

**SUNY BROOME COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES  
June 18, 2015  
Official**

**TRUSTEES PRESENT** Margaret Coffey, Angelo Mastrangelo, Anthony Paniccia, Marc Newman, George Akel, Aishia Mortenson, Nancy LaBare, Nicholas Serafini

**TRUSTEES ABSENT:** James Orband, Naima Kradjian

**ALSO PRESENT:** Dr. Kevin E. Drumm, Dr. Francis Battisti, Regina Losinger, Debbie Morello, Jesse Wells, Lynn Fedorchak, Cheryl Sullivan, Esq., Patricia O'Day

**Vice Chairperson Coffey called the meeting to order at 5:05 p.m.**

**1.0 APPROVAL OF MINUTES**

**Trustee Mortenson made a motion to approve the minutes of the May 14, 2015 Meeting of the Board of Trustees. The motion was seconded by Trustee Newman and the motion was unanimously approved.**

**2.0 PREFERRED AGENDA ACTION ITEMS**

**2.1 Recommend Approval of Resolutions Adopting 2015-16 Tuition and Fees, Operating Budget, Sponsor Services, and Full-Time Positions**

The Broome County Legislature was scheduled to vote on SUNY Broome Community College's 2015-16 operating budget at their June 18, 2015 legislative session. The budget was passed June 9, 2015 at the Economic Development, Education & Culture Committee Meeting and June 11, 2015 at the Finance Committee Meeting. Draft BCC Board of Trustees resolutions adopting the tuition and fees, operating budget, sponsor services, and full-time positions were presented for consideration. The proposed changes to tuition and fees were displayed in red on the Finance and Facilities version of the resolution. It was recommended that the Board of Trustees approves the 2015-16 budget, sponsor services, full-time positions, and tuition and fees resolutions.

**2.2 Recommend Approval of a Resolution for Change in Position Title from Human Resources Assistant to Human Resources Specialist**

Under BCC Policy 1.13, the Board of Trustees shall approve the creation or subsequent modification of position descriptions and/or titles in the unclassified professional service according to specified procedures. It was recommended that the Board of Trustees approves the following new position description: Human Resources Specialist.

## **2.0 PREFERRED AGENDA ACTION ITEMS CONTINUED**

### **2.3 Recommend Approval of Resolution for Unpaid Leave of Absence for Abby J. Gehris**

The Board of Trustees acts in accordance with the terms of the BCC Faculty Association contract to approve a request for unpaid leave for an employee in that bargaining unit. Based on the recommendation of the administration and the review and recommendation of the Finance & Facilities Committee, the President requested the Board of Trustees take the following action. Grant an unpaid child rearing leave of absence to Abby J. Gehris, Associate Professor, Math Department, from August 24, 2015 to May 20, 2016.

### **2.4 Recommend Approval of RFB 2015-08 for Outdoor Digital Sign Project**

In accordance with Policy 1.7 Purchasing, upon recommendation of the Finance and Facilities Committee, the Board of Trustees shall approve any purchases or shall award any contracts greater than or equal to \$50,000. On February 27, 2015, the bids were opened for RFB 2015-08 for an outdoor digital sign. A copy of the official bid results was included for information. This project is being funded from a grant from the Foundation. It was recommended that the Board of Trustees approves RFB 2015-08 for outdoor digital signage to Imperatives in the amount of \$80,920.

### **2.5 Recommend Approval of Release-of-Retainage to Andrew R. Mancini Associates, Inc. for Their Work on the Student Center Renovations Project**

Andrew R. Mancini has requested a release-of-retainage payment for their work on the on the Student Center Renovations Project. It was recommended that the Board of Trustees approves the release-of-retainage payment to Andrew R. Mancini Associates, Inc. for their work on the Student Center Renovations Capital Project in the amount of \$17,235.

### **2.6 Recommend Approval of Release-of-Retainage to Weathermaster Roofing Company, Inc. for Their Work on the Decker Center Plaza Deck Roof Project**

Weathermaster Roofing Company, Inc. has requested a release-of-retainage payment for their work on the Decker Center Plaza Deck Roof Project. It was recommended that the Board of Trustees approves the release-of-retainage payment to Weathermaster Roofing Company, Inc. for their work on the Decker Center Plaza Deck Roof Project in the amount of \$18,489.70.

