

RESIDENCY FORMS FOR CHENANGO COUNTY

I-M-P-O-R-T-A-N-T

CERTIFICATE OF RESIDENCE ISSUED BY THE CHIEF FISCAL OFFICER OF YOUR HOME COUNTY WILL ELIMINATE THE NON-RESIDENT TUITION CHARGE. FAILURE TO COMPLY WILL RESULT IN YOU BEING CHARGED THE NON-RESIDENT TUITION RATE WHICH IS NOT REFUNDABLE.

A. Qualifications

1. Resident of New York State for at least one year prior to date of application
2. Resident of Chenango County for at least six months prior to date of application

B. To apply in Person

1. Secure application from the Community College, complete it and have it notarized.
2. Present application, plus *satisfactory proof of residence to:
Chenango County Treasurers Office
5 Court St, 2nd Floor
Norwich, NY 13815

*Satisfactory proof of residence consists of the original or a copy of the following:

- NYS drivers license or automobile registration, (which should reflect permanent mailing address, if not please make the changes at the Department of Motor Vehicles before requesting a certificate of residency)
- Voter's registration dated at least one year prior to application
- In the case of a minor without the above, a copy of their guardian's addressed income tax returns, listing student as a dependent.

C. To apply by mail

Same as above, notarized application, a copy of satisfactory proof of residence, together with a self-addressed, stamped envelope should be mailed to:

Chenango County Treasurer
County Office Building
5 Court Street
Norwich, NY 13815

Please include your phone number for any additional questions we may have.