

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 15, 2014
Official
MINUTES**

TRUSTEES PRESENT Margaret Coffey, Timothy Grippen, Nancy LaBare, Angelo Mastrangelo, Anthony Paniccia, Nicholas Serafini, George Akel, Aishia Mortenson

TRUSTEES ABSENT: James Orband, Marc Newman

ALSO PRESENT: Dr. Kevin E. Drumm, Dr. Francis Battisti, Debbie Morello, Jesse Wells, Lynn Fedorchak, Cheryl Sullivan, Esq., Patricia O'Day

Vice Chairperson Coffey called the meeting to order at 4:08 p.m.

1.0 APPROVAL OF MINUTES

Trustee Mastrangelo made a motion to approve the minutes of the April 24, 2014 Meeting of the Board of Trustees. The motion was seconded by Trustee Grippen.

Trustee LaBare asked that a correction be made to page 5, paragraph 2, line 6 and 7 of the minutes. In line 6, change the word "College" to "community" and line 7 delete "mental health" and replace it with "access to psychiatric".

Trustee Grippen made a motion to approve the minutes as amended. The motion was seconded by Trustee Mortenson. The motion was unanimously approved.

2.0 PREFERRED AGENDA ACTION ITEMS

2.1 Recommend Approval of Resolution of Candidates for Promotion

According to Policy 1.15 the Board of Trustees shall approve the granting of promotions to members of the professional staff in accordance with any applicable negotiated contract. Article 36 of the Faculty Association contract – Promotions sets forth the process under which employees covered by this contract can be promoted. It was recommended that the Board of Trustees approves the resolution for candidates for promotion.

2.2 Recommend Approval of Resolution Recommending Candidate for Term Appointment

According to BCC Policy 1.14, the Board of Trustees shall approve changes in the appointment status (term and continuing) of members of the professional staff and in accordance with any applicable negotiated contract. The President has reviewed the candidate for term appointment and based on the recommendations of the Executive Vice President and Chief Academic Officer, Division Dean, Department Chairperson, and the Promotion and Appointment Committee and the attached Memorandum of Understanding between the Faculty Association and Administration signed on February 7, 2014. It was recommended that the Board of Trustees approves the resolution for term appointment for the following candidate effective September 1, 2014: Adriane Sumner

2.0 PREFERRED AGENDA ACTION ITEMS CONTINUED

2.3 Recommend Approval of Resolution for Unpaid Leave of Absence for Abby J. Gehris

The Board of Trustees acts in accordance with the terms of the BCC Faculty Association contract to approve a request for unpaid leave for an employee in that bargaining unit. Based on the recommendation of the administration and the review and recommendation of the Finance & Facilities Committee it was recommended that the Board of Trustees grant an unpaid (FMLA eligible) child rearing leave of absence to Abby J. Gehris, Associate Professor, Math Department, from October 7, 2014 to May 25, 2015.

2.4 Recommend Approval of RFP for Banking Services

On April 11, 2014, proposals were received in response to an RFP to solicit applicants to provide comprehensive banking services for the College. The RFP called for banking institutions to provide services using a compensating balance approach. The College's intent is to enter into a three-year contract with the option for two two-year options to extend the services. The SUNY Broome selection committee reviewed the one proposal from M&T Bank that was received in response to the letter and the Legal Notice published in the Press & Sun Bulletin. The Committee recommended M&T Bank to provide banking services for the next three years (2014 to 2017) with options to extend the services. It was recommended that the Board of Trustees approves the selection of M&T Bank and authorizes the college administration to contract with M&T for comprehensive banking services for the next three years with the option for two two-year options to extend services.

2.5 Recommend Approval of Resolution for New Job Description – Assistant to the EVP/CAO

Under SUNY BCC Policy 1.13, the Board of Trustees shall approve the creation or subsequent modification of position descriptions and/or titles in the unclassified professional service according to specified procedures. It was recommended that the Board of Trustees approves the following new position description: Assistant to the EVP/CAO (Executive Vice President/Chief Academic Officer)

Trustee Grippen made a motion to approve Action Items 2.1, 2.2, 2.3, 2.4 and 2.5 on the Preferred Agenda. The motion was seconded by Trustee Mastrangelo. The motion unanimously passed.