## **2.0 PREFERRED AGENDA ACTION ITEMS CONTINUED**

### **2.7 Recommend Approval of Memorandum of Understanding with the Southern Tier High Technology Incubator, Inc.**

The Southern Tier High Tech Incubator (STHTI) is being built by a corporation organized in NYS, with its principal office located at Binghamton University. The purpose of STHTI is to assist small businesses and enterprises in their establishment and growth by providing space and support services for them. In September, 2014 SUNY Broome was awarded a \$6,000,000 SUNY 2020 grant for a Bridge to Entrepreneurial Excellence Program (SUNY BEE). On January 13, 2015 the Finance and Facilities Committee accepted the grant on behalf of the Board of Trustees. The purpose of the award was to construct the third floor of STHTI for incubator space for students and businesses developed and/or referred through SUNY Broome's credit certificate, Entrepreneurial Assistance Program, Start-Up NY, and/or other programming. Through the Agreement that was attached, SUNY Broome is committing to cover 33% of the building costs with respect to the design and construction of the third floor. In addition, SUNY Broome will be entering a long term lease with STHTI to have right to use portions of the facility (defined in the Agreement) without any rent or financial obligations. It was recommended that the Board of Trustees approves the Memorandum of Understanding with the Southern Tier High Technology Incubator, Inc.

**Trustee Mastrangelo made a motion to approve Action Items 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 and 2.7 on the Preferred Agenda. The motion was seconded by Trustee Akel.**

Trustee LaBare asked that Action Item 2.1 be pulled for discussion. Trustee LaBare stated that the orientation fee is nearly \$10.00, it's not mandatory and historically orientation programs aren't well attended. There is an online which she commends the College for and thinks it's marvelous, probably most of the students will use that. But she just cannot support that fee at this time.

Vice Chairperson Coffey asked Trustee LaBare if she would like to vote against 2.1 and vote in favor of the rest of the Action Items on the Preferred Agenda.

Trustee LaBare replied; correct.

Vice Chairperson Coffey asked if there were any others in opposition. Seeing none a vote was taken.

**Action Items 2.2, 2.3, 2.4, 2.5, 2.6 and 2.7 were unanimously approved. Action Item 2.1 was approved with a vote of 7 in favor and 1 against.**

### **3.0 ACTION ITEMS**

#### **3.1 Recommend Approval of Resolution for President's Evaluation and Compensation**

Pursuant to Local Law Intro. No. 8 entitled, "A Local Law Amending the Broome County Charter and Administrative Code with Respect to Broome Community College," the Plan C Legislation, authorizes the Board of Trustees to approve minimum salaries as recommended and to fix compensation for unrepresented positions. The Board appointed committee met with and evaluated the performance of the President and has reviewed the compensation of the President. The Committee recommends that the President's salary be increased by two percent establishing a salary of \$217,392 effective February 1, 2015 and the Board will contribute \$7,500 to the President's deferred compensation account, and for meeting all goals, a one-time lump sum payment, not added to the base, of \$6,000 shall be paid to the President. The Presidents contract shall be extended to June 30, 2020. All other Presidential benefits stipulated in the President's employment agreement continue as previously established. It was recommended that the Board of Trustees approves the two percent salary increase for the President establishing a salary of \$217,392 and a contribution of \$7,500 to the President's deferred compensation account and a one-time lump sum payment, not added to the base, of \$6,000. The Presidents contract shall be extended to June 30, 2020. All other benefits stipulated in the employment agreement to continue as previously established.

**Trustee Akel made a motion to approve Action Item 3.1. Trustee Mastrangelo seconded the motion. The motion was unanimously approved.**

### **4.0 INFORMATION ITEMS**

#### **4.1 President's Report**

Dr. Drumm presented his June President's Report to the Board.

