

**SUNY BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES
April 26, 2018
Official**

TRUSTEES PRESENT: Marc Newman, Anthony Paniccia, Margaret Coffey, James Orband, Kathryn Connerton, Orion Barber, George Akel, Nicholas Serafini

TRUSTEES ABSENT: Sharon Ball

ALSO PRESENT: Dr. Kevin E. Drumm, Dr. Francis Battisti, Dr. Carol Ross, Jesse Wells, Lynn Fedorchak, Robert Behnke, Esq., Patricia O'Day

Chairperson Newman called the meeting to order at 5:01 p.m.

1.0 APPROVAL OF MINUTES

Trustee Akel made a motion to approve the minutes of the March 15, 2018 meeting of the Board of Trustees. The motion was seconded by Trustee Barber and the motion was unanimously approved.

2.0 PREFERRED AGENDA ACTION ITEMS

2.1 Recommend Approval of Resolution for Sabbatical Leaves

Article 15 (Sabbatical Leave) of the Faculty Association contract calls for a joint committee consisting of one member from the Administration, the Faculty Association, and the Board of Trustees to make final recommendation to the SUNY Broome Community College Board of Trustees on approval of sabbaticals. This Committee shall review and forward to the Board of Trustees the sabbatical requests. In accordance with this contractual language, the Sabbatical Committee consisted of Administrative representative, Dr. Francis Battisti, Executive Vice President and Chief Academic Officer; Board of Trustees representative, Sharon Ball; and Faculty Association representative, David Michalak, Faculty Association President. The Sabbatical Committee met on April 9, 2018 and agreed to recommend to the Board of Trustees the following applicants listed below: Steven Call, Professor Fall 2018, David Chirico, Professor Fall 2018, Scott Corely, Professor Spring 2019 and Rachel Hinton, Associate Professor Spring 2019. It was recommended that the Board of Trustees approves the resolution and applications for sabbatical leaves submitted herewith.

2.0 PREFERRED AGENDA ACTION ITEMS CONTINUED

2.2 Recommend Approval of a Resolution for Revised Position Description - Senior Staff Assistant – Research Analyst

Under BCC Policy 1.13, the Board of Trustees shall approve the creation or subsequent modification of position descriptions and/or titles in the unclassified professional service according to specified procedures. It was recommended that the Board of Trustees approves the following new position description: Senior Staff Assistant – Research Analyst.

2.3 Recommend Approval to Purchase Aruba and HPE Hardware from ASI System Integration for the Calice/Mechanical Building for the Core Rehabilitation Phase I Project

In accordance with Policy 1.7 Purchasing, upon recommendation of the Finance and Facilities Committee, the Board of Trustees shall approve any purchases or shall award any contracts greater than or equal to \$50,000. The College's current core wireless support hardware and licensing is at capacity. There is no ability to expand our wireless access for the Calice or Carnegie buildings. The current capability is fixed at 128 devices. Our need is to replace with controllers that allow up to 256 devices and add many additional wireless access devices in each new building. This purchase would be funded through the Calice/Mechanical Building Core Rehabilitation Phase I capital project. It was recommended that the Board of Trustees approves purchasing Aruba and HPE Hardware from ASI System Integration for the Calice/ Mechanical Building for the Core Rehabilitation Phase I Project at a cost of \$63,853.10.

2.4 Recommend Approval to Purchase Extron Audio Visual Equipment from Sensory Technologies for the Calice/Mechanical Building for the Core Rehabilitation Phase I Project

In accordance with Policy 1.7 Purchasing, upon recommendation of the Finance and Facilities Committee, the Board of Trustees shall approve any purchases or shall award any contracts greater than or equal to \$50,000. Through the use of the DASNY procurement process, Sensory Technologies Corporation was selected to provide hardware materials for the classroom multimedia needs. This purchase would be funded through the Mechanical Building Core Rehabilitation Phase I capital project. It was recommended that the Board of Trustees approves purchasing Extron Audio Visual Equipment from Sensory Technologies Corporation for the Calice/Mechanical Building for the Core Rehabilitation Phase I Project at a cost of \$76,568.00.

2.0 PREFERRED AGENDA ACTION ITEMS CONTINUED

2.5 Recommend Approval of RFP #2018-06 to Award a Contract for the Professional Services for Installation of the Audio Visual System to Sensory Technologies for the Calice/Mechanical Building Core Rehabilitation Phase I Capital Project

On April 8th and April 9th a legal ad was placed for Request for Proposals for professional services for installation of the Audio Visual System for classroom multimedia needs for the Calice/Mechanical Building Core Rehabilitation Phase I Capital Project. One proposal was received and opened on April 16, 2018 at 2:00 p.m. The proposal was reviewed by the campus committee. The committee's recommendation is included. This cost would be funded through the Calice/Mechanical Building Core Rehabilitation Phase I Capital Project. It was recommended that the Board of Trustees approves contracting with Sensory Technologies for professional services for installation of the Audio Visual System for the Calice/Mechanical Building Core Rehabilitation Phase I capital project in the amount of \$86,959.00.

