is going to wrestle with. We do have a number of policies that Lynn got for us from other institutions. This issue came through Shared Governance - College Assembly. It should be an interesting debate as to where some level of disagreement or pushing crosses the line to what someone would call bullying and someone else might not, and that is the question. It will be helpful that we have a number of policies that Lynn dug up for us. We just constituted that task force, and it will begin meeting in the Fall.

We signed the contracts for the prime contractors for Carnegie yesterday. All reviewed by legal and our facilities team. We will be off and running downtown. It is still the number one question I get when I am out at community events like the one we are going to have tonight with the Chamber dinner – what's going on with Carnegie; when is it going to start – now it is going to start.

Our new STEM Dean starts June 11<sup>th</sup>.

## **2.2 SUNY Broome Budget and Financial Developments**

Michael gave his report to the Committee.

The forecast is through two-thirds of the year. We are continuing to forecast a balanced budget for the remainder of the year. There is quite a bit of narrative detail for their reading pleasure.

This report was submitted to the committee for information.

## **2.3 Reports for Board Information**

### **2.3.1 SUNY Broome Facilities Update**

David gave his report to the Committee.

As Dr. Drumm noted, we sent the Notice to Proceed letters out yesterday for Carnegie. There is a pre-construction meeting scheduled for this Thursday at 1 PM and work will begin shortly thereafter.

Everything else with respect to Calice is moving along pretty well. The other notable campus constructions as well. We finished the padding on the south wall of the west gym. It looks really, really good, and it finishes that off. We are going to get a new scoreboard in there as well.

### **2.3.2 Personnel Report**

### **2.3.3 Budget Transfers**

### **2.3.4 Grant Approvals**

### **2.3.5 Investment Report**

### **2.3.6 Faculty Eligible for Initial II Appointment – Fall 2018**

These reports were submitted to the committee for information.

**Trustee Coffey made a motion to adjourn the meeting, and Trustee Serafini seconded the motion, which was unanimously approved. The meeting adjourned at 9:05 a.m.**

***The next Finance and Facilities Committee Meeting is scheduled for  
June 19, 2018 at 9:00 a.m. in the Wales 107 Conference Room***