The chargeback formula has gone to the legislature. What has changed is the phase in part of the formula, it's actually a rational phase in. We're in much better shape with this new formula and phase in aspect of it. It will be based on county support per in county FTE. We historically haven't fared so well that way because we have a lot of county students attending here, but we don't have a rich county. So we went from average as far as the percent of the budget the county provided to below average per FTE for county support. But the 2% we got last year, we were flat funded this year, and the 2% we have coming, the change in the mix of our out of county students, all of that has mitigated the total number from \$1.2 million down to about \$600,000-\$700,000 at this point over five years but the 2% were going to get will mitigate it again especially if other counties don't up their sponsor support, which many of them are not. We stand to be in much better shape five years from next year. We assume the legislature will take it up next winter, we don't expect them to get to it in this session because this session is about over. We expect them to pass it next winter as part of the budget.

#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.1 President's Report Continued**

Dr. Drumm congratulated Trustee Akel on being reappointed by the County Executive to the SUNY Broome Community College Board of Trustees.

Something the legislature has taken up year after year and this hasn't gone anywhere is requiring the BSN for Nurses as their minimum credential. It has been coming up in New York for a decade or more. New York has been leading the charge to moving past the associate degree as the threshold credential for becoming an RN. The legislation would provide for 10 years for an associate degree nurse to achieve their bachelor degree to continue being considered as an RN and be able to work after those 10 years. Community colleges have been fighting this for 10 years. There's no clinical evidence out there that an ADN does any less good a job than a BSN. The Hospital Association of New York is now supporting the move to a BSN in Ten, as they're calling it. It will have an impact on our market if this passes.

We are interviewing the finalists for the Dean of Students.

Dr. Battisti and Professor Doug Garnar were at the Kettering Foundation for a meeting. The Chancellor was speaking at the meeting and SUNY Broome was the only college that Kettering invited to attend. They are one of the premier foundations in the United States and have a very specific charter on how they can spend their money and they don't just give money away, even for specific colleges that they support, but they are paying for all of our involvement with their initiatives. It is a feather in our cap but more so emblematic of Doug Garnar's tremendous impact on this institution over his 45 years here.

The County wants to know when phase 2 of housing will be done. They are really excited and pleased with what's going on around housing.

Dr. Drumm presented Trustee Mortenson with parting gifts and thanked her for her service and dedication to the Board stating that she has been an awesome student trustee.

Tom Mastro, former Student Assembly President, who transferred to Binghamton University, is now the President of the SUNY Student Assembly and SUNY Student Trustee.

#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.2 Health for Haiti Presentation – by Dr. Jennifer Musa and Ms. Maureen Hankin**

Dr. Jennifer Musa, Professor of Biology and Ms. Maureen Hankin, Chair of the Dental Hygiene Department presented a PowerPoint on the Health for Haiti Course.

Trustee Newman asked; what is the daily demand for clean water.

Dr. Musa; we're limited by the gas to run the system. This area is so remote. It takes them about 4 hours to get there by bus from Porta Prince even though it's only 70 miles, there are just no roads. Our goal for next year is to install solar power to run the water filtration system, then we will be able to run it for a longer time every day. All of this is paid for by donations so we had to limit what we can do each day.

Trustee Mastrangelo; how long have you been doing this.

Dr. Musa; this is the third year.

Vice Chairperson Coffey; Seton Catholic Central have groups that go to Haiti, are you connected with them or they to you.

Dr. Musa; we haven't gone with them but certainly one of the people that helps organize those trips has helped us and they have been incredibly helpful.

Ms. Hankin; that's how it all started, I went with them on a dental mission. I saw Dr. Drumm when I came back and said we should really open this up to the entire community and he said, okay.

##### **4.3 Student and Economic Development Update – Debbie Morello**

Ms. Morello introduced Scott Schuhert, Acting Dean of Students and Virginia Shirley, Student Housing Mentor.

Dean Schuhert distributed and discussed the Student Village Update-June 2015 Report. He noted that housing is at full occupancy and we have an active waiting list.

Trustee Newman asked; how many are on the wait list.

Dean Schuhert; as of last Friday 78 students are on the wait list and 90 more have applications in process.