3.0 ACTION ITEMS

3.1 Recommend Approval of Resolutions Granting Emeritus Status

Under SUNY Broome Policy 1.17, the Board of Trustees grants emeritus status to members of the college professional staff according to the specified procedures. It was recommended that the Board of Trustees approves the resolutions granting emeritus status to the following: Michael Costello, Anna Halligan, Margaret LoGalbo, Steve Natale, Elizabeth Patch and Mary Woestman.

Trustee Mastrangelo made a motion to approve Action Item 3.1. Trustee Paniccia seconded the motion. The motion was unanimously approved.

Vice Chairperson Coffey and Dr. Kevin Drumm presented Emeritus resolutions to the following professors; Anna Halligan and Steve Natale.

3.2 Recommend Approval of Contract with Ellucian Company L.P. for Ellucian Student Help Desk Services

SUNY Broome Community College would like to extend baseline service to students beyond the normal work hours in the areas of Financial Aid, Registrar's office, Admissions, and Information Technology Services (non-technical services). A team reviewed possible solutions for after-hours student support and determined that the Ellucian Student Help Desk service met those needs. Implementation of this service allows for a knowledge base to be created based on student's inquiries. This knowledge base will increase continuous improvement processes. It was recommended that the Board of Trustees approves the contract with Ellucian Company L.P. for Ellucian Student Help Desk Services in the amount of \$65,504 for the term May 1, 2014 to April 30, 2017.

Trustee Paniccia made a motion to approve Action Item 3.2. Trustee Akel seconded the motion and it was unanimously approved.

Discussion was held concerning action item 3.2 before the vote to approve was taken.

Trustee Paniccia asked that the purpose and the benefit of having this service be explained. Mr. John Petkash explained that the service will extend enrollment services to students as to what we traditionally do from 8:30 a.m. to 5:00 p.m. So during bottleneck periods, or to alleviate lines in processing offices and to serve students during off hours, this will provide the ability to complete admissions forms, financial aid forms, the ability to log into our registration system and billing system and navigate those sites. The idea behind this is to provide a knowledge base which transfers the knowledge of our processing office to a system that off hours support can refer to to answer questions, just like we would during the day. And in a sense were hoping that the return on investment for the \$64,000 over three years will increase enrollment.

Trustee LaBare stated that she too has questions. She looked on the FASA site and they are open 8:00 a.m. to 10:00 p.m. Monday through Friday, they have live chat, email and a telephone system that you can contact with questions. When she helped students she contacted them many times. She wondered what questions students would have for admissions and asked if students would be questioning what program they should be in. Trustee LaBare stated that students need to speak to campus staff

3.0 ACTION ITEMS CONTINUED

3.2 Recommend Approval of Contract with Ellucian Company L.P. for Ellucian Student Help Desk Services Continued

who are knowledgeable. She understands that Ellucian staff will be trained but it is much different than campus staff and it is important students understand what the difference is between programs and what programs they should be in. Mr. Petkash stated that the College has had a lengthy conversation with Ellucian and their role is not to provide that professional piece of help, it's not to provide financial aid counseling or admissions counseling. Their role is entry level services to help students with access to technology, their password and to navigate the systems to get to the point to where the student can fill out the forms. Their services are entry level to alleviate the frustration for students in the evening or off hours when they first become attracted to the College and to hopefully not become discouraged and look to attend elsewhere.

Vice Chair Coffey asked if most schools have this service. Mr. Petkash responded that they do and they do in different aspects. A lot of what the College researched are about technical help and we have funneled ours toward the enrollment offices to help students with the enrollment process and also alleviating the hundreds of voice mail messages that the processing offices receive. The first hour in the morning the financial aid and registrar's offices have to go through their voicemail that they received the evening before, we are thinking that this will allow students to be served in the off hours and to free up time and free up phone lines during the day.

