

**BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
June 24, 2010
Official**

MINUTES

TRUSTEES PRESENT Angelo Mastrangelo, Timothy Grippen, James Orband, Robert Moppert, Joyce Majewski, Marc Newman, Sandra Harper

TRUSTEES ABSENT: George Akel, Nicholas Serafini, Margaret Coffey,

ALSO PRESENT: Dr. Kevin E. Drumm, Grant Newton, Martin Guzzi, Rich David, Elizabeth A. Wood, Robert Behnke, Patricia O'Day

Chairperson Mastrangelo called the meeting to order at 6:03 p.m.

1.0 APPROVAL OF MINUTES

Trustee Majewski made a motion to approve the minutes of the May 27, 2010 Board of Trustees meeting. The motion was seconded by Trustee Moppert and the minutes were unanimously approved as written.

2.0 PREFERRED AGENDA ACTION ITEMS

2.1 Recommend Approval of Resolution for Faculty Hiring Ranges for 2010-2011

In the absence of contractually defined minimum salaries, the Board has established parameters for the hiring of new faculty at appropriate salary levels. The faculty hiring range resolution proposed by administration for academic year 2010-2011 was presented. It was recommended that the Board of Trustees approve the resolution-establishing faculty hiring ranges for academic year 2010 as recommended by administration and the Finance and Facilities Committee.

2.2 Recommend Approval of Resolution for Food Court Services Contract

The College advertised for Professional Services proposals for campus Food Court vendors. Three qualified firms responded. The responding firms and their home office locations are; Matruski Food Corp., Apalachin, NY, Pizza Systems, Inc., Binghamton, NY, Subway Real Estate Corp., Milford, CT. It was recommended that the Board of Trustees approve the resolution to contract with Matruski Food Corp., Pizza Systems, Inc., and Subway Real Estate Corp. for the College Food services.

2.3 Recommend Approval of Resolution for Unpaid Leave of Absence for Martin J. Guzzi

The Board of Trustees acts in accordance with the terms of the BCC Guild labor contract to approve a request for unpaid leave for an employee in that bargaining unit. It was recommended that the Board of Trustees approve an unpaid leave of absence from August 1, 2010 to January 1, 2011 to Martin J. Guzzi, Registrar, Office of the Registrar to serve in a promotional capacity as Acting Vice President for Student Affairs.

2.4 Recommend Approval of Resolution for Unpaid Leave of Absence for Cynthia Mowry

The Board of Trustees acts in accordance with the terms of the BCC Guild labor contract to approve a request for unpaid leave for an employee in that bargaining unit. It was recommended that the Board of Trustees approve an unpaid leave of absence from August 1, 2010 to January 1, 2011 to Cynthia Mowry, Assistant Registrar, Office of the Registrar to serve in a promotional capacity as the Acting Registrar.

2.5 Recommend Approval of Resolution to Establish a Contract with Weathermaster Roofing Co., Inc. for Roof Replacements Phases II & III

Capital project funds of \$1,100,000 have been approved by Broome County and New York State for projects to replace roofs. The College requested bids which were opened June 16, 2010. Bearsch Compeau Knudson designed the project and recommended Weathermaster Roofing. It was recommended that the Board of Trustees approve the establishment of a contract with Weathermaster Roofing Company, Inc. contingent on their providing the necessary Insurance and Bonding as required in the Bid Document and meeting all other pre-contract terms.

Trustee Newman made a motion to approve Action Items on the Preferred Agenda. The motion was seconded by Trustee Majewski. The motion was unanimously approved.

3.0 ACTION ITEMS

None

4.0 INFORMATION ITEMS

4.1 President's Report

Dr. Drumm presented his June President's Report to the Board.

Dr. Drumm thanked the members of the Board for their time and effort that they put in supporting and representing the College.

He welcomed Sandra Harper as our newly elected Student Trustee and wished her the best.

There is still no news concerning the State budget from Albany.

The President's held their annual retreat in New Paltz, New York which Dr. Drumm attended. He was joined by his wife Bonnie and son Cameron at the retreat. There were many topics of discussion which included legislative concerns but no consensus other than the budget and they will be meeting again July 28, 2010 to discuss legislative priorities that the Presidents would like to press in Albany. The proposed tuition increases were also discussed and range from \$0 to \$400.00. Broome Community College falls in the middle of the range with a proposed increase of \$185.00.

The Chancellor had been considering eliminating the Vice Chancellor for Community Colleges position but reconsidered and has appointed Johanna Duncan-Poitier as the Vice Chancellor for Community Colleges. Ms. Duncan- Poitier will also continue with her duties as the Chancellor's Deputy for the Education Pipeline. Ms. Duncan- Poitier will be making a campus visit in the very near future.