Ms. Morello; I did want to know how quickly you had that extra building ready.

Trustee Newman; we can accommodate those right now and it's completely remodeled if you need it.

#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.3 Student and Economic Development Update – Debbie Morello Continued**

Ms. Morello; well we definitely have you on our list. What we're doing is we're sending students and putting every single opportunity that's available in the community out. But I would definitely make those referrals to you.

Trustee Newman; thank you very much. Do we have a way of contacting them.

Dr. Drumm; absolutely.

Dean Schuhert; the interest is still there. It's not, we want to live on campus or not at all. It's, this is the opportunity that I've been provided with. My family's worked, I've worked, my extended family's put in the effort for me to get away to try to be successful at school. So we want to do whatever we can to provide them an option to remain SUNY Broome students.

Trustee Mastrangelo; so we're full. Have we qualified these people.

Dean Schuhert; Yes, they have paid the deposit, completed our application and prepackaged with Financial Aid. Their residency can't be done until July 1<sup>st</sup>. They're in the process of registering for our orientations. We are at this point 3 plus months ahead of where we were last year.

Ms. Morello; the students are prepackaged, however, we can't totally package them until they register. So once they register we'll know what their gap is. Many of them are going to have a financial gap. Then we have to qualify them related to getting a Parent Plus Loan, doing a payment plan or whatever.

Dean Schuhert; we've learned from the bumps in the road last year.

Trustee Mortenson; how many of the students are out of county versus in county.

Dean Schuhert; I don't have that information with me but would say  $\frac{3}{4}$  at least, but will get that information to you.

Ms. Losinger; my recollection is 80%. The percentage of our students from other New York State counties rose from 24% to 32% this year, so from a  $\frac{1}{4}$  to  $\frac{1}{3}$  of our student population. Because of that and Binghamton Advantage Program (BAP) because most of BAP are from out of county.

Trustee LaBare; is there any problem with the verification of students. They do their financial aid but now they have to wait for the verification. Is there any problem with any of those dropping out because they didn't get the TAP.

#### 4.0 INFORMATION ITEMS CONTINUED

##### 4.3 Student and Economic Development Update – Debbie Morello Continued

Dean Schuhert; we haven't seen that yet. What we're using our current staff for is we're asking our staff to reach out to the students. Every other week the students should be getting a phone call from us, not an email or a letter. We want to get somebody on the phone to say; here are your next steps, where are you on completing the next steps. Give them intermediate deadlines so they're not feeling in August that I have to do all these steps and it's not worth it and also that we're not under the gun trying to get them to accomplish all these steps at the last minute. For some reason students don't come to any orientation. They arrive on day one and they're still not fully registered for classes. We've worked out a plan so students will be assisted with this by Virginia and other faculty so there's not hold up before they even get their key.

Trustee Mastrangelo; do you have a target date to get the students qualified.

Ms. Morello; we try to get them registered every time there's an interest. We had an orientation last week and we're doing another one in a week and a half, so we'll have another group then.

Trustee LaBare; I don't know if some of these students are first generation, do you have second semester student, a lot of them, are they losing their TAP.

Dean Schuhert; last year, again not with this specific numbers, a good number of students lost their TAP, for what I would have like to have seen. But overall it wasn't a high percentage. We had some that were academically dismissed, academic probation. Those students are not the students who are coming back. The students that are coming back are the ones who were academically successful. Our hope is that through that role modeling we'll start to see the academic growth and the academic outcomes within the Student Village.

Ms. Morello introduced Virginia Shirley.

Ms. Shirley; work on bringing everybody involved to bring academics, service and social connections to the Student Village.

- Through focus groups with the students it was discovered that students are intimidated by faculty, staff and administrators. They are scared that they don't know how to approach them. A social game night was held with over 30 professors, staff and administrators came to spend time with the students, more than 140 students attended.
- Worked with Communikey to help them understand how to better tailor their services to Student Village
- Worked with Housing staff to foster better relationships in understanding the Village population with the community at large
- Worked with academic advisors to put together information sessions at the Village so students can make appointments.
- Set aside a day for Student Village students can register.
- Outreach with the Math Lab and Writing Center. They've come to the Village and done presentations and outreach for appointments. Next semester they are looking into holding session at the Village.