Trustee Serafini asked how many community colleges have this service in place. Dr. Battisti stated that he met with Ellucian at AACC two years ago and they had a number of community colleges that have their service. They had one of the community colleges representing Ellucian and Dr. Battisti spoke with the vice president of that college who stated that Ellucian's service really helped them. Dr. Battisti stated that our students are 24/7 and when we opened registration up weeks ago we allowed the Business division students to do their own advising without the PIN number and hundreds of them registered between midnight and 8:00 am in the morning. So if people are working on one of those forms and have a question, the feedback he received was that it was seamless the students didn't know that they were talking to someone in Florida, they thought they were talking to someone at SUNY Broome. If they get to the point where they can't answer or it is more counseling or advisement they will make an appointment with them to see someone or to talk with someone and get back to them. The other thing that is nice about this is that Ellucian will give us feedback for instance; you're having a lot of questions about where the form is on the website, maybe you need to look at the website. Plus Ellucian's maintenance of staff is 93% for over a three-year period.

Trustee Serafini asked if any community college has dropped them. Dr. Drumm responded that yes they have, but Ellucian has a 98% retention rate with their clients.

Trustee Akel asked how you test the effectiveness with students at SUNY Broome, the number of hits. Dr. Drumm stated that we contract for a number of hits, you start out with a low number to keep the cost down and Ellucian said that in almost every case people go back and ask for more because they get so many calls.

3.0 ACTION ITEMS CONTINUED

3.2 Recommend Approval of Contract with Ellucian Company L.P. for Ellucian Student Help Desk Services Continued

Trustee Mortenson asked if this is a 24 hour service. Mr. Petkash stated that no, it isn't now but it could be. The College is contracting for beyond the hours that we normally service during the day. The hours are 5:00 p.m. to 8:30 a.m.

Dr. Drumm stated that we can contract with them or shift a certain number of our calls, in August there is no way that the admissions office or the registrar's office or the financial aid can keep up with calls and we can work with Ellucian to take the overflow calls during those periods.

Trustee Serafini asked; didn't Dr. Drumm state at F & F that this it to compete with University of Phoenix. Dr. Drumm responded; yes, because they are a 24/7, 365 day operation and they are eroding our general education base and our general business courses because they can take them whenever they want and wherever they want.

Trustee Mastrangelo stated that the College should look harder to have Ellucian help in August because we cannot afford to add staff during this time and by the time temporary staff are trained they're done and will be gone.

Trustee LaBare asked about getting out of the contract. Dr. Drumm responded; the contract is 3 years and there is such a big investment on both sides and to implement the system you really spend the first year building the system and cross training their people with our people. Then you have the shakedown crews in the second year and get through the academic cycle and no two students ask the same question. It's a developmental process on the part of Ellucian's counselors to learn our student's issues and answers. The third year you are doing it the way it's supposed to work.

Trustee Mortenson asked; will Ellucian be trained on each individual departments processing. Mr. Petkash stated that the intent right now is to have their project managers come to campus and meet with each of the processing areas. Dr. Battisti stated that probably not right now because that would be astronomical.

3.3 May 2014 Brief Special Meeting of the Board of Trustees

Dr. Drumm stated that this has to do with a particular bid and the timing of this meeting was off by three days in order to bring it to the May Board meeting.

Mr. Phil Testa explained that the bid is for the cafeteria servery renovation and to get it up and running before the opening of residence halls. American Food and Vending Construction Team was given a drop dead date to have the renovation plans ready and they missed that date, and because they missed the date it went past this Board vote. Mr. Testa stated that a Board meeting is needed after May 20 and before June 5 to vote on that contract in order to begin construction and have the area completed before the residence halls open.

3.0 ACTION ITEMS CONTINUED

3.3 May 2014 Brief Special Meeting of the Board of Trustees Continued

Trustee Paniccia asked for a description of the contract; are they doing the design and in accordance with doing the design, they're going to take the food service and there's no cost for doing the design or are they putting up front money? Mr. Testa stated that for this project there is capital dollars for this, so the design for this project is already out and bids are coming in as we speak. We will open the bids up, award those contracts based on the lowest bid as long as they qualify, they will go to County get the approvals and will then come to the Board for approval.

Trustee Serafini asked what the amount of the contract is and will it be completed by August. Mr. Testa stated that it will be somewhere between \$275,000 and \$350,000 and it will be completed by August.

