

# Tioga County Residency Certificates

Residency Certificates are required of students by Community Colleges. The purpose of obtaining a residency certificate from the student's County of Residence is to give permission to the Community College to bill the County for matching tuition from the State, County and Student.

To qualify for a Residency Certificate the student must present proof to the County that he/she has been a resident of the State for a MINIMUM OF ONE YEAR and in TIOGA COUNTY FOR A MINIMUM OF SIX MONTHS prior to the start of the semester to be covered.

Application for a Certificate **must** be obtained from the Community College. Applications for some schools may also be available on their websites. Acceptable proof would include a driver's license, utility bills, bank statements, and personal mail if the envelope is NOT a window envelope and the postmark is clearly legible. If these are not available, in some cases there may be other forms of proof that could be acceptable.

If the applicant has resided at more than one place in the year covered, proof must be submitted for each place of residence dated at the time that the applicant moved to that address.

Applications can be presented in person or by mail. In both cases it is necessary that the proof be included with the application.