#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.3 Student and Economic Development Update – Debbie Morello Continued**

- Set up “Study Hygiene” which is a study hall where a professor does one on one sessions and individual tutoring, informational sessions.
- Expanding the Village Library. This is something the students started because they don’t always have access to their books and don’t have the finances for them. Plus when they want to study the campus library is closed so they started a library. In doing outreach we have doubled the size of that library.
- The Cool History Series. This is where professors come in and offer interactive mini lectures on a wide variety of topics.
- Next semester a Speakers Series will begin. Each Resident Assistant is responsible for bringing in a speaker from campus or the community to offer interactive talks on various topics.
- Broome Bucks for Big Brains, an academic achievement program. We will offer Broome Bucks for good grades. At the end of the semester when the students have collected all their Broome Bucks they will go in and have a competitive auction for goods and prizes.
- October is Safety and Fun Month. This is a zombie themed series of lectures designed to help students learn about mental health, physical health and how to deal with potential dangers on campus.
- Will try to launch the Major Buddy Program. This is connecting students to like leaders for study, mentoring and wake up calls.
- Working on a Student Government in the Village.
- What goods are in demand for comfortable living in the residence hall. Students moving out of the hall began donating items to the residence hall to have free of charge for next semester.
- Fundraisers. The students will choose where the funds will go to.

##### **4.4 Student Assembly Update – Aishia Mortenson**

Trustee Aishia Mortenson presented the Student Assembly Update to the Board.

Vice Chair Coffey stated that this is Trustee Mortenson’s last meeting and she will be sorry to see her go, she has been a great asset to the Trustees.

Trustee Mortenson stated that there is not much to report as the Student Assembly is out of session. Trustee Mortenson did thank everyone for her time experience on the Board, stating that everyone was very welcoming and really and truly appreciate the student perspective and for that reason it really truly is a community event that supports students and what they need first. So continue to do the great job that you do and thank you again.

#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.5 Broome Community College Foundation Report – Cathy Williams**

Ms. Cathy Williams presented the June 2015 BCC Foundation Report to the Board. A copy of this report was included in the Board package.

The Foundation will be recognized at the CASE Conference and will be accepting the award at the conference.

Ms. Williams asked the Members of the Board to contact her to if they know of an alumni that has an interesting story and she will be happy to reach out to them. They would like to run more alumni features in Broome Magazine.

The International Education Endowment will be funding another component of the Haiti Program. Dr. Musa will be taking one of our art faculty, Professor Marcia Blackburn to work with our students and also the students in Haiti to talk about service learning through art.

Trustee Mastrangelo; did we give out \$1 million dollars. Is that in grants or scholarships.

Ms. Williams; we will be close to \$1 million dollars by the time is all said and done. It's going to be need based grants and aid and it's all of our endowed scholarship.

Trustee Mastrangelo; that was my second question, this is endowed so it will continue on.

Ms. Williams; some of those are annual. Like our needs base grants and aid are annual grants that we get mostly from foundations and corporations that we go out and ask for every year, so that's about \$500,000. With our endowed scholarships, typically we were close to \$750,000, this year with the Calise we will be close to \$1 million dollars.

##### **4.6 SUNY Broome Facilities Update**

This report is routine and for information purposes. A copy of this report was included in the Board package.

Ms. Losinger reported that she and the President met this afternoon with the County Executive, representatives from the Legislature, representatives from the budget office and Dan Scofield for the first round of Broome County Capital Budget Proposal Planning. The good news is that Carnegie Phase Two is in at this point so we have a total funding picture on the table that is anticipated to go forward to the next phase of reviews.