Trustee Paniccia made a motion that a recommendation be made here at this meeting that if the budget comes in at the budget Mr. Testa stated and the qualified bidder is selected in accordance with procedure that the Board is in favor of moving forward, and for Mr. Testa to report back to the board. Trustee Grippen seconded the motion and it was unanimously approved.

4.0 INFORMATION ITEMS

4.1 President's Report

Dr. Drumm presented his May President's Report to the Board.

Dr. Drumm presented the Board with the 2014 edition of Breaking Ground SUNY Broome Literary Magazine.

Commencement is next Thursday and Vice Chair Coffey will introduce the President at this year's Commencement. Senator Schumer may join us again this year for Commencement.

We have over 260 deposits for our residence halls and are making good progress. Jeff Horowitz projects that we will be filled by June. We are making plans for an overload for 360, 335 is the target. Trustee Serafini asked what the amount of the deposit is. Ms. Morello stated that it is \$300. Trustee Serafini asked why the deposit is so low. Ms. Morello stated that this is typical of what other colleges charge.

There is mixed news on enrollment. Interest in the College has never been greater, inquiries and applications are way up and registration with new students is way up. Returning students are not enrolling at the pace that we would like to have. All the deans and advisors are working on it but we are behind 4% as compared to last year. Trustee Mortenson stated that there is some confusion surrounding the \$50 drop fee. Some students are confused and don't understand that it is only if you are dropped for non-payment and she believes that this may be part of the hesitation for students to enroll.

4.0 INFORMATION ITEMS CONTINUED

4.1 President's Report Continued

We had our closing ceremony for the First Annual Wellness Challenge. SUNY Broome finished eighth out of all the schools that competed. We had two first place individuals, one for losing the most weight and one for the most total steps.

There were seven Chancellor's Award winners this year and for an institution of our size it is extraordinary to have that many recognized. It is a great bellwether regarding what is going on at SUNY Broome and to the dedicated staff, it is exciting news for us to receive.

Some bittersweet news, Trustee Tim Grippen's Board of Trustees term is up on June 5, 2014 and he will be retiring from the Board. This is a great loss and we will be recognizing Tim at the Recognition and Awards Dinner on Friday night. We will miss you Tim and thank you.

4.2 Academic Affairs Update – Dr. Francis Battisti

Dr. Battisti presented the Academic Affairs Update to the Board.

Trustee Serafini asked if we received FEMA money for the Library. Dr. Drumm stated that yes we did.

Trustee LaBare asked if the Lourdes Hospital BASICS Alcohol Intervention Program could include drugs as well seeing that heroin is on the rise. Dr. Battisti responded, no but they do have referral categories. There is a Teen Intervene for drugs program but we do not have that. Trustee LaBare asked if we are looking into something on campus for heroin use issues. Dr. Drumm stated that UHS focuses on heroin and we have a partnership with UHS.

Trustee Grippen asked for an update on the Casino Management Program. Dr. Battisti stated that the program is at the State Education Department and they just asked us for résumés of people who are teaching the course. Vice Chair Coffey asked if they are looking to see if the instructors are qualified to teach the courses. Dr. Battisti stated that they have never asked that question before but we are fine with it. Trustee Serafini asked if there is a lot of interest in the program. Dr. Battisti stated that yes there is.

Trustee Mastrangelo discussed the Time Magazine article concerning sexual assault on college campuses and asked if this is an issue for us. Dr. Drumm stated that our Public Safety staff has been going to professional development programs specifically around this issue to gear up for our residence halls. Trustee LaBare stated that the Cleary Act requires that sexual assault be reported. Trustee Mastrangelo stated that a lot of this happens to freshman. Dean Mollen stated that the counseling center plans on doing some programs right in the residence halls and they are looking at programs to offer. Trustee Mortenson asked if a link can be developed that identifies sex offenders. Mr. Joe O'Connor stated that we have a link of the website. The Cleary report that comes out every year has our policy and procedures regarding sexual assault and the link is in that report on the website. Also there is a daily crime report and annual crime report that is on the website.

4.0 INFORMATION ITEMS CONTINUED

4.3 Council for Operational Issues Update – Robin Petrus

Ms. Robin Petrus presented the Council for Operational Issues Update to the Board. A copy of this report was included in the Board package.

