Dear Parent and Student,

Welcome to the SUNY Fast Forward Program!

Your student is participating in these courses during the current semester. The SUNY Broome Fast Forward program offers college-level coursework in the high schools, taught by qualified and SUNY Broome approved high school teachers. Benefits for being a part of this program include, no tuition costs, transferrable college credit to most colleges and universities around the nation, access to the SUNY Broome campus with SUNY Broome Student ID card, SUNY Broome email account and My College Account.

The SUNY Broome Fast Forward Program helps to prepare students for college level coursework and rigor, while simultaneously meeting high school requirements. The Fast Forward courses can also satisfy college degree requirements based on the major and degree your student may pursue in their higher educational career. We recommend reaching out to the college or university to connect with them about transfer credit from your college courses in your high school.

For informational purposes, enclosed is a hand out your student should have received from their Fast Forward course teacher at the high school. Please review the front of this handout for frequently asked questions and back of the handout for course withdraw deadlines. Your student has already turned in a Certificate of Residency so you may disregard this section of the handout. Your student will receive a series of emails from the Fast Forward Office about their My College Account, SUNY Broome email, events on campus and important deadlines to keep them connected to SUNY Broome happenings.

We do encourage you and your student to review the Student Handbook found at www.sunybroome.edu/ff. This handbook provides complete information on our program and can answer most if not all of your questions. If your student would like to withdraw from the Fast Forward course(s), please have them notify their school counselor and high school teacher as soon as possible to avoid any negative impact on their SUNY Broome college transcript.

This program is only a small portion of opportunities SUNY Broome Community College offers to our community and students. We welcome you to come to campus and connect with our Admissions Office about the vast degree programs we have to offer and take a tour. We believe that college is for everyone and you can go anywhere from here!

Sincerely,

Andrea L. Roma
Chair of Outreach
WELCOME TO THE SUNY BROOME FAST FORWARD PROGRAM!
The SUNY Broome Fast Forward Program makes it possible for you to take college-level courses at your high school while earning college credit that can transfer to many colleges and universities. The program offers courses in the high school, during the school day, by approved high school teachers, in cooperation with college faculty. Fast Forward offers courses during the fall or spring semesters or during the course of the full academic year (one course taught from September to June). The fall semester begins in September and the spring semester begins in January.

This informational guide will be imperative to review. Use the space provided above to write down your SUNY Broome ID# & password and keep safe and convenient so you can reference the information.

HOW DO I REGISTER?
• Complete the Fast Forward registration online. Your teacher will guide you through the process. Be sure to follow instructions carefully and write down information. Only register for courses your high school has given you permission. Eligibility requirements for each course are strictly enforced. Instructions are available at www.sunybroome.edu/ffregistration.
• You are required to complete the yellow Certificate of Residency form. Depending on the county in which you live, there are different instructions, detailed on the back of the form. See further instructions in the Certificate of Residency section on the back of this guide.

ACCREDITATION
• The SUNY Broome Fast Forward Program has accreditation with the National Alliance of Concurrent Enrollment Partnerships (NACEP). SUNY Broome is one of the few U.S. colleges to have attained this prestigious designation and meets the highest quality of standards.

WHAT ARE THE BENEFITS?
• Every SUNY Broome Fast Forward student has all the privileges and responsibilities of a part-time student at SUNY Broome. You can obtain a SUNY Broome ID card which will give you access to the libraries at SUNY Broome Community College and Binghamton University, to SUNY Broome sporting events, as well as discounts at local stores. Taking certain courses may also give you a head start on general course requirements when you enroll in college after high school.
• You receive a SUNY Broome ID number (B#) and access to your My College Account, which is SUNY Broome’s student portal. You can check your schedule, order transcripts and learn about campus events. You also receive a Student Email Account through Gmail. Refer to the “Log in to your My College Account” section for your email and password look-up.

LOG INTO YOUR MY COLLEGE ACCOUNT
• Click on the Username and Password Lookup and input your information to get your My College login and SUNY Broome Google email login information. If you input your information incorrectly or the information is missing, for example date of birth or social security number, from our system during the application process the lookup function will not work. Consult with your Fast Forward teacher and they will need to contact the Fast Forward Office to register you.

WHAT IS THE COST?
• The SUNY Broome Fast Forward tuition is $0. Depending on the course, there may be additional costs for textbooks and materials, which is a determination by the high school. Help keep Fast Forward tuition-free by making sure you submit your Certificate of Residency.

WHAT IS A TRANSCRIPT?
• A transcript is a record of your grades. An official college transcript generates once you enroll in a Fast Forward course. The transcript will indicate course grade(s) that you earned for each semester you register. If you enroll at SUNY Broome after high school, your Fast Forward course grades will contribute to your GPA. If you enroll at a different college, credit(s) may transfer, but your grades and GPA will not.

HOW MANY CREDITS CAN I TAKE?
• You make take advantage of any Fast Forward courses your school counselor deem appropriate. There are pre-requisites to college courses you will need to meet in order to enroll. Keep in mind that it is more about the courses you take, not the number of credits you earn that determines transfer credit into the degree program and major you are intending to enroll.

My high school does not offer a course I want to take, what are my options?
• High schools offer different Fast Forward courses. If you would like to take a course that is not in your Fast Forward course offerings, please visit www.sunybroome.edu/ff to learn about our Early College Program. Students in this program come onto campus or online to take a course and are responsible for tuition and fees.

How do I withdraw from the course(s)?
• Refer to the Fast Forward Course Withdraw Policy on the back of this guide.

Where can I access information about the program?
• Visit the Fast Forward website at www.sunybroome.edu/ff to access your My College Account, Student Handbook, registration instructions, withdraw information, SUNY Broome Email, student and tutoring services, library databases and so much more!

CAN I TRANSFER MY FAST FORWARD CREDITS?
• Typically, students who have earned at least a grade of “C” have successfully transferred credit to a number of schools. Although most colleges and universities do accept these credits, it is in your own best interest to contact your schools of choice to discuss and your options.
COURSE WITHDRAW POLICY

- There are important dates to consider if you are withdrawing. Failure to withdraw from a course will result in receiving the grade earned in the course. Students, who no longer attend class, quit school or move out of the district need to withdraw from the Fast Forward course. Withdrawing from a course may affect future Satisfactory Academic Progress at SUNY Broome Community College.
- Contact the school counselor and teacher. They must contact the SUNY Broome Fast Forward Office; we are the only official who can withdraw a student from a Fast Forward course.
- You cannot drop your Fast Forward course online.

CERTIFICATE OF RESIDENCY INSTRUCTIONS

- All students must submit a Certificate of Residency each fall
- Students new to Fast Forward in the spring submit then
- Due October 4th for fall and February 21st for spring
- See back of Certificate of Residency for instructions
- All shaded boxes must be completed legibly and in pen
- Social Security Number is required
- Check for accuracy before sending in your form
- Submit to the Fast Forward Office before the deadline
- Visit www.sunybroome.edu/residency for additional information

ACADEMIC YEAR 2019-2020

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<thead>
<tr>
<th>FAST FORWARD TERM</th>
<th>COURSE DATES</th>
<th>DROP WITH “W” GRADE</th>
<th>DROP WITH “F” GRADE</th>
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</thead>
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CONTACT US:

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