#### 4.0 INFORMATION ITEMS CONTINUED

##### 4.6 SUNY Broome Facilities Update Continued

At this time they have deferred on the demolition of 901 Front Street at \$450,000. They have capital needs that are way beyond anything they can rationally afford. So the idea is to try to get to the highest priorities across the board as much as they can afford every year. They've got a tax amount of \$1.2 million dollars that they are willing to put into the mix every year. So when we heard that it wasn't going to be put into the mix and was deferred to a future year, we had some new information that we could bring to the table, and that is that we've had additional discussions with Wayne Jennings regarding the environmental concerns. As a result of that they've lowered the cost estimate yet again. So we're getting the fine-tuned numbers from Phil Testa, instead of \$450,000 now they're saying \$200-250,000. Mr. Testa stated that the figure is approximately \$237,000. Based on that we got a tentative nod from the County Executive that it will probably go back into the mix for 2016.

They were not able to include the renovation of our Mechanical Building, which is the first of three buildings that we do have the state half of it on the table. They don't have enough money to do it all is the long and short of it. So we will bring a substantive funding proposal together to our Foundation this year.

Trustee Akel; how much is the Carnegie funding.

Dr. Drumm; \$1.5 million dollars is the County's share.

Ms. Losinger; we're working intently on the incentives. We have hired a tax attorney/CPA who specializes in historical tax credits and new market tax credits. We are to the point now where we believe we're eligible for \$2.5 million dollars in new market tax incentives and there are concerns if we are eligible for historical tax credits.

Trustee Newman; are you contemplating a new market tax credit financing.

Ms. Losinger; yes, it's in a distressed area...

Trustee Newman; I understand that but what's the idea behind it, what do you think the benefits are.

Ms. Losinger; \$2.5 million dollars on the table. If we can get both historical and new market that could be \$4.5 million dollars and it would reduce our need to go to fundraising. What are you thinking.

Trustee Newman; I'm thinking the net may not be what you think the net is on the new market tax deal.

Ms. Losinger; the tax attorney has put the pen to it...

Trustee Newman; who is it.

#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.6 SUNY Broome Facilities Update Continued**

Ms. Losinger; the last name is Marshall, let me pull the information out for you.

Trustee Newman; Is Bob Sweet involved at this point, is the NDC involved.

Ms. Losinger; I don't know those names.

Dr. Drumm; Empire State Development and the IDA are involved.

Ms. Losinger; but not with that tax attorney.

Trustee Akel; Bob Sweet needs to be involved.

Trustee Newman; No, there's another person above him I guess that Kevin could have probably got involved.

Trustee Serafini; is the Carnegie still \$12-13 million dollars total.

Ms. Losinger; It has been suggested that we increase the budget by that \$2.5 million dollars in tax incentives that are anticipated until we have got the design completed and the RFP out there. Because we're building a building with culinary in it and its very expensive, that's the bottom line. We're looking at the possibility of perhaps needing an addition to accommodate the HVAC and such. It's still very early at this point.

Trustee Newman; I think the project in Ithaca was \$8 million dollars to build that right.

Dr. Drumm; \$7.5 million dollars and that was for existing space that's not historic.

Ms. Losinger; the quicker we can focus on getting the RFP out for the architects and design work done and get these cost estimates together, the better our conversation and price estimates are going to be.

Trustee Newman; do we have a plan for parking.

Dr. Drumm; yes, Bruce Boyea, Security Mutual. When we would need an exceptional amount of parking for events would be after hours, that would be the biggest need.

Trustee Newman; is Bruce Boyea, Security Mutual going to charge us.

Dr. Drumm; that remains to be seen.

Trustee Mastrangelo; what about the students.

Dr. Drumm; the parking ramp is a block away.

#### 4.0 INFORMATION ITEMS CONTINUED

##### 4.6 SUNY Broome Facilities Update Continued

Trustee Mastrangelo; they're going to have to pay.

Dr. Drumm; or we work it out through our parking fee the same way Terra Cotta does and we pay because students pay a transportation fee and a parking fee anyway. As Bruce Boyea goes forward a lot is going to depend on how much tax credit money and hopefully we may be able to buy some parking spaces. We'll see.

Ms. Losinger; would it be helpful to bring forward the written legal advice we have and share it.

Trustee Newman; no, it's okay. I was just curious. Maybe you discussed it before, I don't remember hearing it, not that it really matters. I'm certainly no pro on new market tax credits. We did do a project with them and some of the soft costs were absolutely excessive. I just want you to keep that in mind while you're budgeting for that because it is absolutely excessive and a lot more than what they tell you.