Ms. Petrus stated that the Fitness Center locker rooms will be renovated.

Howard Streby will be the Chairperson of the Council for Operational issues next year.

4.4 Student Assembly Update – Aishia Mortenson

Trustee Aishia Mortenson presented the Student Assembly Update to the Board. A copy of this report was included in the Board package.

Trustee Mortenson reported that the Student Assembly voted on the Carry In/Carry Out Centralized Recycling Project and the vote was unanimous. There is a lot of gum underneath desks and they feel as though it's not kept up as well because there isn't garbage cans in the classrooms and they feel that it will continue to progress throughout the other buildings.

They have worked with the Food Advisory Committee for the last thirty weeks and the students are not pleased with the service provided by the Dining Hall. We feel as though the quality of the food is not good, for example the pizza. There was a huge price increase, they can walk to TLC Pizza and buy pizza that is better and priced better at \$4.00 for two slices and a drink. Trustee Mastrangelo asked if this is because of our new contract and do we have any recourse? Dr. Drumm stated that they're working on it.

Trustee Mortenson also stated that there is concern surrounding the lack of options for faculty and students with dietary restrictions. The bulk of it is that we are not getting anywhere with it, we have voiced our concerns and the response is that it will be addressed when we have residential students on campus. Our concern is that we will have 325 residential students on campus who are reliant on these services for breakfast, lunch and dinner and the students who are here currently are dissatisfied eating there two to three times a week, we need to work this out sooner rather than later.

Dr. Drumm asked how long the contract with American Food and Vending is for. Ms. Morello stated that it is for ten years.

Mr. Phil Testa stated that he believes that there are legitimate concerns but thinks that when the servery is complete that will give American Food and Vending the ability to address some of these issues. A lot of these concerns will go away once the proper servery is in place to handle the number of people that we have. There are other issues of their inability to sometimes listen, and his experience in dealing with student groups, is that it is very important that you keep pounding away at those issues because it's not a priority in the food service group for those fifteen or twenty people with dietary needs. Mr. Testa believes that they just don't have the proper resources right now and when the proper servery and the back kitchen areas to support that

4.0 INFORMATION ITEMS CONTINUED

4.4 Student Assembly Update – Aishia Mortenson Continued

survey are completed a lot of this will go away, not all of it because not all of it is an operational issue, some of it is a management issue.

Trustee Mastrangelo stated that our prices may be higher than down the street but why the huge increases over our previous vendor. Mr. Testa stated that if you look at the amount of money that comes back to the College for the contract versus what we had previously and the variety of food that they are serving now and will have to serve has something to do with it. The investment that they made in the cafeteria itself and the equipment has something to do with it; it has to be paid for somewhere. Trustee Mastrangelo asked if we receive a percentage of the profits. Ms. Morello stated that no it is a flat rate. Ms. Morello stated that she will give a report next month to the Board. There was a meeting yesterday with American Food and Vending. We have a regional manager who is committed to making it right. She feels that she has gotten a very solid commitment which she will share next month.

Trustee Paniccia stated that it has taken thirty weeks, so who is representing the College with the students who is talking with them. If this took thirty weeks, this is a big issue. The second issue is, we're waiting for the residence halls which is less than 8% of the people we have on this campus, so to tie the two together, there is no correlation. There is a bigger issue here and how do we get to the root of that problem. Ms. Morello stated that she is the person representing the College. Mr. Testa stated that the revenue drives that, the revenue for the 335 people on the meal plan at \$1,065 generates their ability to fund help in a way that addresses those concerns versus people coming in and just paying by cash. There's the missed meal factor, that's what generates food service revenues; it always has and it always will. Not all of these problems are fixable just because they will have a servery and a different kitchen. Some of these, he believes, are philosophical differences between a district manager, a regional manager and a manager on site, all of those can be worked out,

Trustee Mastrangelo stated that they are not going to listen to the students they are going to listen to us. Ms. Morello needs to know that she has our support and they have to know that Ms. Morello has our support. Ms. Morello stated that we have to give them a chance too and she feels that they are trying.

