

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 14, 2020 Minutes**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: **SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

TRUSTEES PRESENT: Marc Newman (Chairperson), Anthony Paniccia (Vice-Chair), Nick Serafini, Margaret Coffey, Sharon Ball, Kathy Connerton, Barbara Fiala, Jim Orband, Jason Andrews, Peter Kennedy

ALSO PRESENT: Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Haynes, Michael Sullivan, Jesse Wells, Robert Behnke, Lynn Fedorchak, Dave Ligeikis, Diana Lenzo

Chairman Newman called the Zoom conference meeting to order at 5:00 p.m.

1.0 Approval of Minutes from April 23, 2020 Board of Trustees Meeting

Trustee Connerton made a motion to approve the April 23, 2020 Board of Trustees meeting minutes. Seconded by Trustee Serafini. The motion was unanimously approved.

2.0 PREFERRED AGENDA ACTION ITEMS

2.1 Recommend Approval of CARES Act Emergency Aid Grant Awards

The Finance and Facilities Committee on behalf of the Board of Trustees approves acceptance of the CARES Act Emergency Aid Grant Awards.

2.2 Recommend Approval of BLDC COVID-19 Disaster Relief Technical Assistance Grant Award

The Finance and Facilities Committee on behalf of the Board of Trustees approves acceptance of the BLDC COVID 19 Disaster Relief Technical Assistance Grant Award.

2.3 Recommend Approval of Federal College Work Study Allocation 2020-21

The Finance and Facilities Committee on behalf of the Board of Trustees approves acceptance of the Federal College Work Study Allocation Incentive Payment. for 2020-21.

2.4 Recommend Approval of Resolution for Candidates for Promotion

The Finance and Facilities Committee on behalf of the Board of Trustees approves acceptance of the resolution for candidates for promotion submitted.

- 2.5 Recommend Approval of Resolution of the Tentative Education Support Personnel Association (ESPA) Labor Agreement for the Period of September 1, 2020 through August 31, 2021**
The Finance and Facilities Committee recommends the Board of Trustees approve the resolution of the terms contained within the tentative labor agreement with the Educational Support Personnel Association (ESPA) as indicated in "Exhibit A" herein.
- 2.6 Recommend Approval of Bid #2020-7 for Campus Services Renovations**
The Board of Trustees approves awarding Bid #2020-07 for the Campus Services Renovations project to LeChase Construction, Nelcorp Electrical and Petcosky & Sons.

Trustee Connerton made a motion to approve Preferred Agenda Action Items 2.1, 2.2, 2.3, 2.4, 2.5, and 2.6. Trustee Serafini seconded the motion and it was unanimously approved.

3.0 ACTION ITEMS

No Action Items for May

4.0 INFORMATION ITEMS

4.1 President's Report

Dr. Drumm thanked the Trustees for their time. COVID 10 cases continue to decrease in the County. There are no quarantine cases currently in the Student Village. SUNY speculates that colleges will not hear until the end of next week on the state budget. Our finance department continues to work with the County with the state funding formula. There is currently a big market for workforce development and micro-credentialing. The college is on track with the rest of Higher Ed on Fall programming and working on hybrid set ups. A draft plan for reopening/rebooting is due to SUNY. Dr. Drumm anticipates bringing some employees back on site in early June. There was a campus wide Shared Governance meeting to discuss the current financial situation. SUNY is conducting a marketing campaign aimed at increasing enrollment at Community Colleges. Dr. Drumm reported that Broome is also doing a lot of marketing about distance learning and hosting weekly webinars on a wide variety of topics. These provide support to students and answer parent questions. Fall enrollment could see a spike in numbers from unemployed people choosing a different career.

4.2 CA - Angie Bergholtz

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

4.3 Middle States Update – Trustee Sharon Ball

Ms. Ball submitted the Middle States Update to the Board. A copy of this report was included in the Board Packet.

4.4 Student Affairs – Dr. Ross-Scott

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

4.5 Student Assembly

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

4.6 BCC Foundation Report – Cathy Williams

This report is routine and for information purposes. The Foundation Report was included in the Board packet.

4.7 SUNY Broome Facilities Update – Mr. David Ligeikis

This report is routine and for information purposes. A copy of this report was included in the Board packet.

4.8 Budget Transfers

There were no Budget Transfers for May 2020.

4.9 Grants Approvals

There were no Grants Approvals for this month.

4.10 Investment Report

This report is routine and for informational purposes. A copy of this report was included in the Board Packet.

4.11 Human Resource Update

These reports are routine (with planned activity) and for informational purposes. A copy of this report was included in the Board packet.

4.12 Budget and Finance Update

This report is routine and for informational purposes. A copy of this report was included in the Board packet.

4.13 Candidates Eligible for Initial II

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

4.14 Student Village Housing Report

This report is routine and for informational purposes. A copy of the report was included in the Board Packet.

Board of Trustees

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4.15 Media Reports

This report is routine and for informational purposes. A copy of the media report was included in the Board packet.

5.0 COMMITTEE REPORTS

5.1 Finance and Facilities Committee Meeting Minutes

The Minutes of the Finance and Facilities Committee were submitted for the May 12, 2020 meeting. Chair Paniccia called the meeting to order at 9:00 a.m. and adjourned at 10:05 a.m.

Trustee Coffey made a motion to adjourn the meeting. Trustee Paniccia seconded the motion, and it was unanimously approved. The meeting was adjourned at 5:22 p.m.

The next Board of Trustees meeting is scheduled for 5:00 p.m. Thursday, June 18, 2020 to be held in the Libous Room D117 of the Decker Health Science Center

Approved: June 18, 2020