In August we will begin our search for a Vice President for Student and Community Engagement. The Public Information and Marketing Office will remain as is. A projected hire date of January 1, 2011 is expected.

The Shared Governance Task Force will be announced soon. The three unions will make their appointments soon completing the members of the Task Force. Meghan McGuinness has agreed to chair the task force.

Dr. Drumm family has completed their move to the area and is settling in to their new home.

Dr. Drumm attended and spoke at the County Executive's press conference concerning natural gas drilling. He spoke to the larger issue of his experience in Wyoming with gas drilling and made it clear that the College has not taken a formal position concerning drilling and probably will not take a formal position regarding this issue.

He also attended a BLDC Business Plan Competition press conference at Binghamton City Hall. Natalie Williams a former student of BCC was the recipient of the BLDC Business Plan Award. Ms. Williams took advantage of BCC's EAP program which provides support for the Business Plan Competition.

Trustee Moppert stated that the NYCCT Board of Directors was very upset when Chancellor Zimpher "got rid" of Dr. Dennis Golladay. They are 250,000 students strong and they want their own representative. He asked Dr. Drumm if the Presidents were behind them concerning their position and asked what his opinion of the Presidents discussion on the topic was.

Dr. Drumm replied that there were mixed feelings displayed by the Presidents.

Trustee Moppert also questioned if the Presidents discussed the non-voting SUNY faculty member being placed on the SUNY Board of Trustees. NYCCT feels that this would be another SUNY person not representing them.

Dr. Drumm stated that the majority of Presidents largely supported the move itself. There was little to no communication that it was going to actually go forward. We have a community college seat on the Board and our person will be there representing us. The head of SUNY Government Affairs apologized for the lack of communication regarding the legislation.

4.2 BCC Foundation Report

Dr. Judy Siggins presented the June 2010 Foundation report to the Board and a copy of this report was included in the Board package.

A memorial fund in honor of Sally Grippen has been established and will have an endowment beginning July 1st and the first award will be in May of 2011.

Dr. Mastrangelo added that the Second Chance Foundation will be dissolved into the College's Foundations provided that the College continues to deliver the same services that have been delivered in the past and also match the earnings from the fund.

4.3 BCC Campus Operations Activity

Updates were given on various capital projects for June 2010 by Mr. Newton and a summary of these updates was included in the Board package.

Mr. Newman asked the square footage of the roof replacement project. Mr. Newton will provide him with this information.

4.4 Budget Transfers

Budget Transfers for May 2010 were included in the Board package.

4.5 Grant Approvals

Grant approvals for May 2010 were reviewed by Mr. Newton.

4.6 Investment Report

This report is routine and for informational purposes.

4.7 Personnel Activity Reports

These reports are routine (with planned activity) and for informational purposes.

4.8 Budget Update

This report is routine and for informational purposes.

Mr. Newton stated that the BCC budget public hearing with the Broome County Legislature will be held on July 15, 2010.

4.9 Press Clippings

This report is routine and for informational purposes.

5.0 COMMITTEE REPORT

5.1 Minutes from Finance and Facilities Meeting of June 22, 2010

Chairperson Mastrangelo, Acting Chair of the Finance and Facilities Committee submitted the Minutes for the June 22, 2010 meeting. The Committee went into Executive Session at 8:04 a.m. to discuss personnel matters. The Committee came out of Executive Session at 8:06 a.m. The meeting was called to order at 7:30 a.m. The meeting adjourned at 8:25 a.m.

6.0 COMMUNICATIONS

None

OTHER

Dr. Drumm reminded the Board members that the July Board of Trustees meeting has been moved from July 22, 2010 to July 29, 2010.

Discussion was held concerning moving the July date of the Finance and Facilities meeting from July 20, 2010 to July 27, 2010. It was decided that the Board Secretary, Patricia O'Day will poll the members and report to Chairperson Mastrangelo the preferred date.

Trustee Majewski made a motion to adjourn. The motion was seconded by Trustee Newman and the motion passed unanimously. The meeting adjourned at 6:45 p.m.

THE NEXT FULL BOARD OF TRUSTEES MEETING IS SCHEDULED FOR THURSDAY, July 29, 2010 IN THE DECKER HEALTH SCIENCES CENTER BUILDING.

DINNER WILL BE SERVED AT 5:30 P.M. IN THE KLEE DINING HALL AND THE MEETING WILL BEGIN AT 6:00 P.M. IN THE LIBOUS ROOM.