Vice Chair Coffey stated that listening to Trustee Mortenson, the students are very frustrated. Ms. Morello stated that students always think they pay too much for food service and she doesn't necessarily agree that the price is too high because they make a heck of a great sandwich for \$6.00. Some of the food is fabulous that's offered here and I think the pizza is the big thing and they had a great deal with Nirchis it was \$4.30 for a couple slices of pizza. Ms. Morello stated that she spoke with the person in charge of Sodexo and asked her about pricing for food and she said that students will always say that it's too expensive. What Ms. Morello is more concerned about is the quality and Trustee Mortenson brought up a couple of good points related to the quality. If you have a burger that you really love, you'll pay the price. Dr. Battisti added that he has celiac and he has never been able to eat in the cafeteria in the past ten years and now he is able to do so, he knows they're trying but they need to try quicker.

4.0 INFORMATION ITEMS CONTINUED

4.4 Student Assembly Update – Aishia Mortenson Continued

Trustee Akel asked Trustee Mortenson how much she paid for lunch today. Trustee Mortenson stated that she paid \$10.35 for lunch for a sandwich and fries and she can't necessarily afford that every day.

Trustee Serafini asked if there is a clause in the contract for performance, can they charge anything they want. Ms. Morello stated that no they can't. They have to get it approved by us, they have to have the menu and so forth approved by us. Trustee Serafini asked, you approved the pricing. Ms. Morello stated that yes we approved the meal plan pricing. Trustee Serafini stated that he is not talking about the housing he's talking about the other part. Ms. Morello stated that they approve the meal plan pricing. Dr. Drumm stated that they do not approve the day-to-day pricing. Trustee Serafini stated that the day to day menu can have any pricing they want and when you go for performance what does that mean. Ms. Morello stated that is why we have a Food Service Advisory Committee; she feels that we need to step up the pressure. Trustee Serafini asked is it one complaint, two complaints, three complaints, are they put on notice, is there anything in place, a procedure that would make them say that we could get cancelled here. Ms. Morello stated that she thinks that they are realizing that we are serious. Trustee Serafini asked can you get out of it.

Trustee Mastrangelo stated that what concerns him is that within their own organization is a disagreement between the two managers. If we know what side we're on we should lean there. Mr. Testa stated that unfortunately there are always growing pains with a new service company. A fair assessment of what's actually going on here would be better waited to finish the servery, finish the kitchen see how that new food service cycle menu comes into place when we have people eating breakfast, lunch and dinner or two meals a day and then if the same complaints are continuing during that time then we have a real problem. Trustee Mastrangelo stated that we should focus on, we're happy with the sandwiches for the people who can afford it and then work on improving the pizza and getting the price down.

Trustee Coffey asked, do they know that we're giving you one complaint okay now we're going to the next step. Ms. Morello stated that she can assure you that they are going to make things right within the next couple months.

Trustee Serafini asked, do you have the ability to walk in to the manager and say; look at this, this particular thing is not good. Mr. Testa stated that yes he could but if he wanted to get some action he would go through the Food Service Committee members to do that.

Trustee Akel asked that Trustee Mortenson report back to the Board every month concerning the food service.

Trustee Mastrangelo stated that it sounds like the problem is pizza, you like the sandwiches, fix the pizza. Ms. Morello brought that to American Food and Vending's attention and stated that American Food and Vending has already replaced one manager, we're going to get this situation right.

4.0 INFORMATION ITEMS CONTINUED

4.4 Student Assembly Update – Aishia Mortenson Continued

Trustee LaBare stated that she can understand and had some concerns when we were doing that to the cafeteria. We're addressing the needs of 6% of our students and we're bringing in revenue and it didn't cost us much money but we've totally ignored 94% of our students and I'm not sure if we have, that's the population that commutes that went to the cafeteria that had Subway that they could buy something for \$2.00 to \$5.00 and they had Nirchi's. Our students cannot afford to pay \$6.00 per sandwich, bottom line. There has to be other venues. She understands that we receive revenues but we can't ignore 94% of the students. Can we bring back Subway and/or Nirchi's and is there some way to have them located somewhere else.