Trustee Mastrangelo; \$21 million dollars to build that beautiful Science Building and we're spending \$13 million dollars to renovate 15,000 square feet.

Trustee Newman; but Regina is right. It's expensive a culinary type of facility is going to be a lot more money. If you look at what they did in Ithaca, it's unbelievable. It is a lot more involved.

Dr. Drumm; if anyone wants to join us we are going to be touring the Ithaca facility. Ms. O'Day will send the date and time to the Trustees.

Trustee Akel; the RFP to the architects are going to be a specialized architects, that's crucial.

Dr. Drumm; yes.

Trustee Serafini; are you maintaining the three floors with the load. To maintain the three floors as is.

Dr. Drumm; that's the plan. That would be part of the rehab. None of them will be as is.

Trustee Mastrangelo; won't this increase our operating costs.

Dr. Drumm; It's just like opening the Science Building, you add operating costs. One of the advantages of being in a building that size is the overhead as far as operating the building won't be hugely expensive once its upgraded with the HVAC and the lighting, it will be pretty efficient.

Trustee Serafini; if you were to get the maximum number of students to occupy that building, what would that be.

#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.6 SUNY Broome Facilities Update Continued**

Dr. Drumm; part of this is putting on events for the Events and Planning Management class where you're going to have 150-200 people in there for 2-3 hours for a special event.

Trustee Serafini; No, I'm talking about students.

Dr. Drumm; if we had 200 students going through there per week between the two programs plus continuing education classes, 200-400. Because you have the evening business classes, intro to Liberal Arts classes and culinary classes in the evening and downtown a facility like that should be quite busy in the evening.

Ms. Losinger; the 50 number was what was estimated for the first year. By the time you get out five years, preliminary planning had it at 130 students. Of course there would be capacity issues with the building. Are we willing to do culinary in the evening, are we willing to do culinary on the weekends and what will the demand be if we reach the 130, is there a demand for more. I've heard numbers of 200-250 and certainly there's a need in the community for trained chefs. So it's much more than the 50 that you saw for year one.

Trustee Mortenson; will there be other General Education classes held in that building.

Dr. Drumm; yes.

Trustee Mortenson; that will take care of, right now there is an issue between students that participate in classes at Roberson and then have to commute here. It doesn't line up with their schedule, especially if they're using the bus. Will all that be taken into consideration if there are classes that are only held on campus or will all of their classes be available in the downtown center.

Dr. Drumm; for Culinary and Events Management they'll be blocked, so that they would be down there for a block of classes, that's traditionally how these work. Typically nobody builds culinary programs on their campus anymore, you put it where the action is or you don't do culinary.

Trustee Newman; I honestly don't know anything about it but my gut is telling me the same thing.

Dr. Drumm; the other piece of this is the project itself goes way beyond what the College is doing. It's going to be a corner stone in a whole new economic development push around food science and the other piece is this is an anchor building and an anchor project for the whole economic development movement toward continuing to build on Binghamton downtown center success and all the housing projects toward building Binghamton further down the road to being a premier college town in the United States. This is part of a much bigger picture than our culinary, events and general education and business classes that we'll offer there.

#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.6 SUNY Broome Facilities Update Continued**

Trustee Mastrangelo; are we concerned about the safety of the night students travelling across to and from the parking ramp at night.

Dr. Drumm; the other aspect of this in the bigger picture is that the food hub is to brand the Southern Tier around food brought at whole food chain, from farm to Willow Run and Maines shipping out packaged food and everything in-between as the premier food center in New York, like the Finger Lakes is seen as the premier wine center in New York State. That's going to be one of the major legs of the stool in the URI \$500 million dollar application, a number of pieces have come together around that, very quickly because of the deadline for the concept paper that needs to be submitted. Cornell is leading the charge around food, they're the premier agriculture school in the United States. We were fortunate to be linked up with them. Cornell Cooperative Extension is another piece of that where the commercial kitchen will go among other things. So there's conceptual economic development effort building at the moment. This will be a major stake in the ground in moving us in that direction both on the college town front, because premier college towns fix up their historic buildings and the whole food hub concept for the region as a new economic development thrust.