2.6 Recommend Approval of Bid #2018-07 for Brewery Turnkey System to Norland International – American Beer Equipment for the Calice/ Mechanical Building Core Rehabilitation Phase I Capital Project

On April 12th and April 13th a legal ad was placed for a Brewery Turnkey System for the Calice/Mechanical Building Core Rehabilitation Phase I Capital Project. One proposal was received and opened on April 20, 2018 at 3:00 p.m. A copy of the official bid results is included for information. This cost would be funded through the Calice/Mechanical Building Core Rehabilitation Phase I Capital Project. The value of the low bid was within budget and allows us to proceed with the entire scope-of-work. It was recommended that the Board of Trustees approves contracting with Norland International – American Beer Equipment for a Brewery Turnkey System for the Calice/Mechanical Building Core Rehabilitation Phase I capital project in the amount of \$113,622.00.

Dr. Drumm reported, in response to Vice Chair Paniccia's question at the Finance and Facilities Committee meeting, that the beer is disposed of after it is brewed unless we bottle it and save it for a College event. It cannot be sold or used for any other purpose. We do get an educational liquor license to cover the lab.

Vice Chair Paniccia made a motion to approve Action Items 2.1, 2.2, 2.3, 2.4, 2.5 and 2.6 on the Preferred Agenda. The motion was seconded by Trustee Coffey. The motion was unanimously approved.

3.0 ACTION ITEMS

3.1 Recommend Approval of Resolutions Granting Emeritus Status

Under SUNY Broome Policy 1.17, the Board of Trustees grants emeritus status to members of the college professional staff according to the specified procedures. It was recommended that the Board of Trustees approves the resolution granting emeritus status to the following: Debra A. Morello, Jennifer Woltjen and Richard Behr, posthumously.

Trustee Connerton made a motion to approve Action Item 3.1. Trustee Barber seconded the motion and it was unanimously approved.

4.0 INFORMATION ITEMS

4.1 President's Report

Dr. Drumm presented his April President's Report to the Board.

Enrollment looks good for the fall, it's early but we are off to a good start.

We have record registrations for the Open House on Saturday.

We held two great events today; the Job Fair in the Ice Center with 90 businesses here recruiting and had 350-400 people go through. We also had Spring Fling Activities today.

Last week we held our Convocation Day which is our annual celebration of academics and the big picture. We had a behavioral psychologist as our guest speaker.

We also held our annual robotics competition and had dozens of teams from elementary school to high school competing against each other from different school districts.

Things are somewhat quiet at SUNY at present and we will see what the Chancellor will talk about at the Presidents meeting. She does want to further seamless transfer and she has some good ideas. We are also trying to have her on campus for the Calice Building grand opening in the fall. Calice hits at least three of her priorities; sustainability with the geo-thermal and solar, advanced manufacturing as well as agriculture and food sustainability.

We did receive \$100 per FTE from the Legislature. There is a lot of talk about the new funding formula.

Great things are happening at the Incubator. Darlene Kanuk of our Continuing Education who works out of the Incubator who wrote him and said that when the Incubator has school children visit, B.U.'s pitch is to ask them if they know about SUNY Broome. Most always she hears a big yes. They go on to tell them that it is the place to start their college as it is one of the best community colleges ever.

4.0 INFORMATION ITEMS CONTINUED

4.1 President's Report Continued

Our FCCC (Faculty Council of Community Colleges) representative Rachael Hagerman came back from a meeting and said at College Assembly, I know we have our issues here and we discussed a lot of them at assembly but hearing about what's going on at so many of the other community colleges in New York I am so glad to be at Broome. It was really nice to hear this from someone who is exposed to many of our peers on a regular basis.

Recently Dr. Battisti reached out to Brian Rose and Dr. Drumm reached out to Harvey Stenger offering assistance, over and above other than working with our BAP students who were impacted, in regards to the stabbing that took place at Binghamton University. Brian commented to Dr. Battisti what a great experience it has been for him and for the University to have partnered with us on so many fronts over the last decade that he's been there.

4.2 Council for Academic Issues Update – Ms. Denise Abrams

Denise Abrams presented the Council for Academic Issues update to the Board. A copy of this report was included in the Board packets.

4.3 Service Learning Update – Mr. Giovanni Scaringi

The Service Learning update to the Board was included in the Board packets.

4.4 Student Development and Diversity Update – Dr. Carol Ross

Dr. Ross presented the Student Development and Diversity update to the Board. A copy of this report was included in the Board packets.

In addition to the submitted report Dr. Ross reported:

Two students will be here next year from Russia. They are in an exchange program called, The Year of Exchange in America.

Dr. Ross attended the advisory committee meeting coordinated by Jan Hertzog for workforce development. It spoke to the fact of how important and how critical a role that Broome is playing in helping Binghamton get people back in the workforce. It is important to work together in terms of micro credentialing and badging and working with employers and identifying skills that they expect that don't require a formal degree. Jan and Academic Affairs will be working together to pull together some programs to be a benefit to the community and the workforce.

The Governor's office did not come yesterday to meet with the black faculty and students and staff. Some of the faculty and students and Dr. Ross met anyway to discuss growing concerns with regard to helping students from downstate transition to Binghamton and to Broome County.