Dr. Drumm stated that there isn't any reason why they can't put a less expensive sandwich on the menu. He does think the food is ten times better than what we had in the past. We have a brand new chef and a brand new manager because of the issues with the first twenty weeks. We're lucky to have the chef but we still have management issues. The chef said that if you have dietary needs he will make you custom dishes.

Trustee Mortenson stated that the Student Assembly has asked American Food and Vending for a pamphlet that lists what the gluten free, vegetarian and vegan options are so that when people come into the dining hall they will know what those options are. Currently when you walk into the dining hall you have no idea what they have available. Trustee Paniccia asked if the list was provided to them. Trustee Mortenson responded no it has not. Trustee Paniccia then asked how many times was it asked for. Trustee Mortenson replied, twice. Trustee Paniccia asked, was it asked for two months in a row. Trustee Mortenson replied, yes. Mr. Testa stated that this goes back to the management issues. Trustee Paniccia stated that he understands about the servery and understands Trustee Mortenson's point about the cost going up and understands the students like pizza but this should be implemented while the servery is going on so that on day one it's all taken care and not wait until the servery is up and running then we have to wait twelve more weeks to resolve the issues.

Trustee Mortenson's second point was that when the Student Assembly expressed their concern about the prices the response they were given was that pricing was set by corporate and that they were not allowed to change it. Ms. Morello stated that she didn't get that feeling yesterday at the meeting with American Food and Vending because we were told that. They immediately sent information to her and she feels that they really want to work with us. Dr. Drumm stated that it's one thing to say; I can't reduce the price of this fabulous \$6.00 sandwich, it's another thing to say but we can do a ham and cheese sandwich for \$4.00 but it's not currently on the menu. This isn't hard to do if you have good management.

Mr. Testa stated that Herkimer Community College had the same growing pains. When they redid their servery most of all of that went away. If we keep pounding away about how the management decides things and how quickly they decide things and the combination with the kitchen and the servery he thinks that those two issues will be handled in a more appropriate manner.

Trustee Akel stated that Ms. Morello, Trustee Mortenson and Mr. Testa will get it straightened out and asked for a report next month.

4.0 INFORMATION ITEMS CONTINUED

4.4 Student Assembly Update – Aishia Mortenson Continued

Ms. Morello stated that American Food and Vending has provided a microwave for students who bring their own lunch and can heat it up.

Trustee Mastrangelo stated that this shouldn't take this long to get this done. He asked Trustee Mortenson; If we give them better pizza at a good price and a sandwich they can afford will the students be happy. Trustee Mortenson responded; yes, absolutely.

Ms. Cathy Williams commented that she grew up in the food and vending business, we had a very large scale business from an individual coffee machine to full service cafeterias and higher education institutions and corporations throughout the community. This comes down to what we have engaged and contracted with and if the pricing for the students is too expensive then we have to answer some questions. The reality is is that they're paying a flat fee commission and if you're willing to take less to subsidize some of that cost so that the students can afford it then we might have to look at that. Also, we are utilizing this vendor for all of the events on and around campus and it's not just the students who are having an issue and it is repetitive and there has been a number of concerns. When we were in this business and the customer was not happy we were made very clear, very quickly. We were forced with either remedying the situation immediately, losing the business, paying more commission, whatever the case is. My fear is if we wait for student residents to get here we're going have a whole other issue on our hands. We had a community holiday party and we had a terrible party this year, it did not go well. It was embarrassing for our donors and community people that came in. We thought we had addressed certain things. Coming from the other side of the table, if I were those people I would expect that we would come to the table and say the students can't afford the food, your pizza isn't good, your labor staffing of events is not adequate, we want a plan and we want it remediated. If it's not going to be remediated we have a clause in our contract that says we have been working with you for x number of weeks and you're paying us a commission but we're not going to derail the whole train and make the students suffer because they're paying us a little more. She doesn't know if getting rid of another manager is the answer, she's concerned to hear that the district manager is arguing with the regional person and our students and campus is suffering. She thinks we should call the question, bring it up, address it how you have to, say what you have to do and move on.

Trustee Mastrangelo stated that Trustee LaBare is right; we don't need to make the money at the expense of our students. We have to put them on notice.