Trustee Mastrangelo; I agree with everything you're saying, the only question is, we can't do it on campus, we have to do it at the library center. For your information by the way, we are within shipping distance of 60 million people, this is the only place in the United States. In Binghamton we have Interstates 88, 81 and 17 all here. This is a fantastic concept and worth pursuing. But we can't do it on campus, we can't use that \$13 million dollars for the Mechanical Building? I know Schenectady has a Culinary Program on campus and it does a terrific job.

Dr. Drumm; philosophically we're behind the curve as well. We need to be a player downtown, we can't leave it just to Binghamton University, we should have been downtown a long time ago. We're now a minority in the United States for being a single campus suburban world campus without a presence downtown, we're way behind the curve nationally. We will really have a mini campus downtown.

Trustee Mortenson; will the Casino Program be moved downtown.

Dr. Drumm; no, not right now.

Trustee LaBare; will students come here versus the areas that are truly agricultural.

Dr. Drumm; culinary and food processing will be the focus here.

#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.7 Budget Transfers**

Budget Transfers for June 2015 were included in the Board package.

##### **4.8 Grant Approvals**

This report is routine and for informational purposes. Grant approvals for June 2015 were included in the Board package.

##### **4.9 Investment Report**

This report is routine and for informational purposes.

##### **4.10 Human Resource Update**

These reports are routine (with planned activity) and for informational purposes.

Ms. Fedorchak reported SUNY Wellness Challenge statistics stating that a total of 107 people participated, total weight loss was 178 pounds, total steps of 46,616,848 which equals 20,864 miles, total food donation \$241.00, most steps of 605 miles winner was Meg Smith of the Human Resources Office.

Recently submitted the application and renewed award for Gold Seal Fit Friendly Work Site Recognition Program. We are one of 28 companies in the area totaling over 18,500 employees that are recognized for good nutrition, wellness, and overall physical activity workplace programming.

We took first place in the Corporate Challenge which was held on the College campus last week.

##### **4.11 Budget and Finance Update**

This report is routine and for informational purposes. A copy of this report was included in the Board package.

Dr. Drumm reported that we had a good meeting around the capital with the County. Part of that deferment was our having conversation with the County about what might work for us. The Mechanical Building was just piece of the core, it is a \$6 million dollar bite was the core campus not just the Mechanical Building. But we're going to help them with that we hope.

Dr. Drumm was the only one to speak at the Public Hearing and he thanked the County for their support and we couldn't the great college we have without their support and certainly the facelift we've had is quite a shining example of County support over the last five years. It has been tremendous especially in these economic times. When the time came to vote for the resolution, it was the most heartening part, Legislator Shaw pulled it from the preferred agenda. Legislator Shaw stated that he pulled it from the preferred agenda because he wanted it on the record to state what a gem SUNY Broome is and how fortunate we are to have the College in the community, he hears great comments about it all the time. The resolution passed unanimously.



#### **4.0 INFORMATION ITEMS CONTINUED**

##### **4.12 Press Clippings**

This report is routine and for informational purposes. A copy of the press clipping was included in the Board package.

#### **5.0 COMMITTEE REPORT**

- 5.1** Margaret Coffey, Chairperson of the Finance and Facilities Committee submitted the Minutes for the June 16, 2015 meeting. The meeting was called to order at 9:31 a.m. and adjourned at 9:50 a.m.

**Vice Chairperson Coffey called for a motion to adjourn.**

**Trustee Mastrangelo made a motion to adjourn. The motion was seconded by Trustee Mortenson and the motion passed unanimously.**

**The meeting adjourned at 6:50 p.m.**

**THE NEXT FULL BOARD OF TRUSTEES MEETING IS SCHEDULED FOR  
5:00 P.M. ON THURSDAY, AUGUST 20, 2015  
TO BE HELD IN THE LIBOUS ROOM, D117 OF THE DECKER HEALTH SCIENCES  
CENTER BUILDING**