4.0 INFORMATION ITEMS CONTINUED

4.5 Student Assembly Update – Trustee Orion Barber

Trustee Barber presented the April 2018 Student Assembly update to the Board. A copy of this report was included in the Board packets.

In addition to the submitted report Trustee Barber reported:

Student Assembly decided to extend its election cycle through the fall of next year and ramp up its efforts to get students on the ballot and speaking about their positions on issues

Trustee Barber asked the Board members to lobby for the Student Assembly Resolution for the Endorsement of the Deregulation and Legalization of Cannabis for recreational purposes. It could be a good opportunity to be taxed and fund things such as the SUNY System.

4.5.1 Indefinite Elimination of the Course Overload Fee

Trustee Barber presented reasons for eliminating the course overload fee. Trustee Barber invited SUNY Broome student Branden Desmond to speak about his experience with the fee. Mr. Desmond is taking 24.5 credits and that is \$1235.00. Mr. Desmond discussed the hardship that it is for him to cover the cost of this fee. It is discouraging for students that strive to get ahead and grow from where they came from. Students that come from poorer backgrounds and are using education to push through and break that barrier and to have a course overload fee is unfair as it hurts that dream.

Trustee Barber stated that the increase in state aid can easily cover the margins that the course overload fee is presently raking in at less than \$50,000.00.

Dr. Drumm: Students are currently getting their 13th - 18th credit free, that's about a \$2000.00 scholarship. It's when they go above the 18th credit to the 19th credit that the regular tuition kicks in per credit. I need to look into this but if students are on the lower end of the income spectrum it should be fully covered by financial aid. If they are at the higher end of the income spectrum then they are probably going to end up paying that \$1000.00 out of pocket.

Trustee Akel: Can we get more information because I think \$46,000.00 on a \$50 million dollar budget is nothing so let's get some more information on this.

Dr. Drumm: We can have this discussion with Mr. Sullivan with the data in front of us. We can have it as an agenda item for the next Board meeting.

4.0 INFORMATION ITEMS CONTINUED

4.6 Broome Community College Foundation Report – Cathy Williams

Ms. Williams presented the April Foundation Report to the Board. A copy of this report was included in the Board packets.

In addition to the written report Ms. Williams reported:

Broome Magazine is receiving a special citation for the quality of the magazine.

We have received a number of donations recently in support of Tarana Burke, the founder of the Me Too Movement to come to SUNY Broome on May 8th. We expect hundreds of people to come to hear her speak in the Baldwin Gym.

4.7 SUNY Broome Facilities Update – David Ligeikis

This report is routine and for information purposes. A copy of this report was included in the Board package.

Mr. Ligeikis added that there will be a Topping Off Ceremony for the Calice Advance Manufacturing Center on May 8th at 10 a.m. with a rain date of May 9th.

We are in the process of finalizing design contracts for the design of the exterior of campus wide doors and also for the replacement of the boilers in the AT building.

4.8 Budget Transfers

Budget Transfers for April 2018 were included in the Board package.

4.9 Grant Approvals

This report is routine and for informational purposes. Grant approvals for April 2018 were included in the Board package.

4.10 Investment Report

This report is routine and for informational purposes.

4.11 Human Resource Update

This report is routine and for informational purposes. A copy of this report was included in the Board package.

4.0 INFORMATION ITEMS CONTINUED

4.12 Budget and Finance Update

This report is routine and for informational purposes. A copy of this report was included in the Board package.

Dr. Drumm shared that we are on budget for this year. The County has our budget for next year. We requested 2% and Jason Garnar is going to request 1% in his budget.

4.13 Press Clippings

This report is routine and for informational purposes. A copy of the press clipping was included in the Board package.

4.14 2018 Candidates for Professional Recognition Increment

A copy of the candidates for Professional Recognition Increment was attached to the Board package for information.

5.0 COMMITTEE REPORT

5.1 Finance and Facilities Committee Meeting Minutes

Anthony Paniccia, Chairperson of the Finance and Facilities Committee submitted and reviewed the minutes for the April 24, 2018 meeting. The meeting was called to order at 9:00 a.m. and adjourned at 9:23 a.m.

EXECUTIVE SESSION

Chairperson Newman called for a motion to adjourn to Executive Session to discuss personnel. Trustee Akel made a motion to adjourn to Executive Session and Trustee Barber seconded the motion. The Trustees went into Executive Session at 5:45 p.m.

Chairperson Newman asked for a motion to come out of Executive Session. Trustee Orband made a motion to come out of Executive Session and Trustee Akel seconded the motion.

At 6:25 p.m. the Trustees came out of Executive Session.

Chairperson Newman called for a motion to adjourn.

Trustee Orband made a motion to adjourn. The motion was seconded by Trustee Connerton. The motion passed unanimously.

The meeting adjourned at 6:26 p.m.

**THE NEXT FULL BOARD OF TRUSTEES MEETING IS SCHEDULED FOR 5:00 P.M.
ON THURSDAY, MAY 17, 2018 TO BE HELD IN THE LIBOUS ROOM, D117 OF THE
DECKER HEALTH SCIENCE CENTER BUILDING**