Trustee Serafini stated that we're dealing with a big company this isn't their first clambake and he thinks that they're ironing out things and we have to give them time to do that. But, also, on the other side has to be something where by this point in time if these things aren't corrected there's an opt out clause. But if we opt out where you going. Dr. Drumm stated that we would have to rebid it.

Mr. Testa stated that the manager and the chef are the key. All these problems will go away if the manager and the chef are provided a proper kitchen and severy and respond to our concerns in a timely manner.

4.0 INFORMATION ITEMS CONTINUED

4.4 Student Assembly Update – Aishia Mortenson Continued

Trustee Mastrangelo asked Ms. Morello to send the minutes of this meeting to American Food and Vending managers. Ms. Morello will send the minutes to the food service.

4.5 Broome Community College Foundation Report – Cathy Williams

Ms. Cathy Williams presented the May 2014 BCC Foundation Report to the Board. A copy of this report was included in the Board package.

Ms. Williams thanked those who attended the PHS (Presidential Honors Scholarships) Awards. We had a record of 475 people attend. Many of our RA's are PHS Scholars

Ms. Williams thanked Trustee Mortenson and the Student Assembly for running the Student Giving Campaign. They were able to present two awards.

Ms. Williams congratulated MARCOM who will be receiving five awards from SUNY CUAD which is the Council of University Advancement. They competed against four year schools and have won best in category in two areas.

4.6 SUNY Broome Facilities Update

This report is routine and for information purposes. A copy of this report was included in the Board package.

Mr. Testa reported that Wales Building project is on schedule. Most of the exterior work is completed and they are wrapping up the interior work. We are moving back in the week of June 9. We came in right at budget.

There is an outstanding issue with the Natural Science Center regarding a heating issue. This will be taken care of before July 3. It was a design problem and there will be no cost to the College.

4.7 Budget Transfers

Budget Transfers for April 2014 were included in the Board package.

4.8 Grant Approvals

This report is routine and for informational purposes. Grant approvals for May 2014 were included in the Board package.

Dr. Drumm stated that our Grants Office is operating today the way a Grants Office is supposed to operate. Shelli Cordisco is a wonderful addition to our staff.

4.0 INFORMATION ITEMS CONTINUED

4.9 Investment Report

This report is routine and for informational purposes.

4.10 Human Resource Update

These reports are routine (with planned activity) and for informational purposes.

Ms. Fedorchak will bring fun facts and statistics on the SUNY Wellness Challenge to the next Board meeting.

4.11 Budget and Finance Update

This report is routine and for informational purposes. A copy of this report was included in the Board package.

Dr. Drumm reported that we are on track right now, we had hoped to be ahead with enrolment up in the fall and winter term but slightly down this term and it's down for the summer. We have a very different scheduling plan this summer and we're not sure if that's what's doing it or if people are going back to work. But we still plan to be on budget. We're more focused on next fiscal year at this point.

4.12 Press Clippings

This report is routine and for informational purposes. A copy of the press clipping was included in the Board package.

4.13 Faculty Eligible for Initial II Appointment – Fall 2014

A copy of the candidates for Initial II Appointment was attached to the Board package for information.

5.0 COMMITTEE REPORT

- 5.1** Margaret Coffey, Chairperson of the Finance and Facilities Committee submitted the Minutes for the May 13, 2014 meeting. Chairperson Coffey reviewed the meeting stating that the meeting was called to order at 9:31 a.m. and all action items were approved. The meeting adjourned at 10:12 a.m.

6.0 COMMUNICATIONS

- 6.1 Breaking Ground – SUNY Broome Literary Magazine 2014**

Vice Chairperson Coffey called for a motion to adjourn.

Trustee Akel made a motion to adjourn. The motion was seconded by Trustee Paniccia and the motion passed unanimously.

The meeting adjourned at 5:35 p.m.

THE NEXT FULL BOARD OF TRUSTEES MEETING IS SCHEDULED FOR 5:00 P.M. ON THURSDAY, JUNE 26, 2014 TO BE HELD IN THE LIBOUS ROOM OF THE DECKER HEALTH SCIENCES CENTER BUILDING